



136 North Monroe Street
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WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Date: WEDNESDAY, AUGUST 14, 2019
Time: 5:00 P.M.
Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: JUNE 12, 2019
3. CITIZEN INPUT
4. REPORTS/UPDATES
 - a. Coordinator's Report
 - b. Parks Financial Report
 - c. 2019 Capital Projects
5. NEW BUSINESS
 - a. 2020 Budget Submittal
 - i. Budget
 - ii. Capital Projects
 - iii. Parks Debt
 - b. Veterans Park Monument
 - i. RFP Bids
 - ii. Parks Financials or Contingency Fund
6. INFORMATION
 - a. Community Nights Event #4 – August 29th starting at 5 pm
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. October 9, 2019 5:00 pm
8. ADJOURNMENT

Gabe Haberkorn

Parks Coordinator

Posted, Emailed & Mailed: 2/05/2019

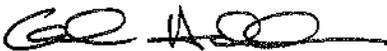
Committee Members: **Stinnett**, Kegler, Setz, Veith and Strobel

Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Katy Powers, Waterloo Youth Sports Organization Representative; Charles Crave – Waterloo Regional Trailhead Implementation Team; Jessica Pickel, Friends of Firemen's Park President.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

WATERLOO PARKS COMMISSION – MINUTES
June 12, 2019

1. ROLL CALL AND CALL TO ORDER. Parks Commission Chair Stinnett called the Parks Commission meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Stinnett, Kegler, Setz, Vieth & Strobel. Ex-officio members present: Public Works Director Chad Yerges. Absent: WYSO Representative Katy Powers, WRT Representative Charles Crave, Friends of Firemen's Park President Jessica Pickel & Parks Coordinator Gabe Haberkorn. Others present: Maureen Giese & Diane Graff of the Courier.
2. MEETING MINUTES APPROVAL: MAY, 2019. MOTION: Moved by Kegler, seconded by Vieth to approve the meeting minutes as presented. VOICE VOTE: Motion carried, Setz Abstained.
3. CITIZEN INPUT. Maureen Giese spoke on the minutes and wording of the minutes listed. Giese then went on to speak about meeting times and that the City Guide Book list it as every 2nd Wednesday and that it should be changed and a discussion with the Mayor should be included when changing such times. Park Coordinator Haberkorn added a note that included a discussion on parking during a wedding.
4. REPORTS/UPDATES
 - a. Coordinator's Report. Haberkorn added a note pertaining to the Coordinator's Report. Community Nights event was the most successful since the beginning 3 years ago. Carousel donation plaques are on order per Maureen Giese and volunteers. Carousel is also cleaned and ready for inspection. July 4th is all set and ready to go. Roundup and raffle set to begin 2 weeks prior to July 4th.
 - b. Parks Financial Report February 2019 thru April 2019. Haberkorn added a note pertaining to Parks Financials. Talked about still having a strong spring.
 - c. 2019 Capital Projects: Haberkorn added a note that the sewer project is complete and landscaping had been done. He is hopeful that this will be green by July 4th. Setz questioned insurance being over budget along with WRT Cleaning.
5. NEW BUSINESS.
 - a. Placement of Plaque and Boulder on Fox Park. Maureen Giese spoke on behalf of citizens who wished to put a plaque and boulder on Fox Park. DPW Director Yerges spoke that there is not public access to the park. Haberkorn added a note discussing reasons not to place a boulder and plaque at this time. Discussion. MOTION: by Setz, seconded by Kegler to place a plaque and boulder on Fox Park Approval. VOICE VOTE: Motion Denied (3-1). MOTION: by Kegler, seconded by Vieth to not place a plaque and boulder on Fox Park Approval. VOICE VOTE: Motion Carried (3-1)
6. OLD BUSINESS
 - a. July 4th Volunteers. Discussion
7. INFORMATION.
 - a. Community Nights Event #2. June 27th with the Rusty Hearts
 - b. July 3-4th Celebration
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
 - a. Next Meeting: August 14, 2019 at 5:00 pm
9. ADJOURNMENT. MOTION: Adjourned by consensus. Approximate time: 6:04 pm



Gabe Haberkorn
Park Coordinator



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PARKS COORDINATOR REPORT

EVENTS AND HIGHLIGHTS

- COMMUNITY NIGHTS EVENT
 - Cancelled June 27 event due to rain
 - New event date added for July 19 – attendance was low
 - July 25 date was well attended.
 - Vendors unhappy with no selling of products
 - July 4th
 - Great turnout during the day, then weather. Fireworks were not finished due to safety concerns

ONGOING PROJECTS

- PARK BEAUTIFICATION PROJECT:
 - Dog Park
 - Fixing of fence line and proper updates
- DISC GOLF LEAGUE:
 - New Group started – hoping to incorporate into Friends of the Park
 - Spring of 2020 project
 - Volunteers will put in new cement tee boxes in spring
- SAND VOLLEYBALL COURTS
 - Will be completed by W&K Day. Trying to put together an opening ceremony for that day.
- BASEBALL FIELD TILING
 - Fall of 2019 – Weather and River levels permitting

FINISHED PROJECTS

- SEWER AROUND BASEBALL FIELD
 - Baseball Field sewer project was completed and mostly green by July 4th

CAROUSEL

- DONATION BOARDS
 - Maureen Giese and group finished project

PROJECTS ON HOLD UNTIL 2020

- CAPITAL PROJECTS LIST

DONATION CAMPAIGNS

- WATERLOO FIREMEN'S PARK BEAUTIFICATION & INFRASTRUCTURE PROJECT
 - Lion Fountain Restoration

CITY OF WATERLOO

BALANCE SHEET
JULY 31, 2019

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(137,657.83)	
225-11400	PARKS ATM CHECKING ACCOUNT		5,567.13	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		1,940.00	
225-11900	PETTY CASH CAROUSEL		50.00	
225-15800	DUE FROM AGENCY FUND TAXES		21,522.64	
	TOTAL ASSETS			(107,578.06)

