



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, April 18, 2019 – 7:00 p.m.
[REVISED 4/17/2019 8:09 AM]

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. ORGANIZATIONAL MATTERS
 - a. Discussion Of Organizational Opportunities
 - b. Resolution 2019-09 Appointing The Official Newspaper, Depositories And Auditors
 - c. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code
 - d. Resolution 2019-10 Council Confirmation Of Mayoral Appointments Including Council Standing Committees
 - e. Resolution 2019-11 Confirmation Of Waterloo Fire Department Appointments
3. ORGANIZATIONAL MEETING ADJOURNMENT

***** REGULARLY SCHEDULED CITY COUNCIL BUSINESS *****

1. MEETING MINUTES APPROVAL: April 4, 2019 & April 15, 2019
2. CITIZEN INPUT / PUBLIC COMMENT
3. PUBLISHED NOTICES
 - a. Open Book, May 13th From 2:00 – 4:00 p.m. & Board Of Review, May 29th At 8:00 a.m.
4. CONSENT AGENDA ITEMS
 - a. March Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing, & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission Minutes
 - viii. Watertown Humane Society
 - b. Arbor Day Proclamation
5. MEETING SUMMARIES - SINCE LAST COUNCIL MEETING
6. FINANCIAL REPORTS - MARCH
 - a. General Disbursements – \$135,359.57 ***
 - b. Payroll - \$72,036.79 ***
 - c. Treasurer's Report & Budget Report ***
7. NEW BUSINESS
 - a. 2018 Audit Report To The City Council, Baker Tilly Virchow Krause, LLP [note: All Audit Information [Is Posted On The Municipal Website](#)]
 - b. Ordinance 2019-02 An Ordinance Amending Section 350-13 Of The Municipal Code Off-Road Vehicles – Authorizing The Use Of All Terrain Vehicles And Utility Terrain Vehicles On Roadways And City Owned Property

- c. Resolution 2019-12 Authorizing Signatory Changes In Municipal Financial Accounts Updating For The Offices Of Mayor And Deputy Clerk-Treasurer

8. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS

- a. Joint Meeting Of The Community Development Authority & Community Development Committee, April 16, 2019
 - i. Resolution 2019-13 Authorizing The Public Distribution Of A Request For Proposals For Performance Based Economic Development Services Expediting 2019 Project Progress

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

*** Disbursements, Payroll and Treasurer's & Budget Reports Are Posted On The Municipal Website

Posted & Emailed: 04/12/2019 REVISED 4/17/2019 at 8:09 am

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location



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RESOLUTION #2019-09

**ANNUAL COUNCIL APPOINTMENTS
OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS**

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Courier, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Clerk/Treasurer.
- Baker Tilly Virchow Krause LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments until the 2020 Council Organizational Meeting.

Adopted: _____, 2019

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2019-10
COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

[Revised:4/17/2019 3:43 PM]

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council, and whereas the Mayor has made the following standing committee appointments,

- Finance, Insurance & Personnel Committee: **Thomas**, Griffin and one vacancy
- Public Safety & Health Committee: **Thomas**, Griffin and Stinnett
- Public Works & Property Committee: **Petts**, Schoenwetter and one vacancy
- Community Development Committee: No appointments, pending restructuring of the Community Development Authority.

[NOTE: **Bold** designates appointed committee chair.]

WHEREAS, the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, and whereas the Mayor has made the following appointments,

- Administrative Review Appeals Board
 - Jeanette Petts, Council Representative (term expiring 2020)
 - Mayor Jenifer Quimby (term expiring 2020)
- Board of Review
 - Keri Sellnow** (term expiring 2024)
- Board of Zoning Appeals
 - Tim Thomas, Chairperson (term expiring 2022)
 - Jason Schoenwetter (term expiring 2021)
 - Dale Van Holten (term expiring 2020)
 - Vacancy, Alternate (term expiring 2022)
- CATV Regulatory Board:
 - Bobbi Foutch-Reynolds (term expiring 2022)
 - Vacancy, Citizen (term expiring 2022)
- Community Development Authority
 - Jay Killary, Citizen** (term expiring 2022)
- Emergency Response Plan Committee
 - Tim Thomas, Council Representative (term expiring 2020)
- Joint Review Board For Tax Incremental Finance
 - Keri Sellnow, Citizen** (term expiring 2020)

- Library Board
 - Angie Stinnett, Council Representative (term expiring 2020)
 - Vacancy, Citizen (term expiring 2022)
 - Vacancy, Citizen (term expiring 2022)
- Parks Commission
 - Angie Stinnett, Council Representative (term expiring 2020)
 - Al Kegler, Citizen (term expiring 2022)
 - Vacancy, Waterloo School Board Representative (term expiring 2021)
- Plan Commission
 - Jeanette Petts, Council Representative (term expiring 2020)
 - Lindsay Reynolds (term expiring 2022)
- Police Committee
 - Timothy Nelson, Chairperson (term expiring 2020)
 - Robert Crosby (term expiring 2022)
- Water & Light Commission (appointment date effect October 1, 2019)
 - Devin Schumann (term expiring 2024)
- Weed Commissioner: Chad Yerges, Public Works Director (term expiring 2020)

BE IT RESOLVED, that the City Council confirms the Mayoral appointments listed above and thanks those serving.

Adopted: _____, 2019

City of Waterloo

Signed: _____
 Jenifer Quimby, Mayor

Attest:

 Morton J. Hansen
 Clerk/Treasurer

SPONSOR(S) – Mayor Quimby

FISCAL NOTE – Board of Review members receive \$25 per day; Plan Commission members receive \$15 per meeting; Board of Zoning Appeals receives \$10 per meeting.



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RESOLUTION #2019-11

**CONFIRMATION OF WATERLOO FIRE DEPARTMENT APPOINTMENTS
AS DIRECTED IN SECTION §57-2 OF THE MUNICIPAL CODE**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Wesley L. Benisch was appointed Fire Chief in 2019, expiring in 2022, and;

WHEREAS, the following individuals have been appointed by the Fire Chief to the Waterloo Fire Department and presented on this night;

THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does confirm the appointments made by the Fire Chief and thanks them for their service to the community.

Passed and adopted: _____, 2019

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Mo Hansen
Clerk/Treasurer

SPONSOR(S) — Fire Chief Wesley Benisch
FISCAL NOTE — See below for Department wage schedule information

**WATERLOO FIRE DEPARTMENT APPOINTMENTS
04/20/2018 THROUGH 04/17/2019**

Employee #	Name	Department	Hire Date
2054	SCHOENHERR, TANNER	EMS	10/01/2018
2055	BUTZINE, COLTON	FIRE	10/24/2018
2056	STONE, RICHARD	FIRE	09/29/2018
2057	DERR, MONICA	EMS	10/24/2018
2058	WEISENSEL, ADAM	FIRE	11/30/2018
2059	GULLIXSON-WEISENSEL, ASHLEY	FIRE/EMS	11/19/2018
2060	JOAS, KYLE	FIRE	12/17/2018
2061	WAGNER, GAIL	EMS	12/17/2018
2062	NEU, KAITLIN	EMS	03/26/2019
			Retired/Left Dept
	FRITSCH, RYAN		06/19/18
	HONMYHR, BRENT		05/21/2018
	KNIESEL, RICHARD		05/21/2018
	DORNACKER, KURT		02/19/2018
	HENSLER, JORDAN		10/19/2018
	WREDBERG, ANDREW		02/19/2018
	GLASS, RICHARD		02/12/2018
	COOK, AMY		05/14/2018
	EDWARDS, DAVID		11/02/2018

EMPLOYEE POSITION	EFFECTIVE 01/01/2019	
Fire Chief	\$ 4,000.00	per year — pay June & December
Asst. Fire Chief	\$ 2,000.00	per year — pay June & December
1st Captain	\$ 900.00	per year — pay June & December
2st Captain	\$ 900.00	per year — pay June & December
1st Lieutenant – 2 Full Time Personnel	\$ 750.00	per year — pay June & December
2nd Lieutenant	\$ 750.00	per year — pay June & December
Treasurer	\$ 700.00	per year — pay June & December
EMS Coordinator	\$ 800.00	per year — pay June & December
Asst. EMS Coordinator	\$ 600.00	per year — pay June & December
Secretary	\$ 600.00	per year — pay June & December

