



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, May 16, 2019 – 7:00 p.m.**  
**Agenda Revised 5/15/2019 5:35 AM**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: May 9, 2019
3. CITIZEN INPUT / PUBLIC COMMENT
4. PUBLISHED NOTICES (1) Board Of Zoning Appeals Public Hearing, Use Variance Request, 808 North Monroe Street, Allowing Warehousing In A Commercial District
5. CONSENT AGENDA ITEMS
  - a. April Reports Of City Officials And Contract Service Providers
    - i. Parks Coordinator
    - ii. Fire & EMS
    - iii. Building Inspection - Building, Plumbing, & Electrical Permits
    - iv. Public Works
    - v. Police
    - vi. Karl Junginger Memorial Library
    - vii. Waterloo Water & Light Commission Minutes
    - viii. Watertown Humane Society
6. MEETING SUMMARIES - SINCE 5/9 COUNCIL MEETING - None
7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
  - a. Parks Commission
    - i. Resolution #2019-14 Increasing Park Rental Rates
  - b. Finance, Insurance & Personnel Committee
    - i. General Disbursements, April 2019 - \$225,088.08 \*\*\*
    - ii. Payroll, April 2019 - \$67,901.80 \*\*\*
    - iii. Treasurer's Report & Budget Report, April \*\*\*
    - iv. Authorizing A \$523,000 Bank Note To Fund 2019 Street Improvements
8. NEW BUSINESS
  - a. Ordinance #2019-03 Amending Section 30-6 Of The Municipal Code Eliminating The Community Development Committee As A Standing Committee **And Amending Section 35-2 Community Development Authority Composition And Procedures**
  - b. Council Aldermanic Vacancy, Considering Ward #2 Appointment Applications
    - i. Nate Novak
    - ii. Eric Rhynes

**[NOTE: The City Council may convene to closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."]**  
**Upon completion of the closed session the body will reconvene into open session.**
  - c. Council Confirmation Of Mayoral Appointment, Jim Setz, Parks Commission (School Board Representative completing an unexpired term ending 2021)
  - d. Council Confirmation of Mayoral Standing Committee Appointments
    - i. Finance, Insurance & Personnel Committee – Kuhl
    - ii. Public Works & Property Committee – Ward #2 Appointee

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10. ADJOURNMENT



Mo Hansen  
Clerk/Treasurer

\*\*\* Disbursements, Payroll and Treasurer's & Budget Reports Are Posted On The Municipal Website

Posted & Emailed: 05/14/2019 Revised 5/15/2019 5:35 AM

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: May 9, 2019**

Digital audio files are archived with these written minutes additionally serving as the official record.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Absent: none with two vacancies. Others present: WLOO videographers; Diane Graff, the Courier; Library Director Kelli Mountford; Police Chief Denis Sorenson; Public Works Director Chad Yerges; Utility Superintendent Barry Sorenson; Parks Coordinator Gabe Haberkorn; Dale Van Holten; Charles & Pam Kuhl; James Rhyner; Mary Walters-Rhyner; Brian Henning and Clerk/Treasurer Mo Hansen. The pledge of allegiance was recited.

MEETING MINUTES APPROVAL: April 18, 2019. MOTION: Moved by Thomas, seconded by Griffin to approve the meeting minutes as presented. VOICE VOTE: Motion carried.

PUBLIC COMMENT. James Rhyner reviewed the process that occurred approving the initial ATV/UTV ordinance and the second. He said limitations on hours of operation (7am to 10 pm) were part of the adopted ordinance which was not stated during the discussion on the second ordinance. He asked for greater public education once such ordinances are adopted.

PUBLISHED NOTICES: (1) Annual Weed Notice; (2) Notice of Applications To Serve Intoxicating Liquor And/Or Beer, June 6, 2019 Council Consideration; (3) Operator's Licenses Due June 5, 2019. Noted.

MEETING SUMMARIES - SINCE LAST COUNCIL MEETING. Attendees were briefed on recent meetings: Plan Commission; Public Safety & Health Committee; Water & Light Commission and Parks Commission

**RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS**

- a. Plan Commission
  - i. Application For Conditional Use Permit, James Assmann To Allow For The Construction Of A 24' X 40' (960 Sq. Ft.) Accessory Building Addition. MOTION: Moved by Petts, seconded by Stinnett to approve the application as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies.
- b. Public Safety & Health Committee
  - i. Considering School Crossing Safety Measures As Proposed By The Waterloo School District. DISCUSSION: Thomas said the Committee met multiple times with District representatives; he described the proposal consisting of timer & button controlled flashers, speed board signs and expansion of the school zone area. He said the district would purchase and install with the municipality responsible for permitting and maintenance. MOTION: Moved by Thomas, seconded by Stinnett to accept the District proposal for enhanced crossing safety measures as described during the discussion. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies.
  - ii. Application For Special Event Or Entertainment License, Virtumarket. MOTION: Moved by Thomas, seconded by Petts to approve the application contingent upon payment of the fee and demonstration of insurance. Additionally it was noted trash containers would be provided, but picnic tables and electricity would not. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies.

**NEW BUSINESS**

- c. Confirmation Of Mayoral Appointments – Library Board. MOTION: Moved by Stinnett, seconded by Petts to confirm the appointments of Abby Voters and Kristen Klein to the Library Board. VOICE VOTE: Motion carried.
- d. Authorizing Sidewalk Repairs At 203 East Madison Street. MOTION: Moved by Petts, seconded by Schoenwetter to authorize sidewalk repairs by Rennhack Construction in an amount not to exceed \$6,284.80 as proposed with a contract correction as described by Chad Yerges. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.
- e. School District Expansion And Renovation Project, District Municipal Fee Waiver Request. DISCUSSION: Thomas said the City could not afford paying for traffic control enhancements and the District now wanted a waiver. School District Superintendent Brian Henning outlined late added project costs due to municipality additions: a hydrant and storm water management remedies. He said the District had gone above code requirements. Thomas said issues had existed since prior to the

project's inception. Henning replied saying the District had met or exceeded all requirements set by the City for the current project and going back in time. Yerges said the storm water measures would not be enough. Change in weather conditions over time were noted. Petts suggested a partial fee waiver. MOTION: Moved by Thomas, seconded by Petts to refer the matter to the Finance Committee. Motion carried.

f. Council Aldermanic Vacancies

- i. Alder Ward #2 No Applications Submitted. No action taken.
- ii. Alder At-Large.

- 1. Charles Kuhl
- 2. Dale Van Holten

DISCUSSION: Without objection the Mayor called for process whereby votes would be cast by paper ballot. Having submitted written applicants, Kuhl and Van Holten further introduced themselves. In accordance with §19.85(1)(c), Wis. Stats., and with unanimous consent, at this time the City Council met in closed session. Upon conclusion of the closed session the City Council reconvened in open session. By a 5-0 paper ballot vote, Kuhl was appointed as At-large Alder to fill the vacancy.

- g. Considering An Alternative Regular City Council Meeting Night. Motion: Moved by Petts, seconded by Griffin to table the item until all Council vacancies are filled. VOICE VOTE: Motion carried.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. # Quimby said State Representative Jagler was visiting Waterloo 5/10 at 10 am. # Stinnett invited all to the May 30 Concert in the Park. # The Mayor noted updates to the website. # The Mayor said a modification of the Community Development Authority was forthcoming.

ADJOURNMENT. Moved by Thomas, seconded by Petts to adjourn. Motion carried. Time: 8:02 p.m.



Attest:

Mo Hansen, Clerk/Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

CITY OF WATERLOO  
COUNTY OF JEFFERSON  
STATE OF WISCONSIN

NOTICE OF HEARING ON  
APPLICATION FOR VARIANCE

DOCKET NO. 2019-01

To Whom It May Concern:

The City of Waterloo Board of Zoning Appeals is scheduled to meet Thursday, May 23, 2019 beginning at 6:00 p.m. in the Municipal Building Council Chamber, 136 North Monroe Street, for the following purpose:

PUBLIC HEARING on an application for a variance received from applicant, Jeff Tate, property owner at 808 North Monroe Street in the City of Waterloo, Jefferson County Wisconsin.

The property is described as Lot 1 CSM 3352-15-12 in the City of Waterloo, Jefferson County, Wisconsin. Also known as 808 North Monroe Street. Tax Parcel #290-0813-0523-054.

The action requested is to grant a variance to allow a warehousing use in a C-1 Commercial District. Warehousing is not a permitted use in a C-1 Commercial District.

Following the hearing the board intends to deliberate on the application and may announce its determination.

By:

Mo Hansen  
Clerk/Treasurer

Published: The Courier, May 16, 2019



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## PARKS COORDINATOR REPORT

### EVENTS AND HIGHLIGHTS

- COMEDY NIGHT IN THE PARK
  - 458 in attendance
  - Overall success was high
- EASTER EGG HUNT
  - Approximately 100 kids on hand
    - A few complaints on types of candy
- SPRING CLEAN-UP
  - Numbers very low
    - 6 individuals helped

### ONGOING PROJECTS

- PARK BEAUTIFICATION PROJECT:
  - Dog Park
    - Fixing of fence line and proper updates
- DISC GOLF LEAGUE:
  - New Group started – hoping to incorporate into Friends of the Park
    - Moved a couple holes
    - Trek contacted and they are looking into cost of new baskets
  - Volunteers will put in new cement tee boxes in spring
- SAND VOLLEYBALL COURTS
  - Slider Shack has been taken down and cement removed
  - Excavation and installation started to take place this week
- RESURFACE SOFTBALL FIELDS
  - 15 Yards of ag-lime coming in 2 weeks
- RFP ASH TREE REMOVAL
  - RFP for removal of 85' tall ash tree behind scoreboard
- BASEBALL FIELD TILING
  - Fall of 2019 – Weather and River levels permitting
- COMMUNITY NIGHTS IN FIREMEN'S PARK
  - Replacing the successful Concert Series with a Community Night event with vendors and music
- July 4<sup>th</sup>
  - All Set – Posters will be out on May 16<sup>th</sup>.