LIABILITIES AND EQUITY

LIABILITIES

225-24301	SECURITY DEPOSITS		100.00	
225-26100	DEFERRED REVENUE		21,522.64	
	TOTAL LIABILITIES			21,622.64

FUND EQUITY

225-32600	FUND BALANCE	(134,699.38)	
225-32602	FIREMEN'S PARK		2,750.00	
225-34105	FUND BALANCE SHOE FACTORY		17,280.39	
225-39999	FUND BALANCE-CAROUSEL		28,164.23	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	(42,695.94)	
	TOTAL FUND EQUITY			(129,200.70)
	TOTAL LIABILITIES AND EQUITY			(107,578.06)

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2019

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	62,477.36	84,000.00	(21,522.64)	74.4
TOTAL TAXES	.00	62,477.36	84,000.00	(21,522.64)	74.4
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	.00	350.00	1,100.00	(750.00)	31.8
TOTAL LICENSES & PERMITS	.00	350.00	1,100.00	(750.00)	31.8
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	250.00	900.00	3,000.00	(2,100.00)	30.0
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	3,342.80	17,482.80	35,000.00	(17,517.20)	50.0
225-46-4624-000 FACILITY RENTAL OTHER	375.00	515.00	.00	515.00	.0
225-46-4630-000 PARKS CONCESSIONS	2,229.00	5,363.00	5,000.00	363.00	107.3
225-46-4632-000 PARKS ALCOHOL	11,183.00	26,220.00	45,000.00	(18,780.00)	58.3
225-46-4636-000 PARKS ADVERTISING FEE	.00	1,350.00	3,000.00	(1,650.00)	45.0
225-46-4638-000 PARKS BARTENDERS	528.00	2,456.00	3,500.00	(1,044.00)	70.2
225-46-4674-000 CAROUSEL RENTAL	180.00	740.00	500.00	240.00	148.0
TOTAL PUBLIC CHARGES FOR SERVICE	18,087.80	55,026.80	95,000.00	(39,973.20)	57.9
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	32.50	165.10	200.00	(34.90)	82.6
225-48-4830-000 SALE OF CITY PROPERTY	.00	217.00	.00	217.00	.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	.00	1,030.70	.00	1,030.70	.0
225-48-4854-000 DONATIONS CAROUSEL	1,041.00	1,791.00	.00	1,791.00	.0
225-48-4856-000 DONATIONS DOG PARK	.00	24.00	.00	24.00	.0
225-48-4860-000 DONATIONS NOT SPECIFIED	.00	100.00	25,000.00	(24,900.00)	.4
225-48-4862-000 DONATIONS JULY 4TH	2,500.51	5,750.51	7,500.00	(1,749.49)	76.7
TOTAL MISCELLANEOUS REVENUES	3,574.01	9,078.31	32,700.00	(23,621.69)	27.8
<u>OTHER FINANCING SOURCES</u>					
225-49-4930-000 FUNDS APPLIED TO BUDGET	.00	.00	1,000.00	(1,000.00)	.0
225-49-4935-000 DESIGNATED FUNDS APPLIED	.00	.00	16,780.00	(16,780.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	17,780.00	(17,780.00)	.0
TOTAL FUND REVENUE	21,661.81	126,932.47	230,580.00	(103,647.53)	55.1

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2019

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	219.27	1,752.75	1,000.00	(752.75)	175.3
TOTAL LEGISLATIVE SUPPORT	219.27	1,752.75	1,000.00	(752.75)	175.3
<u>MACHINERY & EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	201.80	201.80	2,000.00	1,798.20	10.1
225-53-5324-342 MACH & EQUIP GAS & OIL	277.06	1,165.85	1,750.00	584.15	66.6
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	40.69	472.26	1,500.00	1,027.74	31.5
TOTAL MACHINERY & EQUIPMENT	519.55	1,839.91	5,250.00	3,410.09	35.1
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,911.10	2,500.00	(1,411.10)	156.4
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	160.00	250.00	90.00	64.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	113.74	125.00	11.26	91.0
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	.00	.00	250.00	250.00	.0
225-55-5505-399 PARKS ADMIN MISC	.00	.00	2,500.00	2,500.00	.0
TOTAL PARKS ADMIN	.00	4,184.84	5,625.00	1,440.16	74.4
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-211 FIREMEN'S PARK LEGAL FEES	.00	192.50	.00	(192.50)	.0
225-55-5510-221 FIREMEN'S PARK ELECTRIC	1,468.97	5,890.23	12,500.00	6,609.77	47.1
225-55-5510-222 FIREMEN'S PARK HEAT	63.99	2,468.15	4,500.00	2,031.85	54.9
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	628.22	3,447.65	4,000.00	552.35	86.2
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	346.28	931.20	1,250.00	318.80	74.5
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	419.92	1,348.16	1,500.00	151.84	89.9
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	1,491.51	8,702.34	10,000.00	1,297.66	87.0
225-55-5510-354 FIREMEN'S PARK ALCOHOL	2,850.93	11,480.37	20,000.00	8,519.63	57.4
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	2,275.00	3,733.05	2,000.00	(1,733.05)	186.7
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	53.93	500.00	446.07	10.8
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	12,114.00	12,949.00	12,000.00	(949.00)	107.9
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	550.00	2,225.00	5,000.00	2,775.00	44.5
225-55-5510-360 FIREMEN'S PARK CAROUSEL	817.31	872.31	1,000.00	127.69	87.2
TOTAL PARKS - FIREMEN'S PARK	23,026.13	54,293.89	74,250.00	19,956.11	73.1

