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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**
Amended: 07/09/2019 at 10:20 a.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC SAFETY AND HEALTH COMMITTEE
DATE: Thursday, July 11, 2019
TIME: 6:00 p.m.
LOCATION: Municipal Building Police Training Room, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: June 6, 2019
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
 - a. Requiring Knox Box Systems in Certain Private Structures – Ordinance Draft
 - b. Striking & Recreating Section 120-2 Alarm Systems – Ordinance (forwarded To City Council) ***
 - c. Striking And Recreating Section 120-3 False Alarms – Ordinance (forwarded To City Council) ***
 - d. Striking & Recreating Section 200-4 Burning Regulations – Ordinance (forwarded To City Council) ***
5. NEW BUSINESS
 - a. Wage Increase For Part-Time Officers
6. FUTURE AGENDA ITEMS, COMMUNICATIONS AND ANNOUNCEMENTS
7. ADJOURNMENT

Mo Hansen

Mo Hansen
Clerk/Treasurer

*** Also On Tonight's Council Agenda

Committee Members: Thomas, Griffin and Stinnett

Printed, Posted, E-mailed and Distributed: 07/03/2019

Amended: 07/09/2019

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
June 6, 2019

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Thomas at 6:00PM
2. **Roll Call:**
Committee members present – Alderperson Thomas, Griffin, Stinnett and Chief Sorenson.
3. **Approval of Public Safety Committee Minutes of May 2, 2019,** Motion to approve by Griffin, second by Stinnett. Motion carried.
4. **Public Comment:** (None)
5. **Unfinished Business:**
 - a) **Require Knox Box System in Certain Private Structures.** Thomas requested to review more similar ordinances that other municipalities had next meeting date.
 - b) **Striking and recreating Section 120-2 Alarm System.** Chief Benisch requested to amend ordinance 120-2 to add definition of alarm Residential to ordinance.
 - c) **Striking and Recreating Section 120-3 False Alarms.** Chief Benisch requested to change 120-3 A to read (An alarm user shall pay the Waterloo Fire Department within 10 days after notice of activation, the following service for false alarms which occur within a calendar year January 1 through December 31) A(3) changed to each subsequent false alarm \$ 300.00.
 - d) **Striking and recreating Section 200-4 Burning Regulations.** Chief Benisch requested to strike ordinance 200-4 and recreate as presented with exception to E (3) e. Changing wording of three feet in diameter to four feet in diameter. Griffin recommended to Council the ordinance changes to the Alarm Systems, False Alarms and Striking and recreating of Burning Regulations as presented, Second by Stinnett. Motion carried.
6. **New Business:** (None)
7. **Future Agenda Items and announcements:** (None)
8. **Adjourn:** Motion to Adjourn by Stinnett, Second by Griffin, motion carried.

I Attest: Chief Louis L. Sorenson

ORDINANCE _____

AN ORDINANCE ADDING SECTION _____ "KNOX BOX SYSTEMS" OF THE CODE OF ORDINANCES OF THE CITY OF WATERLOO

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

Section I: Section _____ of the Code of Ordinances, of the City of Waterloo is added and reads as follows:

Sec. _____ KNOX BOX SYSTEMS

- (a) **Definition.** The term "Knox Box" shall be defined as a lock box from the Knox Company which allows emergency responders to gain access to secured buildings and perimeters without forceful entry.
- (b) **Buildings Subject to this Section.** The following structures shall be equipped with a Knox Box at or near the main entrance or such other location approved by the Fire Chief or designee:
- (1) Commercial or industrial structures protected by an automatic alarm system or automatic suppression system, or such structures that are secured in a manner that restricts access during an emergency.
 - (2) Multifamily residential structures with Four (4) or more units, that have restricted access through locked doors or have a common corridor for access to the living units.
 - (3) Governmental structures and nursing care facilities.
 - (4) All public and private educational facilities.
 - (5) All buildings over five-thousand (5,000) square feet or with more than two (2) doors, must number or letter their doors (and windows when required by the fire chief or his/her designee). Numbering /lettering must be no less than eight (8) inch in size, reflective and a contrasting color to the door. Numbers/letters shall be placed on each door starting at the main entrance and progressing around the building clockwise. Numbers/letters must be at least five (5) feet above ground level. Where double doors or a grouping of doors exists close together, they may be numbered as one.
 - (6) All newly constructed structures subject to this section shall have the Knox Box installed and operational prior to the issuance of an occupancy permit.
- (c) **Contents.**
- (1) The owner or operator of a structure required to have a Knox Box shall, at all times, keep keys in the box that will allow for access to the following:
 - a. Keys to locked points of ingress or egress, whether on the interior or exterior of such buildings.
 - b. Keys to locked mechanical rooms.
 - c. Keys to elevator controls.
 - d. Keys to rooms containing fire control systems.
 - e. Keys to other areas as directed by the Fire Chief.
 - (2) Each key shall be legibly labeled to indicate the lock that it opens in such a manner as is approved by the Fire Chief or his/her designee.

(3) A floor plan of the rooms within the building may be required at the discretion of the Fire Chief or his/her designee.

(d) Compliance. After the effective date of this ordinance, all newly constructed buildings, not yet occupied or buildings currently under construction and all buildings or businesses applying for an occupancy permit shall comply. Existing buildings that are not in compliance on the effective date of this ordinance shall comply with requirements of the ordinance within **three (3) months of the effective date of this section**. Any person who owns or operates a structure subject to this code shall be subject to the penalties set forth in section (g) of this code for any violation of this section.

(e) Rules and Regulations. The Fire Chief or his/her designee shall be authorized to implement rules and regulations for the use of the lock box system.

(f) Brand. The "Knox" brand will be the only lock box permitted by the City of Waterloo.

(g) Penalties. Any person who violates any provision of this section shall be subject to a forfeiture of **\$10.00 (ten dollars) per day, for up to ninety (90) days and then \$20.00 (twenty dollars), per day thereafter.**

Section II: This ordinance shall take effect and be in force from and after its passage and posting as provided by law.

Dated

**BY ORDER OF THE CITY COUNCIL OF
THE CITY OF WATERLOO**

Mayor

Attest:

Date Adopted: _____

Date Posted: _____