### FINISHED PROJECTS

## **CAROUSEL**

- DONATION BOARDS
  - Maureen Giese and group moving forward with project
- STATE INSPECTOR
  - Carousel greased and cleaned and ready for final inspection

## **PROJECTS ON HOLD UNTIL 2020**

### **DONATION CAMPAIGNS**

- WATERLOO FIREMEN'S PARK BEAUTIFICATION & INFRASTRUCTURE PROJECT
  - Lion Fountain Restoration
- July 4<sup>th</sup>
  - Round up at Piggly Wiggly
  - 50/50 raffle to run from middle May until July 4<sup>th</sup> drawing

## Waterloo Fire Department Report

Not available at time of packet creation. 5/15/2019 5:47 AM



Invoice

Invoice Number: 0056543-IN  
 Invoice Date: 03/31/19  
 Terms: Net 30 Days  
 Due Date: 04/30/19

Salesperson: 0000  
 Customer Number: 11-WATERL2  
 Customer P.O.:

CITY OF WATERLOO  
 136 N MONROE STREET  
 Waterloo, WI 53594-1198

WI - Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
<b>Permit # 19WTRC-0008-19-03P</b>	<b>801 W MADISON ST, Waterloo, WI 53575 ✓</b>			<b>umbing Permit - Commercial</b>
Plumbing- Replacement & Misc.	55.00	03/07/19	60.00	33.00
<b>19WTRC-0008-19-03P Subtotal</b>				<b>33.00</b>
<b>Permit # 19WTRC-0009-19-03H</b>	<b>221 SPRING ST, Waterloo C, WI 53594 ✓</b>			<b>HVAC Permit</b>
HVAC- Replacement & Misc. lte	50.00	03/12/19	60.00	30.00
<b>19WTRC-0009-19-03H Subtotal</b>				<b>30.00</b>
<b>Permit # 19WTRC-0010-19-03P</b>	<b>112 E MADISON ST, WATERLOO, WI 53594 ✓</b>			<b>umbing Permit - Commercial</b>
Plumbing- Replacement & Misc.	55.00	03/21/19	60.00	33.00
<b>19WTRC-0010-19-03P Subtotal</b>				<b>33.00</b>
<b>Permit # 19WTRC-0013-19-03BEPH</b>	<b>851 S MONROE ST, WATERLOO, WI 53594 ✓</b>			<b>SINGLE FAMILY DWELLING</b>
Electrical- Replacement & Misc.	50.00	03/31/19	60.00	30.00
HVAC- New Building/Additon/Alt	341.84	03/31/19	60.00	205.10
State Seal Fee	41.00	03/31/19	60.00	24.60
Residential New Dwelling/Additc	1,133.37	03/31/19	60.00	680.02
Erosion Control - New - Resider	125.00	03/31/19	60.00	75.00
Occupancy Permit- Residential	60.00	03/31/19	60.00	36.00
Plumbing- New Building/Additior	341.84	03/31/19	60.00	205.10
Electrical- New Building/Additon.	341.84	03/31/19	60.00	205.10
<b>19WTRC-0013-19-03BEPH Subtotal</b>				<b>1,460.92</b>
<b>Permit # 19WTRC-0014-19-03OS</b>	<b>255 EDISON ST, WATERLOO, WI 53594 ✓</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00
<b>19WTRC-0014-19-03OS Subtotal</b>				<b>36.00</b>
<b>Permit # 19WTRC-0015-19-03OS</b>	<b>265 EDISON ST, WATERLOO, WI 53594 ✓</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00
<b>19WTRC-0015-19-03OS Subtotal</b>				<b>36.00</b>
<b>Permit # 19WTRC-0016-19-03OS</b>	<b>273 EDISON ST, WATERLOO, WI 53594 ✓</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00
<b>19WTRC-0016-19-03OS Subtotal</b>				<b>36.00</b>
<b>Permit # 19WTRC-0017-19-03OS</b>	<b>287 EDISON ST, WATERLOO, WI 53594 ✓</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00

Please Remit Payments to: SAFEbuilt, LLC  
 3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice: 1,700.92  
 Freight: 0.00  
 Sales Tax: 0.00  
**Invoice Total: 1,700.92**



CITY OF WATERLOO

Invoice Number: 0056543-IN

Invoice Date: 03/31/19

Page: 2

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
19WTRC-0017-19-03OS Subtotal				36.00

Department Approval <M.T.> Date 4-8-2019  
 Clerk/Treasurer Approval M.H 4-8-2019  
 Vendor Number 10356  
 Acct Dist 100-52-5240-290 \$ 1700.92  
 Acct Dist \_\_\_\_\_ \$ \_\_\_\_\_  
 Acct Dist \_\_\_\_\_ \$ \_\_\_\_\_

CONTACTED BUILDING SERVICES  
 03/2019

WI - Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	1,700.92
<b>Total</b>		<b>1,700.92</b>

Please Remit Payments to: SAFEbuilt, LLC  
 3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	1,700.92
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>1,700.92</b>

MONTHLY TIME REPORT

APRIL 2019

JOB	DPW	Chad	Jeff	Chris	Travis
Police Adm		1	1	0	0
Fire Dept		4	6	4	5
Mach/Equip		4	28.5	17	2
Garage/Shed		12	10.5	14	34
Meeting/Seminars		13	0	4	3
Street Repair/Maintenance		19	14	12	18
Street Cleaning		2	15	0	0
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		1	0	4	0
Traffic Control		5	8	5	0
Bridges/Culvers		0	0	0	0
Tree/Brush		15	8	47.5	67.5
Refuse Collection		27	26	6	5.5
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	0	0	0
Library		1	0	0	1
Firemans Park		24	14	27	19
Other Parks		23	5	5	8
Trail Head		0	0	0	0
Celeb/Enter		1	0	1	1
Weed Control		0	0	0	0
Vac/Holiday/SL		28	44	33.5	16

# Machinery and Equipment Maintenance

APRIL 2019

		Mileage / Hours			TTI Fuel	GPH
DPW Equipment		Start	End	Total		
End loader	544	3335	3351	16	38.065	0.42
John Deere Tractor	2555	4483	4486	3	0	#DIV/0!
Wood Chipper	CHIPPER	2322	2347	25	44.211	0.57
John Deere Lawn Tractor	2520	767	768	1	24.244	0.82
John Deere	X750	1068	1078	10	24.244	0.82
John Deere	X750-1	1018	1027	9	24.244	0.82
Wacker Roller	ROLLER	381	382	1	0	#DIV/0!
2010 International Truck	#1	19525	19572	47	0	#DIV/0!
2004 Freightliner Truck	#2	40440	40441	1	0	#DIV/0!
2004 International Truck	#3	0	0	0	0	#DIV/0!
2017 Chevrolet Truck	#4	19419	20553	1134	108.017	10.50
2018 Freightliner Truck	#5	4785	4990	205	35.557	5.77
2006 Elgin Pelican Street Sweeper	SEEEPER	9760	9776	16	29.76	0.54
2011 Ford F-550 Truck	#6	31303	31762	459	98.759	4.65
2015 Freightliner Truck	#7	8723	8881	158	34.544	4.57
BOBCAT		154	186	32	0	#DIV/0!

# WATERLOO POLICE DEPARTMENT

Report For Month Of April 2019

## COMPLAINTS

Family:	8
Off Road Vehicles:	1
Vandalism:	2
Minor Theft - Less Than \$500:	1
Major Theft - More Than \$500:	1
Burglary:	0
Doors Found Open:	8
Animal Case:	8
Late Bar Closing:	0
Alarms:	6
Lous Music/Parties:	3
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	1
Domestic Abuse:	1
Sexual Assault:	1
Runaways:	0
Worthless Checks:	0
All Other Complaints:	38
<b>TOTAL COMPLAINTS</b>	<b>79</b>

## INQUIRIES/CHECKS

Registration Checks:	775
Drivers License Checks:	328
NCIC/CIB/VIN Checks:	4
Check Welfare:	7
<b>TOTAL INQUIRIES/CHECKS</b>	<b>1114</b>

## ACCIDENTS

More Than \$1,000:	0
Less Than \$1,000:	1
Pedestrian Accidents:	1
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
<b>TOTAL ACCIDENTS</b>	<b>2</b>

## ASSISTS

Assist Jefferson County:	4
Assist Dodge County:	4
Assist Dane County:	1
Assist Marshall Police:	7
Assist Fire/Rescue:	17
Assist Other Agencies:	3
Assist Public:	37
Assist With Escort:	2
Assist All Other:	1
<b>TOTAL ASSISTS</b>	<b>76</b>

## MISCELLANEOUS

Investigations/Followups:	53
Traffic Control:	0
Radar Operations:	186
Special Assignment:	8
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	1
<b>TOTAL MISCELLANEOUS</b>	<b>248</b>

# WATERLOO POLICE DEPARTMENT

Report For Month Of April 2019

## TRAFFIC VIOLATIONS

## MISDEMEANOR/CRIMINAL

### WARNINGS

### ARRESTS

### WARNINGS

### ARRESTS

Speeding:	9	4
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	1	2
Illegal Passing:	0	0
No Drivers License:	0	2
Illegal Parking:	3	22
Left Of Highway:	1	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	3	2
Driving Suspended/Revoked:	0	3
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	1	1
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	9	1
All Other Traffic:	10	6

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	2
Theft:	0	0
Trespassing:	0	1
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	1	1

### WARNINGS

### ARRESTS

TOTALS

38

47

### Hourly Breakdown

Patrol:	465.50
Investigations:	66.75
Radar:	142.25
Court Appearances:	2.00
Office:	186.25
Special Duties:	10.00
Schools/Training:	36.75
On Call:	0.00

TOTAL:

909.50

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
<b>ASSIST</b>						
	Assist Business	0	0	0	0	1
	Assist Citizen	2	0	5	0	16
	Assist Dane County Sheriff	0	0	0	1	5
	Assist Dodge County Sheriff	1	1	3	0	8
	Assist Jefferson County Sheriff	0	0	2	1	13
	Assist Marshall PD	6	3	13	5	57
	Assist Probabtion/Parole	0	0	0	0	1
	Assist Social Services	1	3	6	1	8
	Assist Watertown PD	0	0	0	0	1
	Assist Wisconsin State Patrol	0	0	1	0	0
	Custody for Other Department	0	0	1	0	1
	EMS Calls	0	0	0	0	2
	Fire Calls	0	0	0	0	1
	Neighbor Problems	0	0	0	0	3
	Other Mutual Aid Assists	0	1	2	0	2
	Probation/Parole Check Ins	0	0	0	1	2
	Sex Offender Registration	1	0	1	0	1
	<b>Total for ASSIST:</b>	<b>11</b>	<b>8</b>	<b>34</b>	<b>9</b>	<b>122</b>
<b>CRIMINAL</b>						
	Bail Jumping/Escapes	1	0	1	0	1
	Burglary - Non-Residential/Forced	0	0	0	0	1
	Burglary - Residential/No Force	0	0	0	0	1
	Computer Crimes	0	0	0	0	1
	Contempt of Court, Court Violation	0	0	0	0	1
	Criminal Damage To Property/vandalism	0	1	2	1	19
	Disorderly Conduct - All Other	1	0	6	2	16
	Disorderly Conduct - Fight, Disturbance	2	0	2	3	6
	Disorderly Conduct - Noise	0	0	1	0	1
	Domestic Disturbance	0	1	3	3	13
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	4
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	2
	Drug Investigations	0	0	1	0	7
	Drug Paraphernalia Possession	1	0	1	0	4
	Drug Possession	0	0	1	0	6
	Forgery/Counterfeiting	0	0	0	2	3
	Fraud	0	2	4	0	6
	Harassment - Harassing Telephone Calls	1	1	2	1	2
	Harassment - Threats	0	0	0	0	3
	Other Sex Offenses	1	0	1	1	11
	Other Weapon Violations	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
<b>CRIMINAL</b>						
	Probation Hold	0	0	1	0	0
	Probation/Parole Violation	0	0	0	0	2
	School Violation, Presence Prohib, Etc.	0	0	0	0	1
	Theft - All Other	2	1	3	0	10
	Theft - From Building	1	1	2	0	2
	Theft - From a Motor Vehicle	0	1	1	0	7
	Theft - Retail/Shoplifting	0	0	0	0	9
	Trespassing	0	0	0	0	5
	Violation of Court/Restraining Order	0	0	0	2	10
	<b>Total for CRIMINAL:</b>	<b>10</b>	<b>8</b>	<b>32</b>	<b>15</b>	<b>155</b>
<b>ORDINANCE</b>						
	Animal Bite	0	1	3	0	9
	Animal Running at Large	1	1	2	0	3
	Contributing to Delinquency of a Minor	0	0	1	0	2
	Illegal Dumping	0	0	0	0	1
	Possession of Tobacco by Minor	0	0	0	1	3
	Public Nuisance Violations	0	1	1	0	3
	Tavern Violations, Closing Hours, Etc.	0	0	0	0	1
	Truancy	0	0	1	2	6
	Under Age Drinking - Adult (18-21)	0	0	0	0	2
	Under Age Drinking - Minor (Under 18)	0	0	1	0	0
	<b>Total for ORDINANCE:</b>	<b>1</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>30</b>
<b>Other</b>						
	Other Animal Calls - Dead, Etc.	0	1	1	2	10
	Receive Information	2	0	8	1	21
	Request Assist	0	0	0	0	1
	<b>Total for Other:</b>	<b>2</b>	<b>1</b>	<b>9</b>	<b>3</b>	<b>32</b>
<b>SERVICE</b>						
	Bond Poster for Other Department	0	0	1	0	0
	Death Investigation	0	0	0	0	2
	Emergency Commitment/Chapter 51	0	0	1	0	1
	Emergency Detention/Detoxification	1	2	3	0	5
	Found Items/Property	0	0	1	0	10
	Missing Adult	0	0	0	0	1
	Runaway Juvenile	0	0	0	0	6
	Suspicious Person/Activity, Prowler	0	0	0	1	4
	Uncontrollable Juvenile	1	1	6	0	9
	Warrant Pickup - Other Agency	3	1	5	2	6
	Welfare Check	2	1	5	0	13
	<b>Total for SERVICE:</b>	<b>7</b>	<b>5</b>	<b>22</b>	<b>3</b>	<b>57</b>