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2019

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	124.63	1,108.72	1,250.00	141.28	88.7
225-55-5520-222 TRAILHEAD-WRT HEAT	.00	577.76	1,750.00	1,172.24	33.0
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	128.95	731.31	850.00	118.69	86.0
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	217.65	217.65	250.00	32.35	87.1
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	.00	3,200.00	2,000.00	(1,200.00)	160.0
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,124.20	2,000.00	875.80	56.2
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	.00	225.00	1,000.00	775.00	22.5
TOTAL PARKS - TRAILHEAD	471.23	7,184.64	9,100.00	1,915.36	79.0
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.93	25,902.13	47,500.00	21,597.87	54.5
225-55-5522-124 PARKS SEASONAL GROUNDS	1,501.44	5,630.40	10,000.00	4,369.60	56.3
225-55-5522-125 PARKS WAGES PART-TIME	1,227.50	4,085.00	5,000.00	915.00	81.7
225-55-5522-151 PARKS SOC SEC	484.86	2,818.78	4,782.00	1,963.22	59.0
225-55-5522-152 PARKS RETIREMENT	244.12	1,830.90	3,250.00	1,419.10	56.3
225-55-5522-153 PARKS HEALTH INS	1,531.47	10,720.29	18,378.00	7,657.71	58.3
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	87.78	100.00	12.22	87.8
TOTAL PARKS WAGES	8,728.86	51,075.28	89,010.00	37,934.72	57.4
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	12.36	74.16	100.00	25.84	74.2
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	200.45	300.00	99.55	66.8
225-55-5530-510 PROPERTY INSURANCE	.00	2,906.00	307.00	(2,599.00)	946.6
225-55-5530-511 WORKER'S COMPENSATION	.00	1,990.00	1,922.00	(68.00)	103.5
225-55-5530-512 LIABILITY INSURANCE	.00	3,054.00	1,062.00	(1,992.00)	287.6
TOTAL PARKS - OTHER	12.36	8,224.61	3,691.00	(4,533.61)	222.8
<u>225-57-5701-800 CAPITAL PROJECTS</u>					
225-57-5701-800 CAPITAL PROJECTS	.00	41,072.49	40,000.00	(1,072.49)	102.7
TOTAL DEPARTMENT 5701	.00	41,072.49	40,000.00	(1,072.49)	102.7
TOTAL FUND EXPENDITURES	32,977.40	169,628.41	227,926.00	58,297.59	74.4
NET REVENUE OVER(UNDER) EXPENDITURES	(11,315.59)	(42,695.94)	2,654.00		

City of Waterloo Parks
Progress Report
7/31/2019 4:14 PM

MONTHLY REVENUE (ALL REVENUE SOURCES)													
	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	TOTAL 2019
Current YR Revenue (all sources) [1]	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,629	\$0	\$0	\$0	\$0	\$0	\$126,899
GOAL: Monthly Rev.	\$2,500	\$62,500	\$3,000	\$8,000	\$15,500	\$18,000	\$35,500	\$50,500	\$25,500	\$15,500	\$3,000	\$1,000	\$240,500
% of Goal	88%	111%	212%	78%	105%	27%	61%	0%	0%	0%	0%	0%	53%
Prior Yr Receipts	\$2,500	\$42,855	\$2,696	\$7,548	\$12,702	\$8,893	\$30,111	\$21,541	\$17,084	\$8,131	\$29,269	\$2,976	\$186,228

SCHEDULED/PLANNED EVENTS (EVENT COUNT)													
	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	TOTAL 2019
WRT					2	2	1						5
FP - Outdoor Event				2	13	18	16	2	1				52
FP - Full Pavilion				1					1				2
FP - Upper Pavilion	1	2	3	4	5	5	3	5	3	3	1		35
FP - Lower Pavilion	3	5					4		1				13
FP - Bingo Hall					3	3	2	1	2				11
FP - Reunion Hall													0
FP - Roundhouse					2	1		1	1				5
FP - Bandstand Other					2	1	1	1	1				6
FP - Concession Bldg.				1		2			1				4
Other Park													0
Current YR Event-Days Count	4	7	3	8	27	32	27	10	11	3	1	0	133
Prior Yr Event Count	2	5	5	9	20	26	25	13	13	6	4	4	132
Yr/Yr Percent Comparison	200%	140%	60%	89%	135%	123%	108%	77%	85%	50%	25%	-	101%

NOTES:

[1] The bulk of budgeted property tax (\$62,750) is recognized in February, 76%

Waterloo Firemen's Park - Capital Project Priority List

Rank	Project	Cost	Notes
1A	Sewer Work	\$ 75,000.00	An absolute must to stop flow of ground water into lift station and to finish the project
1A	Mason Entrance	\$ 30,000.00	Brick is falling from areas not updated. This is creating a safety hazard and this would also finish the project
1A	Baseball Field Reno	\$ 40,000.00	Over 10 years past due and would coincide with tiling system placement so field would only be torn up once
		\$ 145,000.00	
1B	Fence Reno (entire park)	\$ 60,000.00	Includes: Field B backstop that is falling over & outfield fence, Field C - Entire Field, Baseball Diamond Backstop and Dog Park
1B	Dugout Reno/Press Box (all fields)	\$ 40,000.00	Includes: Field B that is a safety hazard, all of C & creating Dug outs and press box for Baseball Diamond
1B	Lower Parking Lot Paving	\$ 35,000.00	Paving area in front of concession stand to the road and over to the Carousel. Area is dangerous with no real parking restrictions.
		\$ 135,000.00	
1C	Bathroom Reno (outdoor/pavilion)	\$ 25,000.00	Includes: Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes
1C	Kitchen Reno	\$ 30,000.00	Bringing kitchen up to date so it can be presented as a suitable incubator kitchen
		\$ 55,000.00	
	Total Cost Priority 1	\$ 335,000.00	
2A	Roundhouse Residing	\$ 10,000.00	New wood siding
2A	Banquet Chairs and Tables	\$ 30,000.00	Includes: Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts
2A	Air Condition Update (Pavilion)	\$ 15,000.00	Updates Air units and coils to bring more efficient air flow
2A	Electrical Update (Pavilion)	\$ 15,000.00	Update and bring to code all electrical
2A	Upper Pavilion Floor	\$ 75,000.00	Professional flooring to bring back to life and extend life
		\$ 145,000.00	
2B	Lower Pavilion Reno	\$ 40,000.00	Includes: Bar area, trophy case, flooring and painting
2B	Reunion Hall/Shelter Reno	\$ 50,000.00	Tearing down Reunion Hall & replacing with outdoor shelter
2B	Basketball Court Reno	\$ 30,000.00	Putting in new basketball courts to replace old courts
		\$ 120,000.00	
	Total Cost Priority 2	\$ 265,000.00	
PROJECTS NEEDING ATTENTION WITH LARGE FUNDING			
3	Lower Bathrooms Reno	\$ 50,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area
3	Stadium Concrete Steps & Seating	\$ 750,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance
3	Field Lighting	\$ 400,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields
3	Firemen's Park Parking Lot	\$ 700,000.00	Creating a new parking lot: Eliminates erosion and parking confusion
3	Veteran's Park Reno	\$ 40,000.00	Mason work on Veterans Monument and painting of bandstand
		\$ 1,940,000.00	