Fire Training	\$ 10.00	per session — pay annually
Fire Supplemental Training	\$ 3.00	per session — pay annually
Fire Call	\$ 15.00	per fire call — pay monthly
Fire Station	\$ 1.00	per fire call — pay monthly
AEMT/Crew Chief	\$ 14.00	per call — pay monthly
EMT or AEMT in EMT position	\$ 12.00	per call — pay monthly
Driver w/EMR, AEMT or EMT in Driver position or EMR in EMT position	10.00	per call — pay monthly
Driver w/o EMR	\$ 8.00	per call — pay monthly
AEMT or EMT or Driver w/EMR on call	\$ 3.00	per hour — pay monthly
EMT or AEMT in EMT position	\$ 2.00	per hour — pay monthly
Training Session	\$ 40.00	per day - all day training
Training Session	\$ 20.00	per day - 1/2 day training

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: April 4, 2019

Digital audio files are archived with these written minutes additionally serving as the official record.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Osborn, Quimby, Griffin, Thomas, Stinnett and Petts. Absent: none with one vacancy. Others present: WLOO videographers; Diane Graff the Courier; Police Chief Denis Sorenson; Karen Thompson; Raynelle Butzine; Jeff Robbins; Chad Yerges; Barry Sorenson; James Rhyner; Jason Schoenwetter and Clerk/Treasurer Mo Hansen. The pledge of allegiance was recited.

MEETING MINUTES APPROVAL: March 21, 2019. MOTION: Moved by Quimby, seconded by Petts to approve the meeting minutes. VOICE VOTE: Motion carried.

PUBLIC COMMENT. None.

NEW BUSINESS

- a. Trek100 Special Event Application. DISCUSSION Thomas said the Public Safety and Health Committee had reviewed the application which was similar to prior year applications and it recommended application approval. MOTION: Moved by Thomas, seconded by Griffin to approve the event application as presented. VOICE VOTE: Motion carried.
- b. Council Presentations – Officials Completing Terms Of Office. On behalf of the City Council Alder Quimby thanked Cliff Osborn for his service to the community as an appointed Alder. She then presented a plaque to Mayor Robert Thompson; read for the audience his municipal roles over the years; thanked him for his years of service to the community, and thanks both Robert and Karen Thompson for all they have contributed to Waterloo over the years.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. 2018 Audit Review, Baker Tilly Staff. Noted.

ADJOURNMENT. Moved by Quimby, seconded by Griffin to adjourn. Motion carried. Time: 7:15 p.m.



Attest:
Mo Hansen, Clerk/Treasurer

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: April 15, 2019

Digital audio files are archived with these written minutes additionally serving as the official record.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. The Clerk/Treasurer called the meeting to order at 7:00 p.m. in the absence of the Mayor and Council President. Alderpersons present: Osborn, Quimby, Griffin, Thomas and Stinnett. Absent: Petts with one vacancy. Others present: WLOO videographers; Diane Graff of the Courier; Utility Superintendent Barry Sorenson; Parks Coordinator Gabe Haberkorn; James & Mary Rhyner; Dale Van Holten; Jason Schoenwetter and Clerk/Treasurer Mo Hansen. The pledge of allegiance was recited.

PUBLIC COMMENT. None.

NEW BUSINESS

- a. Resolution #2019-08 Tax Incremental District #1 Termination And Authorizing Associated Actions Concurrent With Termination On Or Before An Annual Wisconsin Statutory Deadline Of April 15th. DISCUSSION: Replying to a Griffin question, Quimby said the Department of Revenue had changed its interpretation of how computer aid should be handled post-closure. Dawn Gunderson with the Ehlers & Associates had relayed information that computer aid, set by a revised formula, would continue as aid from the state to the City of Waterloo, new information different from previous reviewed by the Finance, Insurance & Personnel Committee in prior months. Hansen said before closure funds would be transferred from the General Fund to TID #1 to make it whole for a \$162,000 inter-fund loan. Hansen described how all residual TID #1 funds would be transferred to TID #2 as allowed by the donor/recipient established in a 2011 amendment, thus bringing the closure balance to zero. In response to Thomas questions, it was noted that the estimated pay-off of remaining TID #1 debt was \$194,350; the inter-fund TID #3 to TID #1 loan was \$162,000 and the projected transfer to TID #2 was \$621,092. In reply to a Stinnett question Hansen said if a project for a property currently located in the District came to light, a new district could be created. MOTION: Moved by Quimby, seconded by Griffin to adopt the resolution. ROLL CALL VOTE: Ayes: Osborn, Quimby, Griffin, Thomas, Stinnett with Petts absent and one vacancy. Motion carried.

ADJOURNMENT. Moved by Thomas, seconded by Griffin to adjourn. Motion carried. Time: 7:19 p.m.



Attest:
Mo Hansen, Clerk/Treasurer

**STATE OF WISCONSIN
CITY OF WATERLOO
JEFFERSON COUNTY
NOTICE OF OPEN BOOK, MAY 13, 2019 – 2:00 TO 4:00 P.M.
AND
BOARD OF REVIEW MAY 29, 2019 AT 8:00 A.M.**

Notice is hereby given that the **2019 Assessment Roll** of the City of Waterloo will be open for examination in the Council Room of the Municipal Building, 136 N Monroe Street on **Monday, May 13, 2019 from 8:00 p.m. to 4:30 p.m.** Additionally, the assessor shall be available on May 13th at City Hall from 2:00 p.m. to 4:00 p.m.

All property owners whose real estate assessment was changed will receive a written notice of their new and former assessments.

Notice is hereby given that the **Board of Review** for the City of Waterloo, Jefferson County, Wisconsin, shall hold its first meeting on **Wednesday, May 29, 2019, at 8:00 a.m., in the Council Room of the Municipal Building.**

Please be advised of the following requirements to appear before the board of review and procedural requirements if appearing before the board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith

presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.

5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The City of Waterloo has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given this 19th day of April, 2019.

Morton J. Hansen
City Clerk/Treasurer

Posted: April 19, 2019

Municipal Building, 136 N Monroe Street
Farmers & Merchants State Bank, 210 W Madison Street
Karl Junginger Memorial Library, 625 N Monroe Street
Waterloo Utilities, 575 Commercial Ave

Publish: The Courier: April 26, 2019

Department of Revenue has created form PA-814 for requesting to testify by phone or written statement



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PARKS COORDINATOR REPORT

EVENTS AND HIGHLIGHTS

- HOLIDAY OF LIGHTS
 - 7 displays – 450 Votes Cast
 - 1st Place – American Legion Auxiliary
 - 2nd place – Alaskan Ice
 - 3rd Place – WYSO
- EASTER EGG HUNT
 - Saturday April 20 – Flyers will be out next week
- SPRING CLEAN-UP
 - Saturday April 27

ONGOING PROJECTS

- PARK BEAUTIFICATION PROJECT:
 - Dog Park
 - Fixing of fence line and proper updates
- DISC GOLF LEAGUE:
 - New Group started – hoping to incorporate into Friends of the Park
 - Moved a couple holes
 - Trek contacted and they are looking into cost of new baskets
 - Volunteers will put in new cement tee boxes in spring
- SAND VOLLEYBALL COURTS
 - Old Slider Shack will be razed in spring

FINISHED PROJECTS

CAROUSEL

- DONATION BOARDS
 - Maureen Giese and group moving forward with project
- STATE INSPECTOR
 - March Timeframe (weather permitting)

PROJECTS ON HOLD UNTIL 2020

DONATION CAMPAIGNS

- WATERLOO FIREMEN'S PARK BEAUTIFICATION & INFRASTRUCTURE PROJECT
 - Lion Fountain Restoration



WATERLOO FIRE & RESCUE
 900 INDUSTRIAL LANE
 WATERLOO, WISCONSIN 53594



Department Activity Report – March
 Call Report for the month of March

EMS Calls:

City of Waterloo	17
Township of Waterloo	1
Total EMS	18

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	0
Total MVC	0

False Alarms:

City of Waterloo	0
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Fire Calls:

City of Waterloo	0
Township of Portland	1
Mutual Aid for Watertown	2
Mutual Aid for Reeseville	1

Hazardous Condition:

City of Waterloo	1
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Weather Related Call:

Waterloo Fire District	0
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Good Intent:

City of Waterloo	0
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Service Calls:

City of Waterloo	0
Mutual Aid for Columbus	1

Rescue Calls:

City of Waterloo	0
Total Fire	6

February Total 24

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	14
Rescue/EMS: BLS 29 ALS 16 Total:	45
Hazardous Conditions (No Fire)	3
Good Intent Calls	0
False Alarm or Call	4
Motor Vehicle Accidents	1
Service Calls	4
Rescue Calls	0
Weather Related Calls	0

Up to Date Total 71

Fire Mutual Aid Given 8 Fire Mutual Aid Received 0

EMS Mutual Aid Given 2 EMS Mutual Aid Received 0 Paramedic Intercept 1

Total Personnel Response: 412 (for the month): 123

Monthly Response Time (**EMS Incidents**) **125** (From 1st page to enroute times) average **6.9** min (for the month)

Minutes Spent Responding **51** (Enroute time to on scene time) average **2.8** min (for the month)

Monthly Response Time (**FIRE Incidents**) **31** (From 1st page to enroute times) average **5.1** min (for the month)

Minutes Spent Responding **43** (Enroute time to on scene time) average **7.1** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday April 8th, 2019

On Monday March 11th, 2019 we had our monthly EMS training. Training consisted of four different parts. First was bloodborne pathogens - every year we have to review on contamination and how to take care if we are exposed. Second was stroke - the members have to complete tests to see if there are any signs of stroke. Findings could be the obvious signs or there could be not so obvious signs of a stroke. Third part was trauma - this was on blunt type trauma and stop the bleed. Fourth part was on evidence based guidelines - this is the study of why we do the treatments and medications we can give.

On Monday March 18th, 2019 we had our monthly Fire training. Training consisted of three parts. First was bloodborne pathogens - all of our members have to go through this training. Second part was ladders - training was on how to throw ladders by one member. When we go to a structure fire we put up at least 2 ladders and place them up against the house. This is for rescue of victim or firefighter rescue. Third part was fire tactics and hose deployment - utilizing the training center, we had a live fire. The members had to exit the engine, deploy the hose, suit up with SCBA and be on air, advance the hose line and extinguish the fire within 2 minutes. Fires these days burn faster due to the materials that we use in our household.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
wbenisch@waterloofd.com



Invoice

CITY OF WATERLOO
 136 N MONROE STREET
 Waterloo, WI 53594-1198

Invoice Number: 0056543-IN
 Invoice Date: 03/31/19
 Terms: Net 30 Days
 Due Date: 04/30/19

Salesperson: 0000
 Customer Number: 11-WATERL2
 Customer P.O.:

WI - Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 19WTRC-0008-19-03P	801 W MADISON ST, Waterloo, WI 53575		umbing Permit - Commercial	
Plumbing- Replacement & Misc.	55.00	03/07/19	60.00	33.00
19WTRC-0008-19-03P Subtotal				33.00
Permit # 19WTRC-0009-19-03H	221 SPRING ST, Waterloo C, WI 53594		HVAC Permit	
HVAC- Replacement & Misc. lte	50.00	03/12/19	60.00	30.00
19WTRC-0009-19-03H Subtotal				30.00
Permit # 19WTRC-0010-19-03P	112 E MADISON ST, WATERLOO, WI 53594		umbing Permit - Commercial	
Plumbing- Replacement & Misc.	55.00	03/21/19	60.00	33.00
19WTRC-0010-19-03P Subtotal				33.00
Permit # 19WTRC-0013-19-03BEPH	851 S MONROE ST, WATERLOO, WI 53594		SINGLE FAMILY DWELLING	
Electrical- Replacement & Misc.	50.00	03/31/19	60.00	30.00
HVAC- New Building/Additon/Alt	341.84	03/31/19	60.00	205.10
State Seal Fee	41.00	03/31/19	60.00	24.60
Residential New Dwelling/Additc	1,133.37	03/31/19	60.00	680.02
Erosion Control - New - Resider	125.00	03/31/19	60.00	75.00
Occupancy Permit- Residential	60.00	03/31/19	60.00	36.00
Plumbing- New Building/Additior	341.84	03/31/19	60.00	205.10
Electrical- New Building/Additon.	341.84	03/31/19	60.00	205.10
19WTRC-0013-19-03BEPH Subtotal				1,460.92
Permit # 19WTRC-0014-19-03OS	255 EDISON ST, WATERLOO, WI 53594		Outside Sewer	
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00
19WTRC-0014-19-03OS Subtotal				36.00
Permit # 19WTRC-0015-19-03OS	265 EDISON ST, WATERLOO, WI 53594		Outside Sewer	
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00
19WTRC-0015-19-03OS Subtotal				36.00
Permit # 19WTRC-0016-19-03OS	273 EDISON ST, WATERLOO, WI 53594		Outside Sewer	
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00
19WTRC-0016-19-03OS Subtotal				36.00
Permit # 19WTRC-0017-19-03OS	287 EDISON ST, WATERLOO, WI 53594		Outside Sewer	
New Home OS Sewer & Water l	60.00	03/31/19	60.00	36.00

Please Remit Payments to: SAFEbuilt, LLC
 3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	1,700.92
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	1,700.92

2019

MONTHLY TIME REPORT

MARCH

JOB	DPW	MARCH			
		Chad	Jeff	Chris	Travis
Police Adm		0	0	0	0
Fire Dept		0	0	0	0
Mach/Equip		13	9	27	21
Garage/Shed		10	13.5	15	18
Meeting/Seminars		10	0	3	3
Street Repair/Maintenance		21	14	22	18
Street Cleaning		2	26	0	0
Snow & Ice	Reg Hrs	9	41	6	41
	OT Hrs	6.75	6.25	3.25	7.25
Storm Sewer		19	14	6	0
Traffic Control		14	6	9	1
Bridges/Culvers		0	0	2	0
Tree/Brush		11.5	37	25	38
Refuse Collection		0	3	0	0
Sanitary Sewer		3	0.5	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	0	0	0
Library		2	0	2	6
Firemans Park		10	4	21	0
Other Parks		2	0	0	7
Trail Head		0	0	0	0
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		43.5	0	27	11

Machinery and Equipment Maintenance

MARCH 2019

DPW

Equipment		Mileage / Hours			TTI Fuel	GPH
		Start	End	Total		
End loader	544	3284	3335	51	110.898	0.46
John Deere Tractor	2555	4483	4483	0	9.345	0.00
Wood Chipper	Chipper	2299	2322	23	41.286	0.56
John Deere Lawn Tractor	2520	763	767	4	42.917	0.14
John Deere	X750	1068	1068	0	42.917	0.14
John Deere	X750-1	1016	1018	2	42.917	0.14
Wacker Roller	Roller	377	381	4	4.752	0.84
2010 International Truck	#1	19220	19525	305	32.057	9.51
2004 Freightliner Truck	#2	40352	40440	88	22.467	3.92
2004 International Truck	#3	0	0	0	0	#DIV/0!
2017 Chevrolet Truck	#4	18660	19419	759	83.172	9.13
2017 Freightliner Truck	#5	4704	4785	81	19.716	4.11
2006 Elgin Pelican Street Sweeper	Sweeper	9747	9760	13	26.098	0.50
2011 Ford F-550 Truck	#6	31117	31303	186	73.291	2.54
2017 Freightliner Truck	#7	8600	8723	123	135	0.91
Bobcat	S595	142	154	12	0	#DIV/0!