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	1	1	6	3	25
	Driving Complaint	0	0	0	0	1
	Driving, Meeting, Passing Violation	0	0	0	1	2
	Eluding Police Officer	0	0	0	0	1
	Illegal Turns	0	0	0	0	1
	OAS/OAR/Other License Violations	2	3	8	3	29
	Operate MV While Intoxicated - Injure	0	0	0	0	1
	Operate Motor Vehicle While Intoxicated	0	0	1	0	16
	Other Traffic Violations	1	3	9	2	26
	Parking Violation	0	3	25	2	38
	Power Display/Squeal Tires	0	0	1	0	2
	Reckless Driving	0	0	0	0	1
	Registration/Title Violation	1	1	3	0	17
	Right of Way Violation	0	0	1	0	1
	Seatbelt Violation	1	0	1	0	33
	Speeding - School Zone	2	0	2	0	2
	Speeding Violation	1	1	9	3	43
	Stop Sign/Signal Violation	3	1	7	0	25
	Tow Vehicle	0	0	0	0	2
	Traffic Accident - Fatality	0	0	0	0	1
	Traffic Accident - Hit and Run (Damage)	1	1	4	1	10
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	1
	Traffic Accident - Non-Reportable	0	0	0	0	6
	Traffic Accident - Personal Injury	0	0	0	0	2
	Traffic Accident - Property Damage	0	1	6	1	21
	Vehicle Equipment Violation - Lights	0	2	5	1	13
	Vehicle Equipment Violation - Other	0	0	0	0	1
	<b>Total for TRAFFIC:</b>	<b>13</b>	<b>17</b>	<b>88</b>	<b>17</b>	<b>322</b>
Undefined						
	Blank Description	0	1	1	0	2
	STRANGULATION	0	0	0	0	1
	<b>Total for Undefined:</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>
	<b>Grand Totals:</b>	<b>44</b>	<b>43</b>	<b>195</b>	<b>50</b>	<b>721</b>

# Waterloo Police Department

## Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 04/01/2019 Thru 04/30/2019

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Date	Complaint	Case Descriptive	Action Taken
04/01/2019	BAIL JUMPING.	REPORT OF A SUBJECT WHO APPEARED TO BE INTOXICATED. THIS WOULD BE A VIOLATION OF THEIR CONDITIONS OF BOND.	OFFICER MADE CONTACT WITH SUBJECT WHO DID APPEAR INTOXICATED. SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
04/01/2019	PARKING CITATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/01/2019	PARKING CITATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/01/2019	PARKING CITATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/01/2019	PARKING CITATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/01/2019	CUSTODY-PROBATION VIOLATION.	OFFICER WAS AWARE OF RESIDENT THAT WAS WANTED ON A WARRANT THROUGH PROBATION AND PAROLE.	OFFICER MADE CONTACT WITH RESIDENT. SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
04/01/2019	HARASSMENT	SUBJECT REPORTS RECEIVING THREATENING PHONE CALL.	OFFICER TOOK REPORT. SUBJECT ADVISED ON HOW TO OBTAIN A RESTRAINING ORDER.
04/03/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/03/2019	WARRANT PICKUP.	OFFICER ADVISED OF SUBJECT WORKING AT BUSINESS IN THE CITY THAT WAS WANTED ON A WARRANT.	OFFICER MADE CONTACT WITH SUBJECT. SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
04/03/2019	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATIONS.
04/03/2019	ASSIST CITIZEN.	COMPLAINANT REPORTS FINDING NOTE ON RESIDENCE DOOR FROM EX-COWORKER.	OFFICER SPOKE WITH COMPLAINANT WHO REQUESTED SUSPECT BE ADVISED NOT TO RETURN TO RESIDENCE. SUSPECT WAS ADVISED SUCH BY OFFICER.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

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Date	Complaint	Case Descriptive	Action Taken
04/03/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/04/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/04/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH POSSIBLE SUICIDAL SUBJECT AT A RESIDENCE IN MARSHALL.	OFFICER ASSISTED.
04/04/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH POSSIBLE INTOXICATED SUBJECT IN MARSHALL.	OFFICER ASSISTED.
04/04/2019	DOG RUNNING AT LARGE.	REPORT OF DOG OF ANOTHER RESIDENCE ENTERING COMPLAINANT'S YARD AND ATTACKED HIS DOG.	OFFICER SPOKE WITH COMPLAINANT. NEIGHBOR WAS ISSUED WARNING FOR HIS DOG RUNNING AT LARGE.
04/04/2019	DISORDERLY CONDUCT.	REPORT OF PHYSICAL ALTERCATION THAT OCCURRED AT RESIDENCE.	OFFICER SPOKE WITH SUBJECTS INVOLVED. ONE SUBJECT ARRESTED.
04/05/2019	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICERS REQUESTED TO ASSISTED WITH DISTURBANCE AT BUSINESS IN DODGE COUNTY.	OFFICER ASSISTED.
04/05/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/05/2019	SEXUAL ASSAULT OF A CHILD	JUVENILE REPORTS BEING TOUCHED INAPPROPRIATELY BY STEP-FATHER.	OFFICER SPOKE WITH ALL FAMILY MEMBERS. HUMAN SERVICES CONTACTED. SUSPECT WAS ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
04/06/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/06/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/06/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

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Date	Complaint	Case Descriptive	Action Taken
04/06/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/06/2019	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT APPROACH STOP SIGN AND FAIL TO COME A COMPLETE STOP AT STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
04/06/2019	CUSTODY-OTHER DEPARTMENT WARRANT.	OFFICERS HAD CONTACT WITH AN UNWANTED SUBJECT AT A RESIDENCE. UPON OFFICERS RUNNING SUBJECT'S INFORMATION, IT WAS FOUND SUBJECT WAS WANTED ON TWO WARRANTS FROM ROCK COUNTY.	SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
04/07/2019	VEHICLE OPERATOR FAIL TO WEAR SEATBELT.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT WITH DRIVER, OFFICER OBSERVED SUBJECT WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
04/07/2019	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT APPROACH STOP SIGN AND FAIL TO COME A COMPLETE STOP AT STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
04/08/2019	RECEIVE INFORMATION	SUBJECT WISHED TO REPORT INCIDENT OF VEHICLE POSSIBLY BUMPING INTO HER IN PARKING LOT.	OFFICER TOOK INFORMATION.
04/09/2019	ASSIST CITIZEN.	REPORT OF SUBJECT STATING POSSIBLE ABUSE WAS OCCURRING AT RESIDENCE.	OFFICER MADE CONTACT WITH SUBJECT. SUBJECT DID NOT WISH TO SPEAK WITH OFFICER.
04/10/2019	IDENTITY THEFT.	SUBJECT REPORTS GETTING COLLECTION LETTERS REGARDING A BILL FOR A CELLPHONE HE NEVER PURCHASED.	OFFICER TOOK INFORMATION AND ADVISED SUBJECT STEPS TO TAKE TO HAVE WATCH PUT ON HIS CREDIT AND FINANCIAL STATUSES.
04/10/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
04/11/2019	OPERATE AFTER SUSPENSION OF REGISTRATION.	OFFICE RAN VEHICLE'S REGISTRATION, AND FOUND REGISTRATION ON VEHICLE WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
04/11/2019	BATTERY	SUBJECT WISHED TO REPORT A BATTERY THAT OCCURRED A YEAR AGO.	OFFICER TOOK INFORMATION. INVESTIGATION CONTINUING.
04/12/2019	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.

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Date	Complaint	Case Descriptive	Action Taken
04/12/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR PARKING CITATION.	SUBJECT ARRESTED AND ISSUED CITATION.
04/12/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR PARKING CITATION.	SUBJECT ARRESTED AND ISSUED CITATION.
04/13/2019	WELFARE CHECK	REPORT OF POSSIBLE SUICIDAL SUBJECT THAT WALKED OUT OF RESIDENCE.	OFFICER MADE CONTACT AT RESIDENCE WHERE SUBJECT HAD RETURNED. OFFICERS FOUND IT WAS JUST A VERBAL ARGUMENT BETWEEN SPOUSES. NO PHYSICAL ALTERCATION OR THREATS. CASE CLOSED
04/14/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED.
04/14/2019	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED VEHICLE APPROACHING A STOP SIGN THAT FAILED TO COME TO A COMPLETE STOP FOR THE STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
04/15/2019	THEFT ALL OTHER	COMPLAINANT REPORTS ITEM TAKEN FROM RESIDENCE BY UNKNOWN SUBJECT.	INVESTIGATION CONTINUING.
04/15/2019	UNCONTROLLABLE JUVENILE.	REPORT OF JUVENILE AT SCHOOL THAT WAS NOT LISTENING TO STAFF AND BEING A DISRUPTION IN CLASS.	OFFICER MADE CONTACT AT THE SCHOOL. STAFF, CHILD AND PARENT SPOKEN TO. HUMAN SERVICES CONTACTED.
04/16/2019	OPERATING AFTER REVOCATION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S STATUS WAS REVOKED.	SUBJECT ARRESTED AND ISSUED CITATION.
04/16/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO RUN INTOXIMETER TEST ON ARRESTED SUBJECT FOR MARSHALL POLICE DEPARTMENT.	OFFICER ASSISTED.
04/17/2019	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	SUBJECT WAS ISSUED A WARNING TO SHOW PROOF OF INSURANCE FOR VEHICLE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
04/17/2019	HIT AND RUN ACCIDENT.	REPORT OF VEHICLE BEING STRUCK BY UNKNOWN VEHICLE WHILE PARKED IN PARKING LOT.	INVESTIGATION CONTINUING.
04/19/2019	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING IN SCHOOL ZONE AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