YEAR 1 - 1A

YEAR 2 - 1B

YEAR 3 - 1C

YEAR 4 - 2A

YEAR 5 - 2B

YEAR 6 & OUT - 3

2020 BUDGET

12/31/2016

12/31/2017

12/31/2018

6/30/2019

12/31/2019

budget

percent

1	2	3	4	5	6	7	8	9	10	11
CITY OF WATERLOO BUDGET DELIBERATIONS										
8/8/2019						Period Ending				
ACCT NO	DESCRIPTION (From Caselle)	DEPT. (From Caselle)	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	6/30/2019 CY YTD	2019 BUDGET	2020 SUBMITTAL	% CHANGE 18-19	NOTES
225-41-4111-000	LOCAL TAX-GENERAL FUND	#NAME?	0	52,750	52,750	62,477	84,000	84000	0.0%	
225-43-4360-000	STATE GRANTS PARKS	#NAME?	101,354	2,246	0	0	0		-	
225-44-4421-000	DOG PARK LICENSE	#NAME?	683	653	573	350	1,100	650	-40.9%	
225-46-4611-000	CAROUSEL RIDE FEES	#NAME?	1,799	618	0	0	0		-	
225-46-4620-000	FACILITY RENTAL TRAILHEAD	#NAME?	3,355	3,595	2,260	650	3,000	3000	0.0%	
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	#NAME?	23,068	28,409	26,517	14,140	35,000	35000	0.0%	
225-46-4622-001	FACILITY RENTAL FP AT&T LEASE	#NAME?	0	0	0	0	0	0	-	
225-46-4623-000	ENTERTAINMENT/TOURNAMENT/LEAGU	#NAME?	1,640	1,028	6,197	0	0	0	-	
225-46-4624-000	FACILITY RENTAL OTHER	#NAME?	0	25	0	140	0	0	-	
225-46-4630-000	PARKS CONCESSIONS	#NAME?	5,775	7,454	4,540	3,134	5,000	5000	0.0%	
225-46-4632-000	PARKS ALCOHOL	#NAME?	38,794	44,669	45,354	15,037	45,000	45000	0.0%	
225-46-4636-000	PARKS ADVERTISING FEE	#NAME?	0	1,050	1,950	1,350	3,000	2000	-33.3%	
225-46-4638-000	PARKS BARTENDERS	#NAME?	1,124	2,112	3,778	1,928	3,500	3500	0.0%	
225-46-4674-000	CAROUSEL RENTAL	#NAME?	1,060	640	769	560	500	500	0.0%	
225-48-4800-000	MISC REVENUES	#NAME?	3,151	109	171	133	200	200	0.0%	
225-48-4830-000	SALE OF CITY PROPERTY	#NAME?	0	0	296	217	0	0	-	
225-48-4850-000	DONATIONS TRAILHEAD	#NAME?	161	12	14	0	0	0	-	
225-48-4852-000	DONATIONS FIREMEN'S PARK	#NAME?	13,205	12,876	4,652	1,031	0	0	-	
225-48-4854-000	DONATIONS CAROUSEL	#NAME?	21,278	1,826	2,677	750	0	0	-	
225-48-4856-000	DONATIONS DOG PARK	#NAME?	76	254	4	24	0	0	-	
225-48-4858-000	DONATIONS YOUTH PROGRAMS	#NAME?	292	0	0	0	0	0	-	
225-48-4860-000	DONATIONS NOT SPECIFIED	#NAME?	3,832	130	0	100	25,000	0	-	
225-48-4862-000	DONATIONS JULY 4TH	#NAME?	8,329	7,095	8,070	3,250	7,500	7500	0.0%	
225-49-4918-000	TRANSFER FROM PARKS IMPACT FEE	#NAME?	0	0	0	0	0	0	-	
225-49-4921-000	TRANSFER FROM GENERAL FUND	#NAME?	95,894	0	25,000	0	0	0	-	
225-49-4924-000	TRANSFER FROM CAPITAL PROJECT	#NAME?	4,234	0	0	0	0	25000	#DIV/0!	
225-49-4926-000	TRANSFER FROM FUND 820	#NAME?	27,186	0	0	0	0	0	-	
225-49-4930-000	FUNDS APPLIED TO BUDGET	#NAME?	0	0	0	0	1,000	0	-	
225-49-4935-000	DESIGNATED FUNDS APPLIED	#NAME?	0	0	0	0	16,780	0	-	
			356,289	167,550	185,571	105,271	230,580	211,350	-8.3%	
225-51-5112-390	LEGIS SUPPORT SALES TAX	#NAME?	3,565	4,401	4,465	1,533	1,000	1500	50.0%	
225-51-5190-906	MISC GEN GOVT UNEMPLOYMENT ST	#NAME?	2,540	0	0	0	0	0	-	
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	#NAME?	476	1,415	124	0	2,000	2000	0.0%	
225-53-5324-342	MACH & EQUIP GAS & OIL	#NAME?	3,631	1,729	1,935	889	1,750	1750	0.0%	
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	#NAME?	3,838	1,274	1,059	432	1,500	1500	0.0%	
225-55-5505-292	PARKS ADMIN MARKETING	#NAME?	5,308	8,548	3,300	3,911	2,500	4000	60.0%	
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	#NAME?	164	164	0	160	250	200	-20.0%	
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	#NAME?	57	145	162	114	125	125	0.0%	
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	#NAME?	468	1,392	0	0	250	250	0.0%	
225-55-5505-399	PARKS ADMIN MISC	#NAME?	146	77	220	0	2,500	2500	0.0%	
225-55-5510-211	FIREMEN'S PARK LEGAL FEES	#NAME?	0	0	2,280	193	0	0	-	
225-55-5510-221	FIREMEN'S PARK ELECTRIC	#NAME?	12,262	15,676	15,342	4,421	12,500	12500	0.0%	
225-55-5510-222	FIREMEN'S PARK HEAT	#NAME?	1,088	2,375	2,935	2,404	4,500	4500	0.0%	

City of Waterloo – Capital Purchase Request Form For Budgeting Purposes

PHOTOCOPY OR DUPLICATE THIS FORM AS NEEDED

2020-2024 Department: Parks Submitted By: Haberkorn Date: 8/8/2019

Project Name:

Waterloo Firemen’s Park Beautification Project – See Attached

Priority 1 (1 High... 5 Low)

Description.....

