



136 North Monroe Street  
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## A MEETING OF THE WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that a public meeting will be held to consider the following:

**Date:** August 20, 2019  
**Time:** 6:00 p.m.  
**Location:** Municipal Building, 136 North Monroe Street (room to be determined)

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: April 16, 2019 (Joint CDA-CDC); May, June & July (no quorum)
3. CITIZEN INPUT
4. CDA ORGANIZATIONAL MATTERS
  - a. Review of Ordinance #2019-03 CDA Composition, Procedures & Authority
  - b. Election Of Chair [§35-2 (C) municipal code]
  - c. Adopting An Annual Calendar
5. UPDATES & REPORTS
  - a. School District Liaison
  - b. Citizen Engagement/Outreach – Help Out Town Waterloo
  - c. Economic Development Plan Implementation Progress
  - d. Fund 600 Monthly Financials
  - e. Grant Tracking
  - f. RFP - Request for Proposals Performance Based Economic Development Services Expediting 2019 Project Progress
  - g. 333 Portland Road
    - i. One-Page Project Plan
    - ii. Cell Tower Ground Lease Agreement
    - iii. Geotechnical Site Work & Wetland Delineation
    - iv. Site Interest List
  - h. Tax Incremental Finance Districts 1-4, Review (report still being drafted)
6. UNFINISHED BUSINESS
  - a. Discussion/Action – Review Of Community Development Authority Priorities
  - b. Discussion/Action - Identifying A Chamber Of Commerce Liaison
  - c. Discussion/Action - 333 Portland Road Redevelopment Recommendation - To City Council  
Note: [The Community Development Authority May Convene To Closed Session. The Statutory Exception For The Closed Session Is Wis. Statute 19.85(1)(E) "Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business Whenever Competitive Or Bargaining Reasons Requires A Closed Session." Upon Conclusion Of The Closed Session The Council Will Reconvene In Open Session.]
  - d. 203 East Madison Street, Completion Of Phase 4 (referred by Public Safety & Health Committee)
  - e. Considering Residential Condominiums As Single-Family Dwelling Units For Purposes Of Municipal Fee Waiving (additional Building Inspector information)
7. NEW BUSINESS
  - a. Implementing Paused Installation Of Letter-Board Sign (Mayor's referral)
  - b. Discussion/Action – Review Of Community Development Authority Priorities

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

9. ADJOURNMENT

*Mo Hansen*

Mo Hansen  
Clerk/Treasurer

**Community Development Authority:**

Stinnett, Lewandowski, Petts, Whitebird, Deegan and Kuhl with one vacancy  
School District Superintendent Brian Henning as School District liaison

Posted, Mailed and E-mailed: 08/11/2019

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.