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Date	Complaint	Case Descriptive	Action Taken
04/20/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER WITH A RESIDENCE WITH AN OPEN DOOR.	OFFICER ASSISTED.
04/20/2019	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	SUBJECT WAS ISSUED A WARNING TO SHOW PROOF OF INSURANCE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
04/21/2019	EMERGENCY DETENTION.	OFFICER WAS ADVISED TO CHECK STATUS OF SUBJECT THAT SENDING SUICIDAL TEXT MESSAGES.	OFFICE MADE CONTACT AT SUBJECT'S RESIDENCE. SUBJECT WAS INTOXICATED AND OFFICER LOCATED AN EMPTY PILL BOTTLE. SUBJECT WAS TRANSPORTED.
04/22/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER AT RESIDENCE REGARDING A DOMESTIC INCIDENT.	OFFICER ASSISTED.
04/22/2019	NON-REGISTRATION OF MOTOR VEHICLE.	SUBJECT WAS ISSUED A WARNING TO SHOW CURRENT REGISTRATION ON VEHICLE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
04/22/2019	WELFARE CHECK.	COMPLAINANT REQUESTED A SUBJECT BE CHECKED ON DUE TO SOME POSSIBLE SUICIDAL COMMENTS BEING MADE AT SCHOOL.	OFFICER CHECKED ON STATUS OF SUBJECT. SUBJECT STATES SHE MADE NO SUICIDAL COMMENTS AND HAS NO SUICIDAL THOUGHTS.
04/23/2019	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	SUBJECT WAS ISSUED A WARNING TO SHOW PROOF OF INSURANCE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
04/23/2019	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
04/24/2019	THEFT-FROM BUILDING	REPORT OF ITEMS BEING REMOVED FROM BUILDING BY UNKNOWN SUBJECTS.	INVESTIGATION CONTINUING.
04/25/2019	ASSIST SOCIAL SERVICES.	REPORT OF UNCONTROLLABLE JUVENILE IN SCHOOL OFFICE.	OFFICER MADE CONTACT AT OFFICE. HUMAN SERVICES CONTACTED AND JUVENILE TAKEN TO HOSPITAL.
04/26/2019	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING IN SCHOOL ZONE AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
04/26/2019	DISORDERLY CONDUCT.	REPORT OF POSSIBLE PHYSICAL ALTERCATION OCCURRING AT A RESIDENCE.	OFFICER RESPONDED AND SPOKE WITH ALL INDIVIDUALS INVOLVED. CASE STATUS PENDING.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 04/01/2019 Thru 04/30/2019

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Date	Complaint	Case Descriptive	Action Taken
04/27/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER ON A MISSING JUVENILE REPORT.	OFFICER ASSISTED.
04/28/2019	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, DRIVER ADVISED THERE WAS NO INSURANCE ON THE VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
04/30/2019	UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS.	SUBJECT WAS ISSUED A WRITTEN WARNING TO REPAIR LIGHTS AND SHOW PROOF OF INSURANCE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATIONS.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2019	04/16/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
04/16/19	BUSCHKOPF,MAX,VICTOR	DOB: 01/26/95 No: T-BC845551-0	WARNER,DAVID,N
11:00 AM	934 CANAL ROAD	Age: 24 Issued: 03/03/19	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594	Inc #: 19-000100	

Charge	Description	Fine	Collected
346.57(2)-4	FAILURE TO KEEP VEHICLE UNDER CONTROL	\$95.00	\$0.00

04/16/19	CANNOY,CAREY,J	DOB: 08/28/85 No: T-BC845549-5	BOLLIG,RANDY,P
11:00 AM	677 E LAKE ST APT 32	Age: 33 Issued: 02/27/19	JEFFERSON CO CIRCUIT CT
	LAKE MILLS WI, 53551	Inc #: 19-000094	

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

04/16/19	CANNOY,CAREY,J	DOB: 08/28/85 No: T-BC845550-6	BOLLIG,RANDY,P
11:00 AM	677 E LAKE ST APT 32	Age: 33 Issued: 02/27/19	JEFFERSON CO CIRCUIT CT
	LAKE MILLS WI, 53551	Inc #: 19-000094	

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

04/16/19	CANNOY,CAREY,J	DOB: 08/28/85 No: T-BC845556-5	BOLLIG,RANDY,P
11:00 AM	677 E LAKE ST 32	Age: 33 Issued: 02/27/19	JEFFERSON CO CIRCUIT CT
	LAKE MILLS WI, 53551	Inc #: 19-000119	

Charge	Description	Fine	Collected
347.14(1)	Operate Vehicle w/o Stopping Lights	\$15.00	\$0.00

04/16/19	CARCAMO PEREZ,MEYKIN,LENIN	DOB: 05/28/86 No: T-BB059415-6	WARNER,DAVID,N
11:00 AM	1208 MAINSTREET APT #C	Age: 32 Issued: 03/10/19	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594	Inc #: 19-000109	

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$0.00

04/16/19	CARCAMO PEREZ,MEYKIN,LENIN	DOB: 05/28/86 No: T-BB059416-0	WARNER,DAVID,N
11:00 AM	1208 MAINSTREET C	Age: 32 Issued: 03/10/19	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594	Inc #: 19-000109	

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

04/16/19	CRAMER,KATIE,L	DOB: 05/04/81 No: T-BC845357-2	THOM,TRACY
11:00 AM	N6907 OLD HWY 26	Age: 37 Issued: 01/21/19	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 530940000	Inc #: 19-000098	

Charge	Description	Fine	Collected
347.06(1)	Operation w/o Required Lamps Lighted	\$15.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2019	04/16/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	EDWARDS,KRISTEL,CAROL	03/12/83	T-BB059414-5	WARNER,DAVID,N
11:00 AM	122 WEST MAIN STREE SUN PRAIRIE WI, 53590	Age: 35	Issued: 03/01/19 Inc #: 19-000095	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	GONZALEZ LUNA,GERARDINA	09/24/71	T-BC845648-6	CULLEN,NATHANIEL,J
11:00 AM	1110 HILLSIDE DRIVE #1 JEFFERSON WI, 53549	Age: 47	Issued: 03/26/19 Inc #: 19-000132	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$45.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	HOFFMAN,JEFFREY,BLAINE	05/27/87	T-BC845554-3	BOLLIG,RANDY,P
11:00 AM	855 E LAKE ST 5 LAKE MILLS WI, 53551	Age: 31	Issued: 12/18/18 Inc #: 19-000111	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	MACK,JASON,NATHANIEL	03/03/82	T-BC845358-3	THOM,TRACY
11:00 AM	120 1/2 N MONROE ST WATERLOO WI, 53594	Age: 36	Issued: 03/02/19 Inc #: 19-000099	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	MACK,JASON,NATHANIEL	03/03/82	T-BC845646-4	CULLEN,NATHANIEL,J
11:00 AM	120 1/2 N MONROE ST WATERLOO WI, 53594	Age: 37	Issued: 03/23/19 Inc #: 19-000126	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	MORTENSON,HANNAH,Z	09/05/84	C-1F8173KD7S	THOMFORD,SARAH,ANNE
11:00 AM	163 N MONROE ST 2 WATERLOO WI, 53594	Age: 34	Issued: 01/10/19 Inc #: 19-000023	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-948/45	Contributing to Truancy	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	OLIVAS HERNANDEZ,MICHAEL,STEFAN	03/22/99	T-BC845647-5	BOLLIG,RANDY,P
11:00 AM	38TH STREET MANITOWOC WI, 54220	Age: 20	Issued: 03/23/19 Inc #: 19-000127	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$45.00

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
04/16/2019	04/16/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	PRENEVOST,JOSEPH,ALAN	12/02/87	T-BC845552-1	CULLEN,NATHANIEL,J
11:00 AM	1169 SCENIC RIDGE PASS SUN PRAIRIE WI, 53590	Age: 31	Issued: 12/15/18 Inc #: 19-000106	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	RIVERA,STEPHANIE	12/07/86	T-BB059417-1	THOM,TRACY
11:00 AM	316 WATERLOO RD MARSHALL WI, 53559	Age: 32	Issued: 03/20/19 Inc #: 19-000122	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	RIVERA,STEPHANIE	12/07/86	T-BB059418-2	THOM,TRACY
11:00 AM	316 WATERLOO RD MARSHALL WI, 53559	Age: 32	Issued: 03/20/19 Inc #: 19-000122	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.03(1)	Operate Unregistered Vehicle	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	TEARNEY,GARY,J	08/14/60	T-BC845557-6	WARNER,DAVID,N
11:00 AM	N165 WEST STREET WATERLOO WI, 53594	Age: 58	Issued: 03/20/19 Inc #: 19-000121	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$15.00	\$15.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	TORRES,CYNTHIA,ELENA	05/13/96	T-BC845555-4	BREITENFELDT,NICHOLAS,E
11:00 AM	203 NORMA DR E WATERTOWN WI, 53098	Age: 22	Issued: 02/07/19 Inc #: 19-000115	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	TURNER,ELIJAH,DAWAUN MALIKE	06/07/99	T-BB059419-3	CULLEN,NATHANIEL,J
11:00 AM	2022 DUNN PL MADISON WI, 53713	Age: 19	Issued: 01/01/19 Inc #: 19-000124	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/19	ZELEDON SARANTES,FRANDER,TOMAS	04/28/94	T-BB059420-4	CULLEN,NATHANIEL,J
11:00 AM	554 KNOWLTON ST 7 WATERLOO WI, 53594	Age: 24	Issued: 01/01/19 Inc #: 19-000125	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

**Court Calendar Report**

**Report Criteria:**

<b>Start Date</b>	<b>End Date</b>	<b>Officer</b>	<b>Court Type</b>
04/16/2019	04/16/2019	ALL	JEFFERSON CO CIRCUIT CT

<b>Court Date</b>	<b>Name</b>	<b>Ticket</b>	<b>Officer/Court Type</b>
-------------------	-------------	---------------	---------------------------

**Ticket Count: 21**

<b>Total Fines:</b>	<b>\$815.00</b>
<b>Total Payments:</b>	<b>\$105.00</b>
<b>Total Due:</b>	<b>\$710.00</b>

WATERLOO POLICE DEPARTMENT  
 PARKING CITATIONS, APRIL, 2019

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
3/29/2019	\$20.00	Cash	012499	Counter	JMH Homes		015160
4/1/2019	20.00	Cash	012500	Drop Box	Travnick	Eric	015124
4/8/2019	20.00	Cash	012501	Counter	Root	Joelle	015128
4/9/2019	60.00	Check	012502	Drop Box	Mortenson	Hannah	015106
4/17/2019	60.00	Cash	012503	Counter	Ayala	Gregorio	015123
4/18/2019	60.00	Cash	012504	Counter	Aguilar	Anastasio	015126
4/22/2019	20.00	Cash	012507	Counter	Collins	Patsy	015137
4/22/2019	100.00	Check	012505	Counter	Logandice	Nicole	015119
4/24/2019	20.00	Cash	012509	Counter	Gonzalez	Claudia	015136
4/24/2019	20.00	Cash	012508	Counter	KUBE	STEVE	015140
4/25/2019	20.00	Cash	012510	Counter	Aguilar	Anastasio	015133