See Attached

Justification.....

See Attached

Expenditure Amounts

Prior Expenditure	2020	2021	2022	2023	2024	Total	Future Total
\$0.00	\$145,000	\$135,000	\$55,000	\$145,000	\$120,000	\$600,000	\$1.94 Mil

Funding Source(s)

	2020	2021	2022	2023	2024	Total	Future Total
1. Computer Aid	\$145,000	\$135,000	\$55,000	\$145,000	\$120,000	\$600,000	\$1.94 Mil

Operating Budget Impact

Prior Total	2020	2021	2022	2023	2024	Total	Future Total
Change In Operating Expense Due To Purchase							

Bettcher Masonry

Bid proposal

Date: 7/28/19

To: Mo Hansen

For: 117 E. Madison St Waterloo, WI 53594

Scope of work:

1. Remove all mortar joints from the stone.
2. Install cleaned stone back to original state.
3. Install concrete cap.
4. Clean all debris from the jobsite.

Total cost : \$1,540.00 this includes all labor and materials.

Scheduling: This will be scheduled as soon as it's approved and before 9/1/19.

Thank you
Bettcher Masonry
7191 Norway Rd
Sun Prairie, WI 53590
troybettcher0811@gmail.com

Hermanson Concrete & Masonry LLC

PO Box 203 Columbus, WI 53925
Ph (920) 623-3174 FAX (920) 623-3126

Estimate

rhermanson@charter.net
hermansonsnowandicecontrol.com

DATE	ESTIMATE #
7/31/2019	6063

NAME / ADDRESS:
City of Waterloo Attn: Mo Hansen 136 N Monroe St. Waterloo, WI 53594

DESCRIPTION	TOTAL
<p>PROJECT ADDRESS: 117 E Main St Waterloo CONTACT: Mo- (920) 478-3025 Site Visit: July 31 2019.</p> <p>Repair damaged Lannon Stone Wall.</p> <p>1. Reuse or provide Capstone. Restore wall to prior state. Reconstruct damaged section of wall. Tuckpoint immediate areas adjacent to fallen wall that was damaged from impact.</p> <p>2. Start date. No sooner than August 2, 2019. Project will be completed in a timely manner with no debris left on sited. Landscaping restoration by others. Weather providing, work will be completed on or before September 1, 2019.</p> <p>3. Protect area for safety. Work to be completed by carefully removing existing stone and Cap. Clean for reuse. Provide new if needed. Inspect if there is a footing. Inspect footing if present and report to owner if damaged is exposed.* Rebuild wall to match original. Care taken to use correct style mortar, color, texture and strike joint design. Properly Caulk as needed where concrete slab meets stone wall. Labor & Materials. \$16,500.00</p> <p>*4. Due to the nature of the job if more work is exposed and needs attention, price given in writing before additional work completed.</p> <p>We will contact Diggers Hotline. We have been serving the area since 1979, if you any question or concerns please call us at 920-623-3174. We warranty this Masonry work 5 years. Certificate of Insurance will be sent. We are a licensed contractor in the State of WI.. Lic. # 1007757 & 1007758. All work to code. CELEBRATING 40 YEARS OF SERVING THE AREA</p> <p>Respectfully Submitted,</p> <p>Ruth Hermanson & Joe Hermanson Concrete & Masonry, LLC</p>	16,500.00
TOTAL	\$16,500.00

One half of the payment is due at the start of the project and the remainder to be paid when completed, unless otherwise agreed upon with payments to be made as above (payments not made within 30 days will incur interest at the rate of 18% annually). Any alteration or deviation from above specifications involving extra costs will be executed upon oral or written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Hermanson's Concrete & Masonry has Workmen's Compensation and Public Liability Insurance coverage. This proposal may be withdrawn by us if not accepted within 30 days. All proposed prices are based on outside dimensions. All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work.

Signed estimates are considered to be contracted agreements, thank you.

SIGNATURE



MOSQUITO REDUCTION AGREEMENT

This agreement is intended to constitute a mutual understanding between Wil-Kil Pest Control ("Wil-Kil") and the client named below ("Client").

If service is to be provided at a different location from the billing address, technician will report to the address and contact below:

Account Information:

Client Name: Firemans Park
 Address: 500 PARK AVE
 City, State, Zip: Waterloo, WI 53594
 Phone (Home): _____ (Cell) _____
 Structure Type: Single Family Other: _____
 Lot Size: _____

Service Address (if different): _____ Acct #: 236373
 Name: _____
 Address: _____
 City, State, Zip: _____
 Contact: _____
 Phone: _____
 Email: _____

SERVICE DESCRIPTION

Wil-Kil offers a Mosquito Reduction Program ("Program") for ongoing protection against mosquitoes. We agree to apply products to help reduce mosquito populations in accordance with terms and conditions of this Mosquito Reduction Agreement ("Agreement"). All labor and materials will be furnished to provide the most effective pest management services to help reduce mosquito populations. This Program is designed to help reduce the mosquito populations by treating resting and breeding sites around the property. Wil-Kil does not guarantee that mosquitoes will not be found on your property during the service period of this agreement. The customer must take additional precautions for protection when outside to prevent contraction of mosquito-borne illness or disease.

This Agreement is the only agreement on this treatment. To the full extent permitted by law, there are no warranties, express or implied, including warranties of merchantability and/or fitness for a particular purpose which extend beyond the terms of this Agreement. To the full extent permitted by law, Wil-Kil will not be liable for personal injury, property damage, loss of use or any other damages whatsoever, including consequential and incidental damages, arising from this service. Wil-Kil's liability is specifically limited to the labor and products necessary to help reduce mosquito populations. Wil-Kil is not liable for mosquito-borne illness or disease allegedly contracted from mosquitoes.