WATERLOO POLICE DEPARTMENT

Report For Month Of March 2019

COMPLAINTS

Family:	3
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - Less Than \$500:	2
Major Theft - More Than \$500:	1
Burglary:	0
Doors Found Open:	6
Animal Case:	5
Late Bar Closing:	0
Alarms:	5
Lous Music/Parties:	6
Tavern Complaints:	1
Prowler Complaints:	1
Battery To Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	38
TOTAL COMPLAINTS	69

INQUIRIES/CHECKS

Registration Checks:	1023
Drivers License Checks:	340
NCIC/CIB/VIN Checks:	1
Check Welfare:	3
TOTAL INQUIRIES/CHECKS	1367

ACCIDENTS

More Than \$1,000:	1
Less Than \$1,000:	2
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
TOTAL ACCIDENTS	3

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	1
Assist Dane County:	1
Assist Marshall Police:	3
Assist Fire/Rescue:	12
Assist Other Agencies:	6
Assist Public:	47
Assist With Escort:	0
Assist All Other:	0
TOTAL ASSISTS	70

MISCELLANEOUS

Investigations/Followups:	33
Traffic Control:	4
Radar Operations:	219
Special Assignment:	4
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	2
TOTAL MISCELLANEOUS	262

WATERLOO POLICE DEPARTMENT

Report For Month Of March 2019

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	19	1
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	2	1
Illegal Passing:	0	0
No Drivers License:	0	2
Illegal Parking:	3	21
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	2	1
Driving Suspended/Revoked:	0	3
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	16	1
All Other Traffic:	7	3

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	1
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	0	1

WARNINGS

ARRESTS

TOTALS

49

36

Hourly Breakdown

Patrol:	532.75
Investigations:	51.95
Radar:	173.75
Court Appearances:	0.00
Office:	190.75
Special Duties:	12.50
Schools/Training:	13.50
On Call:	0.00

TOTAL:

975.20

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	0	3	3	1	16
	Assist Dane County Sheriff	0	0	0	0	5
	Assist Dodge County Sheriff	1	0	2	0	8
	Assist Jefferson County Sheriff	0	0	2	1	13
	Assist Marshall PD	3	3	7	5	57
	Assist Probabtion/Parole	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Social Services	3	0	5	1	8
	Assist Watertown PD	0	0	0	0	1
	Assist Wisconsin State Patrol	0	0	1	0	0
	Custody for Other Department	0	0	1	0	1
	EMS Calls	0	0	0	0	2
	Fire Calls	0	0	0	0	1
	Neighbor Problems	0	0	0	0	3
	Other Mutual Aid Assists	1	1	2	0	2
	Probation/Parole Check Ins	0	0	0	0	2
	Sex Offender Registration	0	0	0	0	1
	Total for ASSIST:	8	7	23	8	122
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	0	1
	Burglary - Non-Residential/Forced	0	0	0	0	1
	Burglary - Residential/No Force	0	0	0	0	1
	Computer Crimes	0	0	0	0	1
	Contempt of Court, Court Violation	0	0	0	0	1
	Criminal Damage To Property/vandalism	1	0	2	1	19
	Disorderly Conduct - All Other	0	2	5	4	16
	Disorderly Conduct - Fight, Disturbance	0	0	0	0	6
	Disorderly Conduct - Noise	0	0	1	1	1
	Domestic Disturbance	1	0	3	1	13
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	4
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	2
	Drug Investigations	0	0	1	0	7
	Drug Paraphernalia Possession	0	0	0	0	4
	Drug Possession	0	0	1	0	6
	Forgery/Counterfeiting	0	0	0	0	3
	Fraud	2	0	4	0	6
	Harassment - Harassing Telephone Calls	1	0	1	0	2
	Harassment - Threats	0	0	0	0	3
	Other Sex Offenses	0	0	0	0	11
	Other Weapon Violations	0	0	0	0	1
	Probation Hold	0	0	1	0	0
	Probation/Parole Violation	0	0	0	0	2
	School Violation, Presence Prohib, Etc.	0	0	0	0	1
	Theft - All Other	1	0	1	3	10
	Theft - From Building	1	0	1	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - From a Motor Vehicle	1	0	1	0	7
	Theft - Retail/Shoplifting	0	0	0	1	9
	Trespassing	0	0	0	1	5
	Violation of Court/Restraining Order	0	0	0	0	10
	Total for CRIMINAL:	8	2	22	12	155
ORDINANCE						
	Animal Bite	1	0	3	0	9
	Animal Running at Large	1	0	1	1	3
	Contributing to Delinquency of a Minor	0	0	1	0	2
	Illegal Dumping	0	0	0	0	1
	Possession of Tobacco by Minor	0	0	0	0	3
	Public Nuisance Violations	1	0	1	0	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Tavern Violations, Closing Hours, Etc.	0	0	0	0	1
	Truancy	0	0	1	2	6
	Under Age Drinking - Adult (18-21)	0	0	0	1	2
	Under Age Drinking - Minor (Under 18)	0	1	1	0	0
	Total for ORDINANCE:	3	1	8	4	30
Other						
	Other Animal Calls - Dead, Etc.	1	0	1	1	10
	Receive Information	0	3	6	2	21
	Request Assist	0	0	0	0	1
	Total for Other:	1	3	7	3	32
SERVICE						
	Bond Poster for Other Department	0	0	1	0	0
	Death Investigation	0	0	0	1	2
	Emergency Commitment/Chapter 51	0	0	1	0	1
	Emergency Detention/Detoxification	2	0	2	3	5
	Found Items/Property	0	1	1	0	10
	Missing Adult	0	0	0	0	1
	Runaway Juvenile	0	0	0	0	6
	Suspicious Person/Activity, Prowler	0	0	0	0	4
	Uncontrollable Juvenile	1	4	5	2	9
	Warrant Pickup - Other Agency	1	0	2	0	6
	Welfare Check	1	2	3	0	13
	Total for SERVICE:	5	7	15	6	57
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	1	4	5	2	25
	Driving Complaint	0	0	0	0	1
	Driving, Meeting, Passing Violation	0	0	0	0	2
	Eluding Police Officer	0	0	0	0	1
	Illegal Turns	0	0	0	0	1
	OAS/OAR/Other License Violations	3	2	6	0	29
	Operate MV While Intoxicated - Injure	0	0	0	0	1
	Operate Motor Vehicle While Intoxicated	0	0	1	3	16
	Other Traffic Violations	1	2	6	0	26
	Parking Violation	0	11	19	9	38
	Power Display/Squeal Tires	0	0	1	0	2
	Reckless Driving	0	0	0	0	1
	Registration/Title Violation	0	0	1	2	17
	Right of Way Violation	0	1	1	0	1
	Seatbelt Violation	0	0	0	2	33

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2019

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Speeding - School Zone	0	0	0	1	2
	Speeding Violation	1	4	8	2	43
	Stop Sign/Signal Violation	1	2	4	3	25
	Tow Vehicle	0	0	0	0	2
	Traffic Accident - Fatality	0	0	0	0	1
	Traffic Accident - Hit and Run (Damage)	1	1	3	0	10
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	1
	Traffic Accident - Non-Reportable	0	0	0	1	6
	Traffic Accident - Personal Injury	0	0	0	1	2
	Traffic Accident - Property Damage	1	2	6	0	21
	Vehicle Equipment Violation - Lights	0	1	3	1	13
	Vehicle Equipment Violation - Other	0	0	0	0	1
	Total for TRAFFIC:	9	30	64	27	322
Undefined						
	Blank Description	1	0	1	0	2
	STRANGULATION	0	0	0	0	1
	Total for Undefined:	1	0	1	0	3
	Grand Totals:	35	50	140	60	721