TOTAL DUE 420.00

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: April YEAR: 2019**

PRINTED  
05/07/2019  
Page 1 of 2

**2014 FORD EDGE UTILITY**

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
04/01/2019	94,295	12.6	\$34.00		
04/02/2019	94,409	7.8	\$21.14		
04/02/2019	94,462	5.9	\$16.00		
04/03/2019	94,568	7.4	\$20.00		
04/04/2019	94,641	8.0	\$22.00		
04/05/2019	94,701	6.7	\$18.47		
04/06/2019	94,733	3.3	\$9.00		
04/06/2019	94,779	4.2	\$11.50		
04/07/2019	94,842	6.6	\$18.01		
04/08/2019	94,884	4.1	\$11.38		
04/09/2019	94,964	7.9	\$21.76		
04/10/2019	95,062	10.1	\$27.75		
04/11/2019	95,165	10.4	\$29.00		
04/12/2019	95,240	7.4	\$20.75		
04/13/2019	95,282	3.6	\$10.00		
04/14/2019	95,352	8.2	\$23.00		
04/14/2019	95,402	5.4	\$15.01		
04/15/2019	95,488	7.7	\$21.65		
04/16/2019	95,537			BATTERY BOX AND AIR FILTER REPLACED/REPAIRED TWO CHEWED WIRES UNDERNEATH.	\$323.10
04/17/2019	95,580	7.9	\$22.00		
04/18/2019	95,620	3.9	\$10.99		
04/19/2019	95,698	8.9	\$25.00		
04/20/2019	95,770	6.8	\$19.01		
04/21/2019	95,863	8.2	\$23.01		
04/21/2019	95,941	5.9	\$16.50		
04/22/2019	96,001	5.9	\$16.55		
04/24/2019	96,081	8.8	\$24.59		
04/25/2019	96,145	6.9	\$19.34		
04/26/2019	96,231	8.2	\$22.90		
04/26/2019	96,305	6.7	\$19.03		
04/27/2019	96,373	6.6	\$18.86		
04/28/2019	96,443	7.3	\$20.79		
04/28/2019	96,488	3.9	\$11.00		
04/29/2019	96,553	6.4	\$18.34		
04/30/2019	96,590	3.2	\$9.00		

WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT

MONTH: April YEAR: 2019

2014 FORD EDGE UTILITY

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Page 2 of 2

BEGINNING MONTHLY MILEAGE:	94,212.0	MILES
ENDING MONTHLY MILEAGE:	96,639.0	MILES
TOTAL MILES DRIVEN:	2,427.0	MILES
TOTAL FUEL ADDED:	232.8	GALLONS
TOTAL FUEL COSTS:	\$647.33	
MILES PER GALLON:	10.4	M.P.G.
TOTAL MAINTENANCE COSTS:	\$323.10	

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: April YEAR: 2019**

**2015 FORD SUV**

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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
04/01/2019	38,603	5.9	\$15.80		
04/03/2019	38,663	4.4	\$12.00		
04/05/2019	38,798	10.3	\$28.25		
04/07/2019	38,891	6.7	\$18.30		
04/10/2019	38,947	5.5	\$15.00		
04/14/2019	39,030	8.7	\$24.40		
04/16/2019	39,093	6.1	\$17.10		
04/17/2019	39,140	4.7	\$13.22		
04/18/2019	39,180	4.6	\$13.00		
04/23/2019	39,282	8.9	\$25.00		
04/27/2019	39,337	6.7	\$19.19		

BEGINNING MONTHLY MILEAGE:	38,602.0	MILES
ENDING MONTHLY MILEAGE:	39,390.0	MILES
TOTAL MILES DRIVEN:	788.0	MILES
TOTAL FUEL ADDED:	72.5	GALLONS
TOTAL FUEL COSTS:	\$201.26	
MILES PER GALLON:	10.9	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: April YEAR: 2019**

**2017 FORD SUV**

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Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
04/08/2019	15,924			OIL CHANGE	\$32.50
04/10/2019	15,997	9.7	\$26.76		
04/18/2019	16,267	12.1	\$33.95		
04/23/2019	16,353	7.5	\$21.00		

BEGINNING MONTHLY MILEAGE:	15,856.0	MILES
ENDING MONTHLY MILEAGE:	16,518.0	MILES
TOTAL MILES DRIVEN:	662.0	MILES
TOTAL FUEL ADDED:	29.3	GALLONS
TOTAL FUEL COSTS:	\$81.71	
MILES PER GALLON:	22.6	M.P.G.
TOTAL MAINTENANCE COSTS:	\$32.50	



**Regular meeting of the Waterloo Water & Light Commission held May 7, 2019** The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tim Thomas, Randie Lange, Devin Schumann, Larry Waldo, Superintendent Barry Sorenson and Utility Accountant Joy Bisco.

**Minutes**

It was moved by Schumann, seconded by Lange, to approve the minutes of the April 2, 2019 meeting. Motion carried.

**Expenditures**

It was moved by Thomas, seconded by Waldo, to approve the payment of the April bills as presented. Motion carried.

**Citizen Input.**

None.

**Discussion on First Quarter Financials**

Bisco present the Commission with first quarter financials and answered questions.

**Discussion on the summer help**

The Commission gave permission to hire summer help.

**Update on SW Loop**

Krause is expecting the electrical loop to go out to bid in May. Bid will be for boring and installing wire/conduit. Internal employees will be doing the terminating.

It was moved by Waldo, seconded by Thomas, to adjourn. Motion carried.

Respectfully submitted,

Tim Thomas  
Secretary

**List of Bills**

Aerzen USA Corp	13,883.16	NAPA	48.63
Baker Tilly	4,000.00	North Central Lab	1319.18
Michael Bahr	166.38	Northern Lake Service	80.00
Bogie Enterprises	102.67	Payment Service Network	12.95
BP Credit Card Center	1,156.84	Piggly Wiggly	14.97
Bell Lumber & Poles	12,156.60	Ashley Possing	267.89
Border States	2,871.73	Physio-Control Inc	92.42
C&M Hydraulic Tool Supply	4,447.94	Payroll	45,920.30
Charter Communications	89.99	Portland Sanitary District	7,164.93
City of Waterloo Treasurer	492,797.05	Resco	386.71
Crescent Electric Supply	108.94	Brooke Marie Sauer	75.00
Display Sales	176.00	Tristen Seefeld	7.00
DNR-Operator Certification	45.00	SEERA	1,248.05
Electrical Testing Lab	171.95	Carol Sidwell	18.40
Farrell Equipment & Supply	7.98	Spee-Dee Delivery	38.29
Ferguson Waterworks	2,443.00	Solenis LLC	3,600.00
Farmers & Merchants State Bank	54,276.42	Town & Country Engineering	648.75
First Supply	298.00	USPS	549.06
Frontier	362.08	United Liquid Waste	1,250.00
GFC Leasing	70.00	USA	397.44
Alexis Griffin	25.00	Unifirst Corp	861.37
Carson Griffin	25.00	US Cellular	253.49
Hometown News	22.75	VISA	4,560.41
Hawkins Inc	908.41	William/Reid	91.37
Heartland Environmental	207.39	Waterloo Utilities	10,669.78
Page/Katie Housel	77.32	Waterloo Building Center	47.25
Jonas Office Products	95.93	WE Energies	1,798.65
K-Press & Trends	150.00	Wisconsin DOA	3,736.67
Andrew MacNaughton	920.57	Wisconsin Dept. of Revenue	3,095.74
Midwest Meter Inc	21,288.55	Wisconsin State Lab	52.00
Neitzel Auto & Hardware	1,091.76	WPPI Energy	223,730.80

Total Disbursements \$926,481.91

**Checking Account #102-613:**

Balance 3/31/19	(\$4,357.27)
Transfer	728,720.57
Disbursements	(702,544.45)
Interest	5.23
Service Charge	(23.69)
Balance 4/30/19	<u>\$21,800.39</u>

**WWTP Account #374-547 (DNR Replacement Fund)**

Balance 3/31/19	\$169,854.73
Deposit	2,800.00
Transfer for Expenses	
Interest	59.72
Balance 4/30/19	<u>\$172,714.45</u>

**Debt Service Account #3015323:**

Balance 3/31/19	\$310,006.16
Deposit	54,082.71
Bond Payment	(118,678.05)
Interest	687.41
Balance 4/30/19	<u>\$246,098.23</u>

**Money Market Account #110-832:**

Balance 3/31/19	418,428.97
Deposits	570,954.78
Transfer	(490,600.00)
Disbursements	(223,730.80)
Interest	355.77
Service Charge	(182.97)
Balance 4/30/19	<u>\$275,225.75</u>

**Transportation Fund**

Balance 3/31/19	\$135,000.00
Transfer	
Balance 4/30/19	<u>\$135,000.00</u>

**Construction Account:**

Balance 3/31/19	853,632.24
Construction Payment	<u>(240,000.00)</u>
Balance 4/30/19	<u><u>\$613,632.24</u></u>

**CD #614470 (Bond Reserve):**

Balance 3/31/19	114,222.45
Interest	
Balance 4/30/19	<u><u>\$114,222.45</u></u>

**CD #613386 (Bond Reserve):**

Balance 3/31/19	208,857.88
Interest	
Balance 4/30/19	<u><u>\$208,857.88</u></u>

**WWTP CD #2875 (DNR Replacement Fund):**

Checking Account #102-613:	\$607,293.70
Interest	<u>673.85</u>
Balance 4/30/19	<u><u>\$607,967.55</u></u>

## Mo Hansen

---

**From:** manager@watertownhumanesociety.org  
**Sent:** Monday, May 06, 2019 10:08 AM  
**To:** cityhall@waterloowi.us  
**Subject:** Intake

Hi there,

We did not take in any stray dogs or cats from Waterloo in April.

Thank you!

Heather VanDam  
Operations Manager

Hours of Operation:  
Mondays: Noon-6pm  
Tuesday, Wednesday: Noon-5pm  
Thursday: Closed  
Friday: Noon-5pm  
Saturday: 11am-3pm



Virus-free. [www.avg.com](http://www.avg.com)



136 North Monroe Street  
Waterloo, WI 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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**RESOLUTION #2019-14**

**INCREASING PARK RENTAL FEES**

**Whereas**, at its May 2019 meeting the Parks Commission recommended increasing park rental fees as described herein.

**Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it accept the recommendation and authorizes increasing park rental fees as described herein.