I acknowledge that I received and understand the post-application instructions that are required to receive my full warranty. _____
 (Customer Initials)

TREATMENT PERIOD:

Your property will be serviced monthly during the following months:
 May Jun Jul Aug Sept Oct

Your property will be serviced once on the following date: _____

Initial Service: \$ 5,000.00 Ongoing Services at: \$ 5,200.00 each

Special Concerns/Considerations: Quote for each Treatment. IF accepted we will need to determine months/day services will be needed.

This is for entire park. Including all parking areas, play ground and Ball diamonds. Also Included is the dog park.

Credit Card Payments: Keep CC on file, to be charged for initial visit and as on-going services are rendered.
 Monthly: \$ _____
 Prepay: \$ _____ Check CC

Special Instructions:

Appointment Confirmation Type: Phone Text Email None Needed

THANK YOU FOR THE OPPORTUNITY TO SERVE YOU!

Salesperson: RYAN RADWICK/Body Date: 8/5/19

Serviced by: _____ Employee #: _____

CLIENT ACCEPTANCE, APPROVED BY:

Signature: _____ Date: _____

Initial Service Date: _____ Paid By: _____



Make only one call for all
your remodeling needs

Fitzgerald and Sons

Fully Licensed and Insured

1120 Lum Ave #7
Waterloo, WI 53594
Phone: 920-988-1698
Email:
adam.fsgaming@gmail.com

Proposal Submitted To:

To: City of Waterloo Wisconsin
-Parks Department

Job Name: **New Dugouts on Baseball Field**
Date: 9-27-16
Phone # 920-478-3025

This Proposal Includes:

Dugouts are designed to be as open as possible to not obstruct Views.

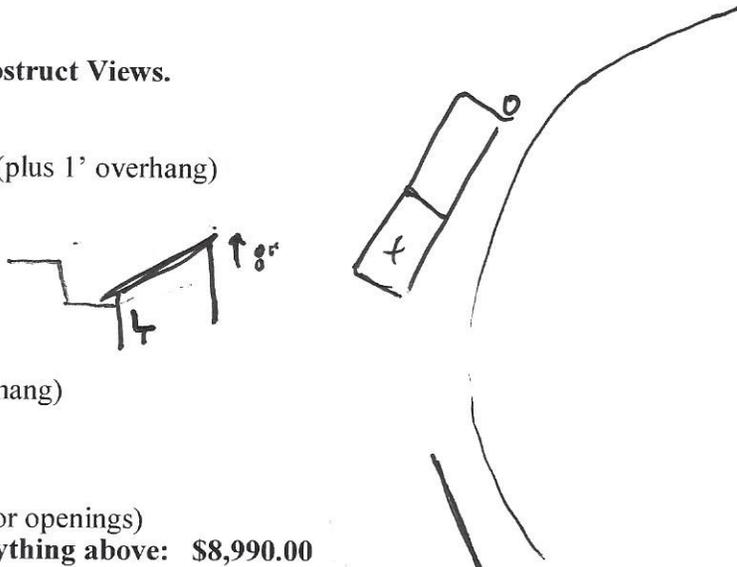
-Treated dugouts built on both sides of the field

- Dimensions: 35' Long, 8' high (on front), and 6' deep (plus 1' overhang)
- Construction includes all pressure treated framing
 - Pressure treated posts, framing, and braces
- 35 year Shingled Roof

-Score keeper Press Box

- Dimensions: 12' Long, 10' high, 6' deep (plus 1' overhang)
- Construction includes all pressure treated framing
 - Pressure treated posts, framing, and braces
- 35 year Shingled Roof
- Includes Chain-link fence on back and sides (minus door openings)

Total Labor and Materials of everything above: \$8,990.00



We hereby propose to furnish material and labor-complete in accordance with above specification, for the sum of:
Eight thousand nine hundred ninety dollars, and 00/100

Payment to be made as follows: *70% down, 30% after completion*

Quotation prepared by: **ADAM FITZGERALD**

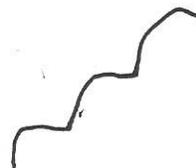
Quotation valid for **60 days.**

All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration from above specs involving extra costs will be executed only upon request, and will be an extra charge over and above this proposal. All agreements contingent upon accidents or delays beyond our control.

Acceptance of proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



To accept this quotation, sign here and return: _____





Make only one call for all
your remodeling needs

Fitzgerald and Sons

Fully Licensed and Insured

1120 Lum Ave #7
Waterloo, WI 53594
Phone: 920-988-1698
Email:
adam.fsgaming@gmail.com

Proposal Submitted To:

To: City of Waterloo Wisconsin
-Parks Department

Job Name: **New Dugouts on Diamond C**
Date: 9-27-16
Phone # 920-478-3025

This Proposal Includes:

Dugouts are designed to be of similar size, style, and construction to match existing dugouts on diamonds A and B. (with improvements of score keepers area, structure, benches, and shelves)

-New 4" thick Concrete Floors throughout Entire dugout Area.. Including score keepers area.

-Approximately 680 Square feet.

-Score keepers area will be 8" higher than dugout area.

-Treated dugouts built on both sides of the field

-Construction includes all pressure treated framing

-35 year Shingled Roof

-Chain link Fence on the outside of dugouts.

-equipment shelves in both dugouts.

-15' Aluminum Benches with backs in both dugouts

-Score keepers area

-Includes score keepers Table

-Also includes 8' Aluminum Score keeper bench with back.

(Quote does not include any electrical)

Total Labor and Materials of everything above: \$14,140.00

**We hereby propose to furnish material and labor-complete in accordance with above specification, for the sum of:
*fourteen thousand one hundred forty dollars, and 00/100***

Payment to be made as follows: *70% down, 30% after completion*

Quotation prepared by: **ADAM FITZGERALD**

Quotation valid for **60** days.

All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration from above specs involving extra costs will be executed only upon request, and will be an extra charge over and above this proposal. All agreements contingent upon accidents or delays beyond our control.