Waterloo Police Department

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2019 Thru 03/31/2019

Printed: 04/10/2019

Page 1 of 4

Date	Complaint	Case Descriptive	Action Taken
03/01/2019	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, DRIVER ADVISED THERE WAS NO INSURANCE ON VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
03/02/2019	OPERATE WITHOUT REQUIRED LAMPS LIGHTED	SUBJECT WAS ISSUED A WARNING TO REPAIR HEADLIGHT. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
03/02/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NOT ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/02/2019	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH ACCIDENT IN DODGE COUNTY.	OFFICER ASSISTED.
03/02/2019	ASSIST OTHER DEPARTMENTS.	OFFICER REQUESTED TO ASSIST LAKE MILLS POLICE DEPARTMENT WITH A TRAFFIC STOP.	OFFICER ASSISTED.
03/03/2019	TRAFFIC ACCIDENT.	REPORT OF ONE VEHICLE ACCIDENT ON CANAL ROAD.	OFFICER TOOK REPORT.
03/03/2019	WELFARE CHECK.	REPORT OF JUVENILE MAKING SUICIDAL THREATS AND ACTING STRANGELY AT RESIDENCE.	OFFICER MADE CONTACT AT RESIDENCE. SUBJECT TAKEN TO HOSPITAL AND HUMAN SERVICES CONTACTED.
03/04/2019	ASSIST HUMAN SERVICES	AMBULANCE CALL FOR A POSSIBLE OVERDOSE SUBJECT.	OFFICER FOLLOWED AMBULANCE TO THE HOSPITAL AND HUMAN SERVICES CONTACTED.
03/04/2019	DISORDERLY CONDUCT	REPORT OF AN INCOHERENT AND AGGRESSIVE ADULT AT RESIDENCE.	OFFICERS MADE CONTACT AT RESIDENCE. ONE SUBJECT TAKEN INTO CUSTODY AND TRANSPORTED TO HOSPITAL. REPORT TO BE FORWARDED TO DISTRICT ATTORNEY'S OFFICE FOR CHARGES.
03/06/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/06/2019	TRAFFIC ACCIDENT.	REPORT OF VEHICLE BEING STRUCK IN BUSINESS PARKING LOT. STRIKING VEHICLE LEFT THE SCENE.	OFFICER TOOK REPORT. INVESTIGATION CONTINUING.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2019 Thru 03/31/2019

Printed: 04/10/2019

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Date	Complaint	Case Descriptive	Action Taken
03/10/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH UNCONTROLABLE SUBJECT AT RESIDENCE IN MARSHALL.	OFFICER ASSISTED.
03/10/2019	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATIONS.
03/11/2019	UNLAWFUL STORAGE OF JUNK.	OFFICER OBSERVED THERE WERE STILL NUMEROUS ITEMS OF JUNK AROUND BUSINESS. BUSINESS OWNER HAS BEEN WARNED AND CITED IN THE PAST.	SUBJECT ARRESTED AND ISSUED CITATION.
03/11/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION WAS VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/11/2019	UNCONTROLABLE JUVENILE.	REPORT OF JUVENILE AT SCHOOL NOT LISTENING TO INSTRUCTIONS BY STAFF AND SWEARING AT STAFF MEMBERS.	OFFICER RESPONDED. PARENT ARRIVED AND HUMAN SERVICES CONTACTED FOR SERVICES.
03/12/2019	FRAUD	SUBJECT REPORTS HER IDENTITY BEING STOLEN TO OBTAIN LOANS AND MONEY TAKEN OUT OF HER ACCOUNT.	INVESTIGATION CONTINUING.
03/12/2019	CUSTODY OTHER DEPARTMENT WARRANT.	OFFICER LEARNED OF SUBJECT IN THE CITY THAT WAS WANTED ON MULTIPLE WARRANTS	OFFICERS MADE CONTACT WITH SUBJECT RESIDENCE. SUBJECT WAS ARRESTED AND TURNED OVER TO DODGE COUNTY SHERIFF DEPARTMENT.
03/13/2019	EMERGENCY DETENTION	REPORT OF EXTREMELY INTOXICATED SUBJECT AT BUSINESS WHO HAS FALLEN SEVERAL TIMES.	OFFICERS MADE CONTACT WITH SUBJECT. SUBJECT TRANSPORTED TO HOSPITAL AND HUMAN SERVICES CONTACTED FOR DETOX.
03/13/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO RUN AN INTOXIMETER TEST ON AN ARRESTED SUBJECT FOR MARSHALL POLICE DEPARTMENT	OFFICER ASSISTED.
03/14/2019	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	SUBJECT WAS ISSUED A WARNING TO SHOW PROOF OF INSURANCE ON MOTOR VEHICLE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
03/15/2019	CRIMINAL DAMAGE TO PROPERTY.	REPORT OF VEHICLE BEING DAMAGED.	INVESTIGATION CONTINUING.
03/19/2019	ASSIST SOCIAL SERVICES.	JUVENILE REPORTS SUSPICIOUS INDIVIDUAL AROUND NEIGHBORHOOD.	OFFICER SPOKE WITH JUVENILE AND MADE CONTACT WITH POSSIBLE SUSPECT. HUMAN SERVICES CONTACTED REGARDING INDIVIDUAL. CASE CLOSED

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2019 Thru 03/31/2019

Printed: 04/10/2019

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Date	Complaint	Case Descriptive	Action Taken
03/20/2019	FAILURE TO STOP AT STOP SIGN	OFFICER OBSERVED VEHICLE APPROACH STOP SIGN BUT FAIL TO COME TO A COMPLETE STOP.	SUBJECT ARRESTED AND ISSUED CITATION.
03/20/2019	OPERATE AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON RUNNING DRIVER'S INFORMATION, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
03/21/2019	THEFT-ALL OTHER	SUBJECT REPORTS ITEM MISSING FROM PROPERTY.	OFFICER TOOK INFORMATOIN AND SPOKE WITH SUSPECT. ACTIONS APPEAR TO BE A MISUNDERSTANDING. CASE CLOSED.
03/22/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/22/2019	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/23/2019	OPERATE AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
03/23/2019	OPERATE AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.
03/23/2019	ANIMAL COMPLAINT	REPORT OF SICK RACCOON IN RESIDENT'S YARD.	OFFICER WAS ABLE TO LOCATE ANIMAL AND DISPATCH IT.
03/24/2019	THEFT FROM MOTOR VEHICLE.	REPORT OF ITEMS TAKEN FROM MOTOR VEHICLE BY UNKNOWN SUBJECTS.	INVESTIGATION CONTINUING.
03/24/2019	ASSIST SOCIAL SERVICES.	REPORT OF AN ALTERCATION AT RESIDENCE BETWEEN JUVENILE AND INTOXICATED PARENT.	OFFICER MADE CONTACT AND SPOKE WITH FAMILY MEMBERS. HUMAN SERVICES CONTACTED AND SAFETY PLAN PUT IN PLACE.
03/25/2019	EMERGENCY DETOX	REPORT OF AN EXTREMELY INTOXICATED SUBJECT AT RESIDENCE THAT WAS YELLING AND THROWING ITEMS AROUND THE HOUSE.	OFFICERS MADE CONTACT AT RESIDENCE. SUSPECT WAS TAKEN INTO PROTETCTIVE CUSTODY AND TRANSPORTED TO HOSPITAL. HUMAN SERVICES CONTACTED.
03/26/2019	OPERATE WITHOUT A VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSES A DRIVER'S LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 03/01/2019 Thru 03/31/2019

Printed: 04/10/2019

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Date	Complaint	Case Descriptive	Action Taken
03/26/2019	THEFT FROM BUILDING.	SUBJECT REPORTS MONEY BEING TAKEN FROM RESIDENCE AND FRAUDULANT CHARGES MADE ON DEBIT CARD.	INVESTIGATION CONTINUING.
03/27/2019	DOG BITE	SUBJECT REPORTS BEING BITTEN BY DOG WHILE AT A RELATIVE'S ADDRESS IN WATERLOO.	OFFICER MADE CONTACT WITH DOG OWNER WHO WAS ADVISED OF REQUIRED QUARANTINE PERIOD AND VET VISITS.
03/27/2019	HARASSMENT	COMPLAINANT REPORTS RECEIVING TEXT MESSAGES AND SOCIAL MEDIA FROM SUBJECT AND WISHED ALL CONTACT TO STOP.	OFFICER CONTACTED SUBJECT WHO WAS WARNING ABOUT POSSIBLE HARASSMENT COMPLAINT.
03/28/2019	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL POLICE DEPARTMENT ON A TRAFFIC STOP.	OFFICER ASSISTED.
03/29/2019	PARKING CITATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/29/2019	FRAUD	SUBJECT REPORTS RECEIVING CALLS FROM SUBJECTS STATING THEY WERE WE ENERGIES AND SHE WAS BEHIND ON HER BILL.	SUBJECT MADE PAYMENT BY PREPARID CARDS. WHEN SUBJECT CONTACTED WE ENERGIES, SHE ADVISED IT WAS THEM THAT HAD CALLED HER. INVESTIGATION CONTINUING.
03/30/2019	ANIMAL RUNNING AT LARGE	REPORT OF TWO DOGS RUNNING LOOSE IN NEIGHBOR HOOD ON JACKSON STREET.	OFFICERS ARRIVED ON SCENE AND LOCATED THE TWO DOGS. DOGS WERE RETURNED TO PROPERTY. CASE STATUS PENDING.
03/31/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/31/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
03/31/2019	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/19/2019	03/19/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
03/19/19	ANDERSON,IVAN,GERALD	DOB: 05/25/65 No: T-BC845341-0	BOLLIG,RANDY,P
11:00 AM	W9646 COUNTY ROAD GI REBSEVILLE WI, 53579	Age: 53 Issued: 02/06/19 Inc #: 19-000064	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(2)	Operate MV w/o Proof of Insurance	\$5.00	\$0.00