**PASSED AND ADOPTED** this \_\_\_\_\_, 2019.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby  
Mayor

Attest:

\_\_\_\_\_  
Mo Hansen  
City Clerk/Treasurer

# Current Fee Schedule

## WATERLOO FIREMEN'S PARK PROPOSED FEE SCHEDULE - #1 2018

### BUILDINGS & GROUNDS FEES

<u>Alcohol Served Events</u>	RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	RESIDENT <u>PUBLIC</u>	NON-RESIDENT <u>PUBLIC</u>
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS		
ENTIRE PAVILION	\$1,500	\$1,700	\$800	\$1,000
UPPER PAVILION	\$1,000	\$1,100	\$650	\$750
LOWER PAVILION	\$650	\$750	\$300	\$400
BINGO HALL	\$200	\$300	\$150	\$200
REUNION HALL	\$150	\$250	\$125	\$175
WATERLOO REGIONAL TRAILHEAD		\$150 Full Day - \$100 Less than 4 hours		
MAUNESHA BUILDING CENTER		\$200 Full Day - \$150 Less than 4 hours		
BASEBALL DIAMOND (billed every 3 hours)	\$100	\$100	\$100	\$100
HAMBURGER/CONCESSION STAND	\$50	\$50	\$50	\$50
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50	\$50	\$50
BANDSTAND/OPEN SHELTERS	\$25	\$25	\$25	\$25
TOURNAMENT FEE	\$100	\$100	\$100	\$100
<u>Non Alcohol Events</u>	RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	<p>All Charitable Non-Profits will receive a 50% discount on building rentals with proof of exempt status.</p> <p><i>All Rentals are required to have a deposit for key exchange. All Deposits are refundable at the conclusion of event, facility cleared by Waterloo Parks Department and keys returned with cleaning checklist.</i></p> <p><i>*Pavilion Rentals - \$500</i></p> <p><i>*Waterloo Regional Trailhead Rentals - \$100</i></p> <p><i>*Maunesh Business Center Rentals - \$100</i></p>	
ENTIRE PARK	SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION	\$900	\$1,100		
UPPER PAVILION	\$700	\$800		
LOWER PAVILION	\$350	\$450		
BINGO HALL	\$175	\$275		
REUNION HALL	\$150	\$250		
WATERLOO REGIONAL TRAILHEAD	Please See Above For Rental Cost			
MAUNESHA BUILDING CENTER	Please See Above For Rental Cost			
BASEBALL DIAMOND (billed every 3 hours)	\$100	\$100		
HAMBURGER/CONCESSION STAND	\$50	\$50		
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50		
BANDSTAND/OPEN SHELTERS	\$25	\$25		
TOURNAMENT FEE	\$100	\$100		
<u>Miscellaneous Fees</u>				Additional charges may be applied for any use of city resources
BASEBALL FIELD LIGHTS (per Hour)	\$25	OUTDOOR CHAIRS	\$200	
PARK LABORER	\$12	OUTDOOR CHAIRS W/SETUP	\$300	
BARTENDER (per hour/each)	\$12	PREP OF BASEBALL FIELD (each time)	\$25	

Resolution #2019-14  
Proposed Fee  
Schedule

**WATERLOO FIREMEN'S PARK**  
**PROPOSED FEE SCHEDULE - #1 2018**

BUILDINGS & GROUNDS FEES

<u>Alcohol Served Events</u>		RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	RESIDENT <u>PUBLIC</u>	NON-RESIDENT <u>PUBLIC</u>
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION		\$1,750	\$1,950	\$1,050	\$1,250
UPPER PAVILION		\$1,250	\$1,350	\$900	\$1,000
LOWER PAVILION		\$650	\$750	\$300	\$400
BINGO HALL		\$200	\$300	\$150	\$200
REUNION HALL		\$150	\$250	\$125	\$175
WATERLOO REGIONAL TRAILHEAD		\$150 Full Day - \$100 Less than 4 hours			
MAUNESHA BUILDING CENTER		\$200 Full Day - \$150 Less than 4 hours			
BASEBALL DIAMOND (billed every 3 hours)		\$100	\$100	\$100	\$100
HAMBURGER/CONCESSION STAND		\$50	\$50	\$50	\$50
SOFTBALL DIAMOND (billed every 3 hours)		\$50	\$50	\$50	\$50
BANDSTAND/OPEN SHELTERS		\$25	\$25	\$25	\$25
TOURNAMENT FEE		\$100	\$100	\$100	\$100
<u>Non Alcohol Events</u>		RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	<p>All Charitable Non-Profits will receive a 50% discount on building rentals with proof of exempt status.</p> <p><i>All Rentals are required to have a deposit for key exchange. All Deposits are refundable at the conclusion of event, facility cleared by Waterloo Parks Department and keys returned with cleaning checklist.</i></p> <p><i>*Pavilion Rentals - \$500</i></p> <p><i>*Waterloo Regional Trailhead Rentals - \$100</i></p> <p><i>*Maunesh Business Center Rentals - \$100</i></p> <p><b>**Additional Charges May Be Applied for use of City of Waterloo Property not listed**</b></p>	
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION		\$1,050	\$1,350		
UPPER PAVILION		\$950	\$1,050		
LOWER PAVILION		\$350	\$450		
BINGO HALL		\$175	\$275		
REUNION HALL		\$150	\$250		
WATERLOO REGIONAL TRAILHEAD		Please See Above For Rental Cost			
MAUNESHA BUILDING CENTER		Please See Above For Rental Cost			
BASEBALL DIAMOND (billed every 3 hours)		\$100	\$100		
HAMBURGER/CONCESSION STAND		\$50	\$50		
SOFTBALL DIAMOND (billed every 3 hours)		\$50	\$50		
BANDSTAND/OPEN SHELTERS		\$25	\$25		
TOURNAMENT FEE		\$100	\$100		
<u>Miscellaneous Fees</u>		<b>PROJECTOR/PROJECTION SCREEN</b> \$50		<b>OUTDOOR SPEAKER &amp; MIC</b> \$50	
BASEBALL FIELD LIGHTS (per Hour) \$25		OUTDOOR CHAIRS \$200		OUTDOOR CEREMONY AREA \$25	
PARK LABORER \$15		OUTDOOR CHAIRS W/SETUP \$300		ROAD CLOSURE \$25	
BARTENDER (per hour/each) \$15		PREP OF BASEBALL FIELD (each time) \$25			

## A NOTE ON...

- Monthly General Disbursements
  - Monthly Payroll
- Monthly Treasurer's Report

This information is available at a separate printed material set.

Monthly financial statements are posted online at:

<http://www.waterloowi.us/your-government/clerk-treasurer/budget-financials>

**TO:** MAYOR AND CITY COUNCIL  
**FROM:** CLERK/TREASURER  
**SUBJECT:** AUTHORIZING A \$523,000 BANK NOTE TO FUND 2019 STREET IMPROVEMENTS  
**DATE:** 5/13/2019

---

### BANK NOTE SUBMITTAL SUMMARY

The attached submittal request was posted on the municipal website on 4/30/2019 and distributed via email to the eleven lenders:

4/29/2019	Farmers & Merchant	Barb Hennessy
4/29/2019	Avestar	Kay & Barb
5/2/2019	Greenwood State Bank	Jeremy Cossen
5/2/2019	Bank of Lake Mills	Kory Hampton
5/2/2019	Bank of Deerfield	Ben Mlsna
5/2/2019	F&M Columbus	Randy Bobholz
5/2/2019	Bank of Sun Prairie	Ron Blawusch
5/2/2019	Wisconsin Bank & Trust	Nick Felder
5/2/2019	First Business Bank	Tom Dott
5/2/2019	Associated Bank	Robb Timme
5/2/2019	Monona State Bank	

Three submittals were received by the 5/13/2019 4:00 pm deadline: Farmer & Merchant Bank, Bank of Deerfield and Bank of Sun Prairie.

I recommend authorizing a loan for the terms as described in the submittal request with the Bank of Sun Prairie. It offered the lowest rate of interest, 1.958%, with all other variables the same across the submittals. The second lowest rate was 2.75%, a rate requiring an additional \$3,699.08 in interest payments.

The Bank of Sun Prairie loan proposal would result in payments of \$9,550.55 in interest over the course of the 17 month loan.

Attached:

- April 30, 2019 Municipal Submittal Request
- Bank of Sun Prairie Submittal, May 9, 2019



**136 North Monroe Street**  
**Waterloo, WI 53594**  
**Phone (920) 478-3025**  
**E-mail ( [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us) )**

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April 30, 2019

Area Financial Institutions:

**RE: City Of Waterloo Seeks A Seventeen Month Loan To Fund 2019 Street & Utility Improvements**  
**Submittal Deadline 4:00 p.m., May 13, 2019**

All interested parties are invited to submit a loan proposal via email, fax or mail conforming to the following terms listed below, no later than May 13, 2019 at 4:00 pm. The Waterloo City Council will consider action authorizing a loan the evening of May 16, 2019.

LOAN PARAMETERS:

Borrower: City of Waterloo

Loan Amount: \$ 523,000 with loan proceeds provided in a single lump sum draw on May 22, 2019.

Purpose: Funding municipal reconstruction of Edison Street and Franklin Street. The loan is backed by the full municipal taxing authority of the City of Waterloo.

Loan Term: Seventeen months, May 22, 2019 to October 22, 2020.

No Prepayment Penalty.

Loan Payments: Monthly interest payments due the 22<sup>nd</sup> of each month with four equal principal payments of \$130,750 due:

- October 22, 2019
- February 22, 2020
- June 22, 2020
- October 22, 2020

Please Submit:

1. Interest rate.
2. Debt service payment schedule.

Sincerely,

Mo Hansen  
Clerk/Treasurer

Email: [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
Fax: 920-478-2021



BankofSunPrairie.com

May 9, 2019

Mo Hansen  
City of Waterloo  
Clerk / Treasurer  
136 North Monroe St.  
Waterloo, WI 53594

**Original sent US Mail**  
**Copy sent via email**

Re: Credit request for 2019 Street and Utility Improvements

Dear Mr. Hansen:

On behalf of the Bank of Sun Prairie, thank you for inviting us to bid on your credit request. I am pleased to provide this term sheet outlining the terms and conditions as follows:

**Borrower:** City of Waterloo

**Amount:** \$523,000.00

**Rate and Term:** **The rate will be fixed at 1.958% for a term of seventeen months.**

**Repayment:** The note will be set up with monthly interest payments and principal payments of \$130,750.00 due on 10/22/2019, 02/22/2019, 06/22/2019 and 10/22/2019. Payments will be backed by the full municipal taxing authority of the City of Waterloo.

**Use of funds:** The funds will be used for the reconstruction of Edison Street and Franklin St. in Waterloo.

**Other:** There will be no prepayment penalty.  
Please see the attached amortization schedule for principal and interest payments.

This term sheet is meant to comply with the required information as per the loan request. As such, this term sheet is not intended to be all inclusive of information required to prudently underwrite and structure the requested financing. This term sheet is confidential between the Bank and Borrower and is not for third party disclosure.

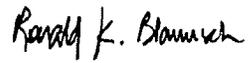
After you've had a chance to review please feel free to call me with any questions or comments on these terms and conditions.