Acceptance of proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



To accept this quotation, sign here and return: _____



“Better Fields Make Better Players”

P.O. Box 529 • Egg Harbor, Wisconsin • 54209 • *Web site:* www.hksportsfields.com
Phone: 920.854.9230 • 1.866.407.7687 *Fax:* 920.854.9249

September 25, 2016

Gabe Haberkorn
Parks Coordinator
136 N. Monroe Street
Waterloo, WI 53594
Cell – 920-478-3025
Email -- Parks@waterloowi.us>

PROJECT: Baseball Field Renovation –Fireman’s Park

SUMMARY: The baseball field at Fireman’s Park, over a period of time, has encountered extensive infield lip build-up. Infield material has been installed which has raised the infield several inches which intern has created a substantial elevation difference toward the existing perimeter areas (backstop, dugouts, and infield back arc area.) This change in grade is affecting playability and player safety.

RECOMMENDATION: It is our recommendation that the existing infield and foul area sod, as well as the 10ft of sod extending beyond the infield back arc, be removed and that the entire infield and foul areas be regraded with laser grading equipment to provide a newly established slope from the base of the mound extending out in a “cone” fashion that ties in with the backstop, dugouts, and infield back arc. New sod would be installed to the entire work area as well as reconstructing the mound, home plate and skinned infield areas. In addition, a warning track would be constructed along the entire backstop and sideline fenced area.

SCOPE OF WORK:

- A. Perform layout work. Verify location for home plate, pitching mound, bases, baselines, infield area, and back infield arc. Establish new elevation for base of pitching mound and proper slope to “tie-in” existing backstop, dugouts, and back infield arc.
- B. Sod cut and remove all sod from work area. Owner to assist in locating area for disposal of removed sod and also provide one dump truck to help with disposal.



- C. Laser grade entire work area to achieve positive surface drainage and create smooth transition to backstop fence, dugouts, as well as back infield arc. Quote includes importing and grading additional topsoil as required.
- D. Prep and install high quality bluegrass athletic sod to all grass areas. Fertilize all sod areas with starter fertilizer.
- E. Supply, install, laser grade and compact infield baseball mix to all skinned areas including infield, baselines, and walk-ups. (approx. 2" deep)
- F. Construct mound and home plate areas to proper line and grade. Supply and install professional grade home plate and pitching plate. Supply and install bagged clay to pitching and batting wear areas.
- G. Supply and install base anchors and plugs.
- H. Construct 10ft wide "warning track" that extends along foul fence, dugouts, and backstop area. Warning track to be approx. 3" deep consisting of 3/8" minus crushed red granite.
- I. Topdress all skinned areas including baselines, home plate and pitching areas with H & K "Magic Mix" topdressing material. Approx. 20 tons.

TOTAL TO PERFORM ABOVE SCOPE OF WORK--- \$36,750

Owner to provide proper watering of newly installed sod.

Deduct \$7,500 if owner provides and installs newly required sod

Deduct \$1,500 if warning track is eliminated

**Mike Parent
H&K Sports Fields, LLC
Cell -- 920-495-9522
Email -- mike@hksportsfields.com**

City of Waterloo
136 N Monroe St
Waterloo, WI 53594

September 19, 2016

We are pleased to quote you for the fence work as follows:

Main field Backstop:

New wire Fabric - 2" mesh, 9 gauge, 24' high chain link, aluminized.

New Line Posts - 4" O.D., galvanized pipe, Sch. 40 .226 wall, set 10' or less apart.

New Top Rail - 1 5/8" O.D., galvanized pipe, .080 wall.

Bottom Tension Wire - 7 gauge, steel, galvanized, crimped.

Owner's Terminal Posts - light poles.

Re-drive out filed posts and straighten.

Erection - all posts set in 36" deep concrete footings.

Field B - new out field:

300' - #320, 2 x 9 x 6' high overall

Fabric - 2" mesh, 9 gauge, 6' high chain link, aluminized.

Line Posts - 2" O.D., galvanized pipe, .090 wall, set 10' or less apart.

Top Rail - 1 5/8" O.D., galvanized pipe, .080 wall.

Bottom Tension Wire - 7 gauge, steel, galvanized, crimped.

Terminal Posts - 2 1/2" O.D., galvanized pipe, .095 wall.

Erection - all posts driven 48" into the ground.

Field B - new back stop:

40' - #52220, 2 x 9 x 20' high overall

Fabric - 2" mesh, 9 gauge, 20' high chain link, aluminized.

Line Posts - 3" O.D., galvanized pipe, Sch. 40 .203 wall, set 10' or less apart.

Top Rail – 1 5/8“ O.D., galvanized pipe, .080 wall.

Terminal Posts - 4“ O.D., galvanized pipe, Sch. 40 .226 wall.

Erection – all posts set in 42“ deep concrete footings..

Field C – all new outfield and dugouts:

390‘ - #320, 2 x 9 x 6‘ high overall

Fabric - 2“ mesh, 9 gauge, 6‘ high chain link, aluminized.

Line Posts - 2“ O.D., galvanized pipe, .090 wall, set 10‘ or less apart.

Top Rail – 1 5/8“ O.D., galvanized pipe, .080 wall.

Bottom Tension Wire – 7 gauge, steel, galvanized, crimped.

Terminal Posts – 2 ½ “ O.D., galvanized pipe, .095 wall.

Erection – all posts driven 48” into the ground.

New side lines:

160‘ - #420, 2 x 9 x 8‘ high overall

Fabric - 2“ mesh, 9 gauge, 8‘ high chain link, aluminized.

Line Posts – 2 ½ “ O.D., galvanized pipe, .090 wall, set 10‘ or less apart.

Top Rail – 1 5/8“ O.D., galvanized pipe, .080 wall.

Bottom Tension Wire – 7 gauge, steel, galvanized, crimped.

Terminal Posts - 3“ O.D., galvanized pipe, Sch. 40 .203 wall.

Erection – all posts driven 48” into the ground.

New back stop:

40‘ - #52220, 2 x 9 x 20‘ high overall

Fabric - 2“ mesh, 9 gauge, 20‘ high chain link, aluminized.

Line Posts - 3“ O.D., galvanized pipe, Sch. 40 .203 wall, set 10‘ or less apart.

Top & Bottom Rail – 1 5/8“ O.D., galvanized pipe, .080 wall.