03/19/19	CHAIREZ,HOMERO	DOB: 06/08/89 No: T-BB059413-4	BREITENFELDT,NICHOLAS,E
11:00 AM	6817 HWY 89 WATERLOO WI, 53559	Age: 29 Issued: 02/25/19 Inc #: 19-000092	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

03/19/19	CORTEZ,ANTONIO	DOB: 06/11/62 No: T-BC845347-6	WARNER,DAVID,N
11:00 AM	334 N CHERRY ST WHITEWATER WI, 53190	Age: 56 Issued: 02/15/19 Inc #: 19-000073	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$15.00	\$0.00

03/19/19	EIKLAND,TRICIA,R	DOB: 02/27/90 No: T-BC845348-0	BREITENFELDT,NICHOLAS,E
11:00 AM	550 MILWAUKEE AVE WATERLOO WI, 53594	Age: 28 Issued: 02/16/19 Inc #: 19-000075	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$0.00

03/19/19	GOELZER,HOPE,TYA	DOB: 08/31/00 No: T-BB059412-3	THOM,TRACY
11:00 AM	219 STREATOR LANE WATERLOO WI, 53594	Age: 18 Issued: 02/24/19 Inc #: 19-000089	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.18(6)	Fail/Yield for Yield Sign	\$25.00	\$0.00

03/19/19	GONZALAZ ZARATE,DORA	DOB: 03/13/83 No: T-BC845396-6	WORZALLA,GREGORY,S
11:00 AM	866 YORK CENTER RD #2 MARSHALL WI, 53559	Age: 35 Issued: 02/02/19 Inc #: 19-000060	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

03/19/19	GONZALAZ ZARATE,DORA	DOB: 03/13/83 No: T-BC845397-0	WORZALLA,GREGORY,S
11:00 AM	866 YORK CENTER RD #2 MARSHALL WI, 53559	Age: 35 Issued: 02/02/19 Inc #: 19-000060	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/19/2019	03/19/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	HEREDIA VITAL,JOSE,J	04/04/77	C-1F80PBQ6PF	BOLLIG,RANDY,P
11:00 AM	207 GREGOR ST WATERLOO WI, 53594	Age: 41	Issued: 02/05/19 Inc #: 19-000062	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-947.01	DISORDERLY CONDUCT	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	HUSEBY CAMPOS,JONATHAN,ANDREW	09/24/91	T-BB059409-0	WORZALLA,GREGORY,S
11:00 AM	6784 VICTORY CIR WINDSOR WI, 53598	Age: 27	Issued: 01/05/19 Inc #: 19-000007	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.22(2)(B)	Fail/Notify Address Change(PhotoLicense)	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	JOHNSON,SEAN,MICHAEL	03/17/93	T-BC845394-4	WARNER,DAVID,N
11:00 AM	809 SPAHN DR WAUNAKEE WI, 53597	Age: 25	Issued: 12/12/18 Inc #: 19-000053	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.13(3)	Operate Vehicle w/o Registration Lamps	\$15.00	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	JOHNSON,SEAN,MICHAEL	03/17/93	T-BC845395-5	WARNER,DAVID,N
11:00 AM	809 SPAHN DR WAUNAKEE WI, 53597	Age: 25	Issued: 12/12/18 Inc #: 19-000053	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.06(3)	Unclean/Defective Lights or Reflectors	\$15.00	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	OLLARZABAL,CHAYANNE	01/21/95	T-BC845342-1	WARNER,DAVID,N
11:00 AM	1407 S 10TH ST WATERTOWN WI, 53094	Age: 24	Issued: 02/08/19 Inc #: 19-000066	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	OLLARZABAL,CHAYANNE	01/21/95	T-BC845343-2	WARNER,DAVID,N
11:00 AM		Age: 24	Issued: 02/08/19 Inc #: 19-000066	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/19	PALMER,JEFFREY,T	07/27/69	T-BC845349-1	WARNER,DAVID,N
11:00 AM	214 BISHOP CIR WATERLOO WI, 53594	Age: 49	Issued: 02/22/19 Inc #: 19-000087	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/19/2019	03/19/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	RAMOS ACEVEDO, JOSHUA	02/26/96	T-BC845398-1	WARNER, DAVID, N
11:00 AM	N918 COUNTY RD I WATERLOO WI, 53594	Age: 22	Issued: 02/16/19 Inc #: 19-000074	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.13(3)	Operate Vehicle w/o Registration Lamps	\$15.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	RAMOS ACEVEDO, JOSHUA	02/26/96	T-BC845399-2	WARNER, DAVID, N
11:00 AM	N918 COUNTY RD I WATERLOO WI, 53594	Age: 22	Issued: 02/16/19 Inc #: 19-000074	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	\$15.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	RAYO, MARVIN	10/27/92	T-BC845350-2	WARNER, DAVID, N
11:00 AM	818 LUM AVE APT #4 WATERLOO WI, 53594	Age: 26	Issued: 02/23/19 Inc #: 19-000088	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	RAYO, MARVIN	10/27/92	T-BC845546-2	WARNER, DAVID, N
11:00 AM	819 LUM AVE 4 WATERLOO WI, 53594	Age: 26	Issued: 02/23/19 Inc #: 19-000088	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	SCALES, SOPHIA, MAKAYE CRIMMINS	01/29/96	T-BC845119-2	BOLLIG, RANDY, P
11:00 AM	204 ANNA ST 208 WATERLOO WI, 53594	Age: 23	Issued: 01/29/19 Inc #: 19-000056	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(2)	Unreasonable and Imprudent Speed	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	SCHROEDER, CARLI, A	01/17/92	T-BC845344-3	BREITENFELDT, NICHOLAS, E
11:00 AM	1053 SUNSET DR MILTON WI, 53563	Age: 27	Issued: 02/11/19 Inc #: 19-000067	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19	SCHROEDER, CARLI, A	01/17/92	T-BC845345-4	BREITENFELDT, NICHOLAS, E
11:00 AM	1053 SUNSET DR MILTON WI, 53563	Age: 27	Issued: 02/11/19 Inc #: 19-000067	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/19/2019	03/19/2019	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19 11:00 AM	TORRES,CYNTHIA,ELENA 203 NORMA DR APT E WATERTOWN WI, 53098	05/13/96 Age: 22	T-BB059411-2 Issued: 02/07/19 Inc #: 19-000065	BREITENFELDT,NICHOLAS,E JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19 11:00 AM	VALLE GONZALEZ,JAZMIN,ROCIO 112 1/2 EAST MADISON STREET WATERLOO WI, 53594	07/14/85 Age: 33	T-BC845547-3 Issued: 02/25/19 Inc #: 19-000090	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19 11:00 AM	VALLE GONZALEZ,JAZMIN,ROCIO 112 1/2 EAST MADISON STREET WATERLOO WI, 53594	07/14/85 Age: 33	T-BC845548-4 Issued: 02/25/19 Inc #: 19-000090	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19 11:00 AM	WRIGHT,CARSEN,MARIANNE N7815 NEWVILLE RD WATERLOO WI, 53594	02/19/02 Age: 16	T-BC845356-1 Issued: 02/01/19 Inc #: 19-000059	THOM,TRACY JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.18(4)	Fail/Yield when Emerging from Alley	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/19 11:00 AM	ZIMBRIC,GABERIEL,MARCUS N190 EAST ST WATERLOO WI, 53594	02/24/01 Age: 17	T-BC845346-5 Issued: 02/14/19 Inc #: 19-000071	THOM,TRACY JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$0.00

