

Karl Junginger Memorial Library  
Board of Trustees Meeting  
February 26<sup>th</sup>, 2019  
Minutes

- I. Call to Order & Introductions  
*Meeting called to order at 5:21. Present: Art Biermeier, Brian Henning, Angie Stinnett, Deb Battenberg, Kelli Mountford, and Ellen Sullivan at 5:28.  
Guests: Mo Hansen, Korab Krasniqi.*
- II. Approval of agenda  
*Henning moved to approve the agenda. Stinnett seconded. Motion passed unanimously.*
- III. Approval of open minutes from January 8, 2019
- IV. *Henning moved to approve the minutes. Stinnett seconded. Motion passed unanimously.*
- V. Correspondence, Appearance, Public Comments –  
*Finance Information Guest – Korab Krasniqi from Edward Jones presented general information about what Edward Jones could possibly provide for the Evelyn Kading Trust.*
- VI. Director's Report
- VII. Unfinished Business
  - A. Financial monthly report for December 2018 and January 2019 – *Action*
  - B. *Henning moved to approve the agenda. Battenberg seconded. Motion passed unanimously.*
  - C. *Policy Review 460 Fund Balance Policy (New Policy) – Informational*  
*The board discussed several possible wordings of the new policy. The policy will be an action item at the next meeting.*
- VIII. New Business
  - A. *2018 Annual Report – Action*  
*Battenberg moved to approve the agenda. Stinnett seconded. Motion passed unanimously.*
  - B. *Meals on Wheels Volunteer Bill – Informational and may be an Action item*  
*Sullivan moved to direct Kelli to contact the homeowner/contact person to find out about homeowner's insurance. Art seconded. Motion passed unanimously.*
  - C. *2019 Meals on Wheels Contract – Informational*  
*The contract for 2019 has not yet been received. Mountford will look into wording in the contract regarding things like injuries and dog bites.*
  - D. *Community Room Rental and use of alcohol (Angie Stinnett) – Informational and may be an Action item*  
*Current policy does not allow for private events to have alcohol. We will review the policy in the future.*

- E. *Community Room Rental for Fundraiser Event – Action*  
*Biermeier moved that we stick with our policy by considering the wine glass fundraiser a private gathering and not a non-profit organization.*
  
- F. *Hyer Conference Room Use by The Courier – Action*  
*Sullivan moved to allow Diane Graff (Courier editor) to use the Hyer room on a 6<sup>th</sup> month trial basis on Wednesday mornings from 10-12, pending on availability. Motion passed unanimously.*
  
- G. *Policy Review 417 Zoo pass policy update – Informational*  
*The Bradens of Legacy investments have donated \$1000 towards the zoo pass. Mountford would like to add information on the policy that mentions the 20% discount zoo pass holders can get at the zoo gift shops.*
  
- D. *Policy Review 455 Sign Policy – Informational*  
*The board discussed the uses of the outdoor sign.*
  
- H. *Library 25<sup>th</sup> Anniversary – Informational*  
*Mountford is considering a celebration the first Friday in October and is looking for ideas.*
  
- IX. Future agenda items  
*460 Fund Balance Policy*  
*417 Zoo Pass Policy*  
*Room rental policy*
  
- X. Date, place, and time of next meeting in the library conference room  
*Thursday April 11 at 5:15*
  
- XI. Adjournment  
*Sullivan moved to approve the adjourn the meeting at 6:40. Stinnett seconded. Motion passed unanimously.*

Respectfully Submitted, Deb Battenberg