Terminal Posts - 4“ O.D., galvanized pipe, Sch. 40 .226 wall.

Erection – all posts set in 48“ deep concrete footings.

The above fence complete and erected for\$51,765.00

Terms: **Return signed** acceptance copy, balance due upon completion.

- * Owner responsible for Permit & Fees where applicable.
- * Owner responsible for locating private utility lines.
- * Fence lines may have to be adjusted due to buried utility lines.
- * Owner to provide survey stakes or fence location.
- * Existing fence removed by Lemke

Very truly yours,
LEMKE FENCE OF JEFFERSON, INC.

Steve Lawson

Accepted by:

Signature

Date

Signature

Date

QUOTE GOOD FOR 30 DAYS

City of Waterloo, Wisconsin
PASER SCORES
Municipal Owned Sites



August 7, 2019

An inspection on August 7, 2019, was performed on the City of Waterloo's Municipal Properties was performed to assess the condition of parking lots, and pedestrian pathways. The scores below are reflective of the same PASER Scoring system used to assess the condition of public roadways. The scoring system is also provided for guidance.

City of Waterloo Municipal Properties

PASER Score	LOCATION	NOTES
5	Fire Department - West Parking Lot	
4	Fire Department - East Parking Lot	
4	City Hall Parking Lot	
5	Karl Junginger Memorial Library Parking Lot	
6	Trailhead Facility Parking Lot	
6	DPW Garage - South Parking Lot	
4	DPW Garage - North Parking Lot	
4	South Monroe Parking Lot - West Side	
6	South Monroe Parking Lot - East Side	
4	Ice Skating Rink Parking Lot	
4	Park Access Road - West End	
4	Park Access Road - East End	
7	Industrial Park Path	Industrial Park to Park Road
5	Fireman's Park Path	Park Road to Boorman Street
5	Fireman's Park Path	Pedestrian Bridge to Mill Street
5	South Monroe Bike Path	
8	River Walk	Adjacent to Hawthorn & Stone Development
5	Pedestrian Path	Between Minnetonka Way & Crestview Drive

PASER RATING SYSTEM

Surface Rating	Condition	General Condition/Treatment Measures
10	Excellent	New construction
9	Excellent	Recent overlay/Like new
8	Very Good	Recent sealcoat or new cold mix. Little or no maintenance required.
7	Good	First signs of aging. Maintain with routine crack sealing.
6	Good	Shows signs of aging. Sound structural condition. Could extend life w/ sealcoat.
5	Fair	Surface aging. Sound structural condition. Needs seal coat or overlay. (>2")
4	Fair	Significant aging and first signs of needing strengthening. Needs overlay (<2")
3	Poor	Needs patching and repair prior to major overlay. Milling and overlay recommended
2	Very Poor	Severe deterioration. Needs reconstruction with extensive base repair.
1	Failed	Failed. Needs total reconstruction.

Bid Proposal

StoneCraft Masonry & Design LLC

313 N High Street • Fort Atkinson, WI 53538

Office: (920) 563-3453 • Bob's Cell: (920) 650-0464

Web: <http://www.stonecraftmasonrywisconsin.com> • Email: stonecraftmasonry@charter.net

Proudly Serving Wisconsin for 26 years

DATE: July 30, 2019

BID PROPOSAL SUBMITTED TO: Clerk/Treasurer Mo Hansen
For Parks Coordinator, Gabe Haberkorn
City of Waterloo

ADDRESS: 136 N Monroe Street
Waterloo, WI 53594

PHONE: (920) 478-3025

EMAIL: cityhall@waterloowi.us

PROJECT LOCATION: 117 East Madison Street

EXPLANATION OF WORK

Municipal Park Masonry Wall Repair

- StoneCraft Masonry will reuse capstone to reconstruct damaged part of the wall to original state.
- StoneCraft Masonry will clean up all wall debris.

ESTIMATE PRICE: **\$740.00**

We Propose – to furnish all material and labor to complete the job in a workmanlike manner in accordance with the above specifications and notations: sidewall construction and exposed areas of specified repair.

Payment As follows

Upon Acceptance of Proposal we request no down payment but a balance of Seven Hundred Forty dollars and no/cents (\$740.00) is due upon project completion in addition to any extra specified charges that exceed estimate price, if incurred.

Authorized Signature,  Administrator

Terms and Conditions

Any alteration or deviation from the above specifications involving extra cost will be fully discussed and executed only upon written orders, and will become an extra charge over and above the bid price.

UNFORSEEN CONDITIONS: All agreements are contingent upon inclement weather—storms, snow, rain, ice, sleet, freezing temperatures, mucky soft ground in work areas, slick or wet roofs; product shortages, strikes by unassociated parties providing product or services which create delivery delays, brickyard orders and/or ordered equipment delays, accidents or other unexpected delays beyond our control. Owner is to carry fire, tornado and other necessary insurance.

OWNER SUPPLIED MATERIALS: If customer orders masonry materials—brick, stone, block, etc., StoneCraft Masonry assumes no responsibility to pay delivery charges for delivered brick, stone, mortar, etc; for brickyard pick-up charges or brickyard restocking fees on leftover or unused product.

INSURANCE: StoneCraft Masonry is fully insured—General Contractors Insurance and Employee Workers Compensation (W-9 Tax Form and/or Certificate of Insurance available upon request).

PAYMENT: StoneCraft Masonry & Design LLC no longer accepts 30-60-90 day payment terms. Since each job uniquely requires differing materials and expertise, we require an upfront down payment to pay for masonry orders and job set-up expenses. Long-term projects may require specified cash draws written into the Bid Proposal plus payment on completion. Regardless project size, ALL WORK MUST BE PAID FOR UPON COMPLETION.

Acceptance of Bid Proposal

We have carefully reviewed all proposed prices; job specifications, terms and conditions associated with this masonry project, and hereby accept these terms and conditions as being satisfactory to commence work.

In Witness Whereof, by signing this Bid Proposal herein, I (we) authorize StoneCraft Masonry & Design LLC to perform the specified work: commence project scheduling, preparation and execution.

Date of Acceptance _____

Signature _____ Signature _____

* This proposal may be withdrawn by us if not accepted within 30 days.



2019/08/08 04:09 PM