Ticket Count: 26

Total Fines: \$965.00
Total Payments: \$0.00
Total Due: \$965.00

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS, MARCH, 2019

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
2/28/2019	20.00	Cash	012469	Counter	Gonzalez	Adolfo	015155
3/1/2019	20.00	Cash	012470	Counter	McCarthy	Kayla	015111
3/4/2019	60.00	Cash	012474	Counter	Tonche	Remundo	014996
3/4/2019	20.00	Cash	012473	Counter	Desormeau	Philip	015154
3/4/2019	20.00	Check	012471	Mail	Erickson	Mary	015105
3/5/2019	20.00	Cash	012475	Counter	Hendrix	Mary	015157
3/7/2019	20.00	Cash	012477	Counter	Lemus	Juan	015104
3/7/2019	20.00	Cash	012476	Counter	Erstad	Ashley	015054
3/7/2019	20.00	Cash	012476	Counter	Erstad	Ashley	015110
3/7/2019	60.00	Cash	012476	Counter	Erstad	Ashley	015066
3/8/2019	60.00	Check	012480	Mail	Swan	William	015092
3/8/2019	60.00	Check	012479	Mail	Watters	Susan	014977
3/8/2019	60.00	Cash	012478	Counter	Zavala Avila	Rosalva	014938
3/12/2019	20.00	Cash	012483	Counter	Courts	Kenneth	015115
3/12/2019	60.00	Cash	012482	Counter	Tecalero Vivian	Gabriela	015086
3/13/2019	20.00	Cash	012484	Counter	Hansen	Brittany	015151
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	014937
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	015083
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	015080
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	015096
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	014995
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	015061
3/14/2019	20.00	Cash	012487	Counter	MORRIS	MATTHEW	014916
3/14/2019	20.00	Cash	012485	Counter	Detra	Stephan	015117
3/14/2019	20.00	Cash	012466	Drop Box	Suarez-Martinez	Mario	015153
3/18/2019	20.00	Cash	012489	Counter	Kovacs	Collin	015076
3/18/2019	20.00	Cash	012489	Counter	Kovacs	Collin	015098
3/18/2019	20.00	Cash	012489	Counter	Kovacs	Collin	015088
3/19/2019	20.00	Cash	012490	Counter	Driessen	Kevin	015114
3/20/2019	60.00	Cash	012492	Counter	Zavala Avila	Rosalva	015060
3/20/2019	100.00	Cash	012491	Counter	Johnson	Daniel	015120
3/22/2019	60.00	Cash	012493	Counter	TUSCHEN	TIM	015099
3/25/2019	20.00	Check	012494	Counter	Klug	Thomas	015159

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS, MARCH, 2019

3/26/2019	20.00	Check	012495	Counter	Columbus	Lee	015121
3/28/2019	20.00	Cash	012496	Counter	Yerges	Nicholas	014991
3/29/2019	60.00	Money Order	012497	Drop Box	Atkinson	Francesca	015113
3/29/2019	20.00	Check	012498	County	Albrecht	Eugene	015122

TOTAL DUE 1,180.00

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2019

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2014 FORD EDGE UTILITY

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/01/2019	91,880	11.1	\$25.59		
03/02/2019	92,000	10.9	\$25.00		
03/03/2019	92,098	8.3	\$19.01		
03/03/2019	92,183	7.7	\$17.75		
03/04/2019	92,236	4.3	\$10.00		
03/05/2019	92,345	7.8	\$18.29		
03/05/2019	92,378	4.7	\$11.05		
03/06/2019	92,423	6.2	\$14.61		
03/07/2019	92,496	7.7	\$18.00		
03/08/2019	92,565	7.9	\$18.52		
03/08/2019	92,615	4.7	\$11.00		
03/09/2019	92,696	8.5	\$20.00		
03/11/2019	92,778	7.8	\$18.27		
03/12/2019	92,864	8.3	\$20.00		
03/12/2019	92,932	5.9	\$14.05		
03/13/2019	93,010	6.7	\$16.15		
03/14/2019	93,150	7.5	\$18.67		
03/15/2019	93,170	7.1	\$17.62		
03/16/2019	93,239	7.4	\$18.50		
03/17/2019	93,339	9.4	\$23.50		
03/18/2019	93,476	6.0	\$15.00		
03/19/2019	93,532	6.0	\$15.00		
03/19/2019	93,587	5.4	\$13.41		
03/20/2019	93,677	9.8	\$24.50		
03/21/2019	93,742	5.1	\$13.28		
03/27/2019	93,784			REPLACE STEERING SHAFT ASY	\$318.84
03/27/2019	93,869	9.3	\$25.04		
03/28/2019	93,918	5.6	\$15.00		
03/29/2019	94,000	6.7	\$18.01		
03/29/2019	94,205			OIL CHANGE	\$64.43
03/29/2019	94,059	5.3	\$14.41		
03/30/2019	94,099	4.8	\$13.00		
03/31/2019	94,166	8.6	\$23.32		

BEGINNING MONTHLY MILEAGE:	91,860.0	MILES
ENDING MONTHLY MILEAGE:	94,212.0	MILES
TOTAL MILES DRIVEN:	2,352.0	MILES
TOTAL FUEL ADDED:	222.5	GALLONS
TOTAL FUEL COSTS:	\$545.55	
MILES PER GALLON:	10.6	M.P.G.
TOTAL MAINTENANCE COSTS:	\$383.27	

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: March YEAR: 2019

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2015 FORD SUV

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/02/2019	37,507	10.0	\$23.01		
03/05/2019	37,572	7.2	\$16.80		
03/07/2019	37,626	5.7	\$13.50		
03/10/2019	37,709	6.7	\$15.75		
03/11/2019	37,757	5.5	\$13.00		
03/14/2019	37,877	7.5	\$18.00		
03/16/2019	37,917	4.6	\$11.56		
03/21/2019	37,999	7.9	\$20.60		
03/22/2019	38,050	5.5	\$14.16		
03/23/2019	38,117	8.1	\$21.02		
03/24/2019	38,177	7.2	\$18.68		
03/25/2019	38,326	10.6	\$27.58		
03/26/2019	38,402	6.8	\$18.26		
03/26/2019	38,406			OIL CHANGE	\$32.50
03/27/2019	38,485	8.9	\$24.00		
03/30/2019	38,551	6.8	\$18.40		

BEGINNING MONTHLY MILEAGE:	37,463.0	MILES
ENDING MONTHLY MILEAGE:	38,602.0	MILES
TOTAL MILES DRIVEN:	1,139.0	MILES
TOTAL FUEL ADDED:	109.0	GALLONS
TOTAL FUEL COSTS:	\$274.32	
MILES PER GALLON:	10.4	M.P.G.
TOTAL MAINTENANCE COSTS:	\$32.50	

WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT

MONTH: March YEAR: 2019

2017 FORD SUV

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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
03/05/2019	15,139	12.3	\$28.85		
03/13/2019	15,351	11.5	\$27.49		
03/20/2019	15,557	12.9	\$32.33		
03/23/2019	15,685	9.8	\$25.40		
03/25/2019	15,759	7.9	\$20.65		
03/27/2019	15,835	7.0	\$19.01		

BEGINNING MONTHLY MILEAGE:	15,028.0	MILES
ENDING MONTHLY MILEAGE:	15,856.0	MILES
TOTAL MILES DRIVEN:	828.0	MILES
TOTAL FUEL ADDED:	61.4	GALLONS
TOTAL FUEL COSTS:	\$153.73	
MILES PER GALLON:	13.5	M.P.G.
TOTAL MAINTENANCE COSTS:		

Regular meeting of the Waterloo Water & Light Commission held April 2, 2019

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tim Thomas, Randie Lange, Devin Schumann, Superintendent Barry Sorenson and Mike Kitelinger (WWTP). Absent Larry Waldo.