228 E. Main Street  
550 Broadway Drive  
695 S. Grand Avenue  
Sun Prairie, WI 53590  
(608) 837-4511 • (608) 251-7335  
(608) 825-6039 fax

P.O. Box 219  
419 W. Cottage Grove Road  
Cottage Grove, WI 53527  
(608) 839-3977 • (608) 251-3977  
(608) 839-5735 fax

Lastly, on behalf of the Bank of Sun Prairie, we appreciate the opportunity to provide you with this term sheet and look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink that reads "Ronald K. Blawusch". The signature is written in a cursive style with a large initial 'R'.

Ronald K. Blawusch  
Executive Vice-President and Chief Lending Officer

# CITY OF WATERLOO

## Proposed Debt Service Repayment Schedule

Loan Amount: \$ 523,000.00

Interest rate: 1.958% Actual/360

Date of loan: 05/22/19

Payment Date	# of days	Interest	Principal	Total Payment	Balance
06/22/19	31	881.81	-	881.81	523,000.00
07/22/19	30	853.36	-	853.36	523,000.00
08/22/19	31	881.81	-	881.81	523,000.00
09/22/19	31	881.81	-	881.81	523,000.00
10/22/19	30	853.36	130,750.00	131,603.36	392,250.00
11/22/19	31	661.36	-	661.36	392,250.00
12/22/19	30	640.02	-	640.02	392,250.00
01/22/20	31	661.36	-	661.36	392,250.00
02/22/20	31	661.36	130,750.00	131,411.36	261,500.00
03/22/20	28	398.24	-	398.24	261,500.00
04/22/20	31	440.90	-	440.90	261,500.00
05/22/20	30	426.68	-	426.68	261,500.00
06/22/20	31	440.90	130,750.00	131,190.90	130,750.00
07/22/20	30	213.34	-	213.34	130,750.00
08/22/20	31	220.45	-	220.45	130,750.00
09/22/20	31	220.45	-	220.45	130,750.00
10/22/20	30	213.34	130,750.00	130,963.34	-

\$9,550.55



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

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**ORDINANCE #2019-03**

**AMENDING SECTION 30-6 OF THE MUNICIPAL CODE ELIMINATING THE  
COMMUNITY DEVELOPMENT COMMITTEE AS A STANDING COMMITTEE AND  
AMENDING SECTION 35-2 COMMUNITY DEVELOPMENT AUTHORITY  
COMPOSITION AND PROCEDURES**

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

**SECTION 1:** Section §30-6 Standing Committees is hereby amended follows:

§ 30-6 **Standing committees.**

30-6(A)(4) is struck.

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**SECTION 2:** Section §35-1 Composition and procedures [Community Development Authority] is hereby amended follows:

§ 35-2 **Composition and procedures.**

- A. **Composition.** The CDA shall consist of seven resident persons having sufficient ability and experience in the fields of urban renewal, community development and housing. These persons shall serve as Commissioners of the CDA.
- B. **Appointment.** The Commissioners shall be appointed by the Mayor with the confirmation of the Common Council. Three of the Commissioners shall be members of the Common Council with an appointed chair who reports to the City Council, and shall serve during their term of office as board members. The first appointments of the four non-board members shall be for the following terms: one for one year and one each for the terms of two, three and four years. Thereafter, the terms of non-board members shall be four years and until their successors are appointed and qualified. Vacancies shall be filled for the unexpired term as provided for in this subsection.
- C. **Officers.** The CDA shall annually elect a Chairperson from among the Commissioners. The Council Chair shall serve as the vice chairperson. The City Planning Commission shall assist in performing the duties required by the CDA.
- D. **Compensation.** The Commissioners shall receive no compensation for their services, but shall be entitled to reimbursement for their actual necessary expenses, including local travel expenses included in the discharge of their duties.
- E. **Meetings, quorum and bylaws.** All meetings of the CDA shall be held in compliance with the provisions of the Open Meeting Laws of the State of Wisconsin. Four Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its

powers and for all other purposes. Action may be taken by the CDA upon the affirmative vote of a majority of the Commissioners present at any meeting at which a quorum is present. The CDA may adopt and from time to time amend or repeal such bylaws or other rules or regulations not inconsistent with the applicable laws of this state and of this chapter, as it deems necessary in the performance and function of its duties; provided Common Council approval of such actions is first obtained.

- F. Budget and annual report. An annual budget shall be prepared by the CDA which shall be subject to approval by the Common Council. The CDA shall also prepare and file with the Mayor and Common Council a report of its activity for the preceding calendar year on or before August 1 of the following year.
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**SECTION 3:** Section §35-6 Statutory authority [Community Development Authority] is hereby amended follows:

**§ 35-6 Statutory authority.**

This chapter is enacted pursuant to § 66.1335, Wis. Stats. Insofar as this chapter may be inconsistent with § 66.1335, Wis. Stats., the statute shall control.

In addition to its statutory powers, the authority is further authorized, within the limits of the funds available for such purposes, to:

1. Call upon any department, board, commission or agency of the city for assistance and cooperation in the performance of the authority's duties and functions, and all city departments, boards, commissions and agencies are hereby authorized and directed to cooperate with, and furnish assistance to the authority in the performance of the authority's duties and functions.
2. Work with business, education, government, labor and citizens to:
  - a. Retain and expand existing business and commercial enterprises within the city.
  - b. Recruit new businesses and encourage the expansion and diversification of business and commercial enterprises within the city to expand local employment opportunities and the tax base.
  - c. Foster and facilitate economic development activities through cooperative efforts with area organizations, adjoining municipalities, the county, and the state.
  - d. Assist new and existing businesses through programs and resources which facilitate quality growth and development within the city.
  - e. Publicize and promote the business, employment, residential, educational, and recreational opportunities available in the city.
  - f. Foster, develop, and enhance a sense of community, a positive community image, and civic pride.
3. To identify itself as the community and economic development authority in anything other than contracts, resolutions, and financial reports.

4. The authority has the power to purchase and sell property, with consent of the City Council. With consent the chair shall have the powers to sign all documents required for purchase and sale of such property.

The authority in consultation with the city plan commission and other appropriate bodies and staff shall:

1. Prepare and periodically update an economic development plan and development strategy for use by the mayor and common council. In formulating said plan, the authority shall monitor and evaluate economic conditions in the city, identify economic problem areas, and prioritize any economic problems identified.
2. Consider alternative approaches to improving economic deficiencies in the city in problem areas identified.
3. Recommend specific programs and projects to allocate available city resources among the elements of the city's economic development effort.
4. Recommend items for inclusion in the annual city budget to implement the development strategy adopted by the common council.

The authority together with the Clerk/Treasurer, or the Mayor's designee, shall prepare an annual budget which shall be submitted as part of the general budget process. The budget shall include estimated revenues and expenses for on-going and contemplated projects involving any governmental funds directly tied to the authority, any governmental tax incremental finance district fund and all other projects and programs over which the authority has direct responsibility along with other ordinary and necessary expenses.

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**SECTION 4:** This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

**Acted on and adopted** at a regular meeting of the Common Council on \_\_\_\_, 2019. Ordinance goes into effect upon being published in the official newspaper.

Note: Attached are redline documents showing text strikes and inserts.

Date Adopted: \_\_\_\_\_

Date Published: The Courier: \_\_\_\_\_

**SECTION 1**

**§ 30-6 Standing committees.**

A. The following standing committees shall be appointed by the Mayor with confirmation by the Council at the first regular meeting after the third Tuesday in April. Each committee shall consist of three members. The Chairperson shall be proposed by the Mayor and confirmed by the Council. In the event that the standing committees have not been confirmed by the Council, the Mayor shall submit a revised list at the next meeting. In the event that the standing committees have not been confirmed within 30 days of the annual organizational meeting, the Council President shall appoint the standing committees, with confirmation by the Council. Each member shall serve as appointed unless excused by a majority of the members of the Council.

- (1) Finance, Insurance and Personnel.
- (2) Public Safety and Health.
- (3) Public Works and Property.

(4) ~~Community Development.~~

B. Committee meeting attendance by City personnel or his designee shall be as follows unless excused by the Chairperson of the committee:

- (1) Finance, Insurance and Personnel Committee: Clerk-Treasurer.
- (2) Public Safety and Health Committee: Police Chief.
- (3) Public Works and Property Committee: Public Works Director.
- (4) Other City personnel shall attend committee meetings as requested by the committee Chairperson.

ORDINANCE #2019-03 REDLINE VERSION

**SECTION 2**

**§ 35-2 Composition and procedures.**

- A. Composition. The CDA shall consist of seven resident persons having sufficient ability and experience in the fields of urban renewal, community development and housing. These persons shall serve as Commissioners of the CDA.
- B. Appointment. The Commissioners shall be appointed by the Mayor with the confirmation of the Common Council. ~~Three~~ ~~Two~~ of the Commissioners shall be members of the Common Council with an appointed chair who reports to the City Council, and shall serve during their term of office as board members. The first appointments of the ~~four~~ ~~five~~ non-board members shall be for the following terms: ~~one~~ ~~two~~ for one year and one each for the terms of two, three and four years. Thereafter, the terms of non-board members shall be four years and until their successors are appointed and qualified. Vacancies shall be filled for the unexpired term as provided for in this subsection.
- C. Officers. The CDA shall annually elect a Chairperson ~~and a Vice-Chairperson~~ from among the Commissioners. ~~The Council Chair shall serve as the vice chairperson.~~ The City Planning Commission shall assist in performing the duties required by the CDA.
- D. Compensation. The Commissioners shall receive no compensation for their services, but shall be entitled to reimbursement for their actual necessary expenses, including local travel expenses included in the discharge of their duties.
- E. Meetings, quorum and bylaws. All meetings of the CDA shall be held in compliance with the provisions of the Open Meeting Laws of the State of Wisconsin. Four Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. Action may be taken by the CDA upon the affirmative vote of a majority of the Commissioners present at any meeting at which a quorum is present. The CDA may adopt and from time to time amend or repeal such bylaws or other rules or regulations not inconsistent with the applicable laws of this state and of this chapter, as it deems necessary in the performance and function of its duties; provided Common Council approval of such actions is first obtained.
- F. Budget and annual report. An annual budget shall be prepared by the CDA which shall be subject to approval by the Common Council. The CDA shall also prepare and file with the Mayor and Common Council a report of its activity for the preceding calendar year on or before August 1 of the following year.

**Commented [1]:** Editor's Note: See §§ 19.81 to 19.98, Wis. Stats.

ORDINANCE #2019-03 REDLINE VERSION

SECTION 3

§ 35-6 **Statutory authority.**

This chapter is enacted pursuant to § 66.1335, Wis. Stats. Insofar as this chapter may be inconsistent with § 66.1335, Wis. Stats., the statute shall control.

In addition to its statutory powers, the authority is further authorized, within the limits of the funds available for such purposes, to:

1. Call upon any department, board, commission or agency of the city for assistance and cooperation in the performance of the authority's duties and functions, and all city departments, boards, commissions and agencies are hereby authorized and directed to cooperate with, and furnish assistance to the authority in the performance of the authority's duties and functions.

2. Work with business, education, government, labor and citizens to:

a. Retain and expand existing business and commercial enterprises within the city.

b. Recruit new businesses and encourage the expansion and diversification of business and commercial enterprises within the city to expand local employment opportunities and the tax base.

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2. Consider alternative approaches to improving economic deficiencies in the city in problem areas identified.

3. Recommend specific programs and projects to allocate available city resources among the elements of the city's economic development effort.

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4. Recommend items for inclusion in the annual city budget to implement the development strategy adopted by the common council.

The authority together with the Clerk/Treasurer, or the Mayor's designee, shall prepare an annual budget which shall be submitted as part of the general budget process. The budget shall include estimated revenues and expenses for on-going and contemplated projects involving any governmental funds directly tied to the authority, any governmental tax incremental finance district fund and all other projects and programs over which the authority has direct responsibility along with other ordinary and necessary expenses.



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## Council Vacancy Application

(Provide requested information on a separate sheet, if space on this form is not sufficient)

The Common Council shall review the applications and allow for opportunities for public candidate interviews. Candidates shall have 30 days to submit an application once a vacancy is announced. The review period shall not exceed 60 days. If the Common Council is unable to agree on a candidate it may reopen the application process to seek additional candidates. The Common Council shall appoint and confirm from among the applicants. The appointed and confirmed candidate shall serve until an alderperson is elected pursuant to sec. 17.23(1) Wis. Stats.

Completed applications should be directed to the Clerk/Treasurer's office.

See the municipal website for more information about:

- [What Waterloo streets make up this Ward?](#)

Applying For: Ward 2

Applicant: Nathan Novak Address: 187 N Monroe St.

Phone: 608-438-5676 Email: nnovak187@gmail.com

Submit a biographical resume including education, work, neighborhood and civic experience. \_\_\_\_\_

Professional resume including education and work experience is attached. My career as a Landscape Architect in the private sector, focusing primarily on commercial, institutional, and municipal work, exposes me to countless civil and neighborhood engagement opportunities.

Provide a statement on why the applicant wishes to serve? \_\_\_\_\_

The City of Waterloo needs active residents to make change, promote local businesses, and foster community unity. It's my turn to be one of those active residents.

Provide a statement on what the applicant wants to accomplish? \_\_\_\_\_

I want help Waterloo engage the businesses we have and explore and market the opportunities available for other businesses to come to Waterloo to bolster our community

Does the applicant plan to run for office during the next special or regular election? Spring Election - Ward 2

Applicant signature: \_\_\_\_\_ Date: May 9, 2019

# NATHAN NOVAK

187 N. Monroe St., Waterloo, WI.

C : (608) 438-5676

nnovak187@gmail.com

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## PROFESSIONAL PROFILE

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- Licensed Landscape Architect (State of WI 490-014) and Registered LEED BD+C licensed professional with +19 years of experience in planning, design and construction.
- Exceptional problem-solving skills creating unique solutions for individual sites and client design challenges.
- Possess comprehensive knowledge in site construction means and methods, sustainable practices, and client relationships.
- Pride in completing successful projects of inspiring and functional designs and prosperous client and design team relationships.
- Wide breadth of knowledge and skills acquired throughout career and personal experiences providing a foundation for creatively solving problems, dealing with the unexpected and teaching this old dog new tricks!

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## EXPERIENCE

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### **SMITHGROUP – MADISON, WI.**

*Landscape Architect*

*January 2004 - present*

Senior project manager leading multi-disciplinary project teams through full project lifecycles. Leading all levels of principals, designers, engineers, and support staff, providing guidance and direction on roles, responsibilities, assignments and accountability. Generally managing 10-15 jobs concurrently ranging from \$20,000 to \$1,000,000, average around \$100-\$300K (design fee only, construction range \$100K - \$15M). Mentor junior staff on skill sets and professional development. Responsible for staff and resource scheduling and work load management. Office technical resource for site construction means and methods and general know-how. Successfully introduced and implemented BIM (Building Information Modeling) on a site project (first within the company and emerging trend within the industry). Project types include commercial and institutional building and site development, streetscapes, campus planning, waterfront development, open space design, athletic turf, LEED registered projects.

Notable projects:

Alumni Park – UW-Madison

East Campus Mall – UW-Madison

Epic – Verona, WI

Davenport Veteran's Memorial Park – Davenport, IA

UW-La Crosse Stadium – La Crosse, WI

Gordon Commons – UW-Madison

Student Athlete Performance Center (Camp Randall) 2008 – UW-Madison

Onalaska Streetscape – Onalaska, WI

Capitol West Redevelopment - Block 51, Madison, WI

**KEN SAIKI DESIGN, INC. – MADISON, WI.**

*Landscape Designer* August 2001 – December 2003

Active responsibilities include detailed site design & development as well as extensive CAD and computer support for the office. Select work included State design projects; Camp Randall Stadium Renovation Site Design – a comprehensive site design surrounding the entire stadium including development of the ‘Game Day Plaza’ (plaza doubles as a parking lot on normal days). UW-Whitewater Flood Control plans – a detailed site design involving extensive grading of ~4.5 acres solving area flooding issues. Private corporate design as well as residential design were additional areas of interest and experience.

**TESKA ASSOCIATES, INC. – EVANSTON, IL.**

*Associate* April 2001 – August 2001

Activities included conceptual site design and development, detailed planting plans, construction documents, specifications, change orders and graphic support. Projects: Evanston NW Hosp., Highland Park Hosp., Inbinder Park – Galesburg. Teska provides a planning centric approach to site planning, development and design. Program knowledge acquired: Adobe Illustrator, AutoCAD 2002.

**3D DESIGN STUDIO – GRAYSLAKE, IL.**

*Landscape Designer* Oct. 2000 – Apr. 2001

Orchestrated public park design and development including playground design. Assisted with streetscape projects production. Duties: production coordination of detailed design development through CDs, assembled bid forms and spec. documents, and client coordination. This was a preparing role for me as an assistant project manager. Programs: CAD, Office, Adobe Suite.

**CAROL R JOHNSON ASSOCIATES – CAMBRIDGE, MA.**

*Landscape Architect (internal office title)* Aug. 1999 – Oct. 2000

Primarily worked on a transportation team on which CRJA was Prime. Produced graphic support for design decisions, presentations and CD’s using hand graphics, PowerPoint, CAD. Assembled details for construction documents: including detailed residential and commercial designs.

**FACILITIES PLANNING AND MANAGEMENT - UW-MADISON**

(Dept. of Planning and Construction) Jan. 1998 - June 1999

Produced and arranged AutoCAD plan and detail sets. Most exciting project was my award winning site design for a parking structure and plaza area on campus. Phased site construction of design commenced Oct. 1999.

**ALLEN’S CENTENNIAL GARDENS - UW-MADISON** May 1998 - Sept. 1998

Performed planting, maintenance, small miscellaneous projects with energetic crew at a small but elaborate campus botanical garden.

**JAMES O'BRIEN & COMPANY - WILMETTE, IL.**     *Summers 1996 & 1997*

Actively assumed many responsibilities in a fast growing company with a bright future. Orchestrated detailed residential designs including many private roof top gardens and performed precise orderly construction as a motivated crew foreman. Customer relations were an added responsibility administered well.

**EDUCATION**

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UNIVERSITY OF WISCONSIN - MADISON  
*BS – Landscape Architecture Spring 1999*

**AWARDS/ ACHIEVEMENTS**

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SCUP 2019 National Honor Award – Alumni Park, UW Madison  
Presenter at 2014 annual ASCE-WI chapter conference.  
2011 Department of State Facilities Best Project Award – Centennial Hall,  
UW-La Crosse, LEED Gold certified.  
Wisconsin State ASLA 1<sup>st</sup> prizewinner of the 1998 Elegance in Site Design  
Competition.

**SKILLS**

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Excel at leadership, delegation, and mentoring. Takes on responsibility.  
Excellent personal skills. Self-learner. I work well in groups or alone. I  
have a great sense of humor. Hobbies: family time, home projects, cooking,  
tinkering, auto research, homebrewing.

**REFERENCES**

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References and work available upon request



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(Provide requested information on a separate sheet, if space on this form is not sufficient)

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Completed applications should be directed to the Clerk/Treasurer's office.

See the municipal website for more information about:

- [What Waterloo streets make up this Ward?](#)

Applying For: WARD 2 ALDERPERSON

Applicant: Eric J Rhynes Address: 745 Herron Ct

Phone: 920-478-8156 Email: ericjrhynes@gmail.com

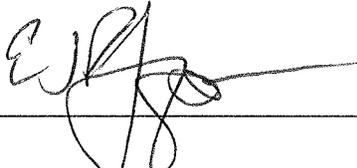
Submit a biographical resume including education, work, neighborhood and civic experience. \_\_\_\_\_

(See attached)

Provide a statement on why the applicant wishes to serve? To help improve Waterloo,  
including creating a city where people both want to live and work,  
can feel safe, and be part of a community.

Provide a statement on what the applicant wants to accomplish? To improve the general  
perception of our city in addition to creating opportunities for growth  
for the residents of Waterloo.

Does the applicant plan to run for office during the next special or regular election? Yes

Applicant signature:  Date: 5-3-2019

**Eric Rhynes**  
745 Herron Court | Waterloo, WI 53594  
ericrhynes@gmail.com  
920-478-8156

## EDUCATION

### **Madison Area Technical College, Madison, Wisconsin**

Associate Degree of Applied Arts in Graphic Design and Illustration, December 2011

### **Concordia University, Madison, Wisconsin**

Secondary Education-Biology Major, January 2003

### **Northland College, Ashland, Wisconsin**

Bachelor Degree of Science in Biology, May 1996

## WORK EXPERIENCE

### **Web and Graphic Designer, Eric Rhynes Design, Multiple Clients, 2004–Present**

Provide graphic design, webmaster, and website design & coding for multiple clients.

### **Graphic and Web Designer/Developer, The Creative Company, Inc., January 2012-January 2013**

Work with clients to create websites, web ads, email and print designs.

Webmaster services for clients - including updates, maintenance and server management.

Create internal branding and internal marketing material (web, email, print).

Work individually and in teams on various design projects.

Setup new file and system server with Apple push services including iChat server, updates and profile management.

Implemented backup protocol for server files.

### **6th Grade Life Science Teacher, DeForest Middle School, DeForest, Wisconsin. 2002–2003.**

Constructed and delivered lessons for multi-styled learners following curriculum and Wisconsin state standards.

Maintained a professional relationship with other DeForest Middle School employees and administration.

Performed all duties required for a full-time contracted teacher.

### **Chemical Laboratory Technician, T|H2b Analytical. Sun Prairie, Wisconsin. September 2000–March 2006**

Analyzed client data and communicated with clients regarding analysis.

Production and technical support for intranet website, computer and server systems.

Assisted clients and employees in website interface.

Maintained computer and server systems.

Utilized computer databases and software for analysis.

Assisted in standardization of worldwide laboratory procedures.

## CIVIC/NEIGHBORHOOD

Substitute Teacher, Waterloo School

Volunteer for student field trips

Pro-bono design work for Marshall/Waterloo Food Pantry

Member of Parent Interview Panel for Waterloo School District K-8 Principal

## SKILLS

Mac and PC platform

Adobe Photoshop, Illustrator, InDesign, Dreamweaver, Lightroom

Hand Code HTML & CSS, JavaScript, PHP

Interactive PDF design

WordPress CMS & Theme building

Advanced photography

Microsoft Word, Excel, PowerPoint

Interest in new technology and software