Minutes

It was moved by Schumann, seconded by Thomas, to approve the minutes of the March 5, 2019 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Lange, to approve the payment of the March bills as presented. Motion carried.

Citizen Input.

None.

Discussion on Rood St

Sorenson updated the commission on the condition of Rood Street and the DPW's recommendation to replace the street. The Utility would be responsible for the replacing the pre 1952 sewer at an estimated \$100,000. Water was replaced in 1998 and would not need replacing.

Discussion on the WWTP

Kitelinger discussed the repairs at the WWTP this spring and potential upcoming repairs/replacements.

It was moved by Thomas, seconded by Schumann, to adjourn. Motion carried.

Respectfully submitted,

Tim Thomas
Secretary

List of Bills

BP Credit Card Center	652.78	Northern Lake Service	544.00
Baker Tilly	18,300.00	Northeast Wisconsin Technical	356.85
Tom Bergan	105.00	Payment Service Network	12.95
Buss Electrical	2,163.00	Piggly Wiggly	5.48
Charter Communications	89.99	Pitney Bowes	300.00
City of Waterloo Treasurer	105,637.10	Payroll	44,252.61
Crane Engineering	3,094.93	Portland Sanitary District	7,226.04
DNR	100.00	Postal Source	410.26
Dunneisen Excavating	417.00	SEERA	1,251.82
Farmers & Merchants State Bank	54,256.31	Devin Schumann	105.00
First Supply	479.80	SSM Health	80.00
Frontier	362.81	Tim Thomas	105.00
GFC Leasing	96.34	Town & Country Engineering	712.50
Kris Hensler	720.00	USPS	1,549.33
Hometown News	35.84	United Liquid Waste	937.50
Independent Lift Truck	3,575.00	USA	310.25
Inkworks	429.00	Unifirst Corp	372.45
Jonas Office Products	503.25	US Cellular	253.35
Keeping Safety Simple	3,600.00	VISA	259.07
Randie Lange	70.00	Larry Waldo	105.00
Lois Leistico	20.88	Waterloo Utilities	10,096.96
Mel's Garage	3,202.92	Waterloo Building Center	26.25
MEUW	995.00	WE Energies	2,562.41
Andrew MacNaughton	920.57	Wastewater Training Solutions	165.00
Michels Materials	101.76	Wisconsin Dept. of Revenue	3,196.97
Neitzel Auto & Hardware	441.81	WPPI Energy	230,138.48

Total Disbursements \$505,706.62

Checking Account #102-613:

Balance 2/28/19	\$146,039.84
Transfer	125,000.00
Disbursements	(275,381.59)
Interest	4.58
Service Charge	(20.10)
Balance 3/31/19	<u><u>-\$4,357.27</u></u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 2/28/19	\$167,001.13
Deposit	2,800.00
Transfer for Expenses	
Interest	53.60
Balance 3/31/19	<u><u>\$169,854.73</u></u>

Debt Service Account #3015323:

Balance 2/28/19	\$255,380.56
Deposit	54,082.71
Bond Payment	
Interest	542.89
Balance 3/31/19	<u><u>\$310,006.16</u></u>

Money Market Account #110-832:

Balance 2/28/19	292,038.62
Deposits	529,093.89
Transfer	(172,800.00)
Disbursements	(230,138.48)
Interest	401.39
Service Charge	(166.45)
Balance 3/31/19	<u><u>\$418,428.97</u></u>

Transportation Fund

Balance 2/28/19	\$90,000.00
Transfer	45,000.00
Balance 3/31/19	<u><u>\$135,000.00</u></u>

Construction Account:

Electric	853,632.24
Water	
Construction Payment	
Balance 3/31/19	<u><u>\$853,632.24</u></u>

CD #614470 (Bond Reserve):

Balance 2/28/19	114,222.45
Interest	
Balance 3/31/19	<u><u>\$114,222.45</u></u>

CD #613386 (Bond Reserve):

Balance 2/28/19	208,857.88
Interest	
Balance 3/31/19	<u><u>\$208,857.88</u></u>

WWTP CD #2875 (DNR Replacement Fund):

Checking Account #102-613:	\$607,293.70
Interest	
Balance 3/31/19	<u><u>\$607,293.70</u></u>

Raynelle

From: manager@watertownhumanesociety.org
Sent: Tuesday, April 02, 2019 4:22 PM
To: Mo Hansen
Subject: March Intake

Hi there,

In the month of March we took in 3 Stray Cats and 0 stray dogs.

Thanks!

ARBOR DAY PROCLAMATION

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of Business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, the City of Waterloo has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices

NOW, THEREFORE, I, Robert H. Thompson, Mayor of the City of Waterloo, do hereby proclaim April 23, 2019 as

"ARBOR DAY"

in the City of Waterloo, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

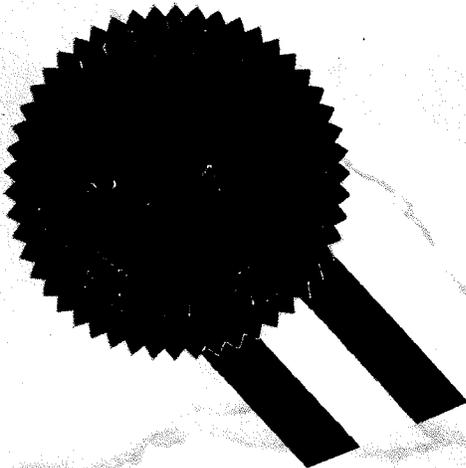
FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Mayor Jenifer Quimby

Morton J. Hansen, Clerk/Treasurer

Dated: April 18, 2019



CITY OF WATERLOO
REPORT TO THE CITY COUNCIL

April 18, 2019

Presented By:

Baker Tilly Virchow Krause, LLP
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398
800 362 7301

Carla A. Gogin, CPA, Partner
Justin Hoagland, CPA, Manager

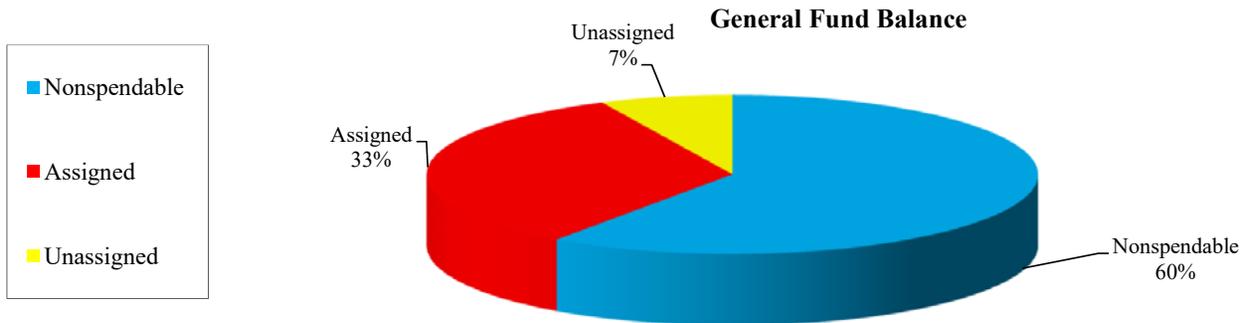
Actual data was derived from current and prior years audited financial statements

This communication is intended solely for the information and use of management, the council, and others within the organization, and is not intended to be, and should not be, used by anyone other than the specified parties.

CITY OF WATERLOO 2018 FINANCIAL STATEMENT HIGHLIGHTS

DETAILS OF GENERAL FUND BALANCE

	<u>2017</u>	<u>2018</u>
<u>Nonspendable</u> <i>includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.</i>	\$51,969	\$590,731
<u>Assigned</u> <i>includes spendable fund balance amounts that are intended to be used for specific purposes that are not considered restricted or committed.</i>	320,038	328,753
<u>Unassigned</u> <i>includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.</i>	819,619	69,571
Total General Fund Balance	\$ 1,191,626	\$ 989,055

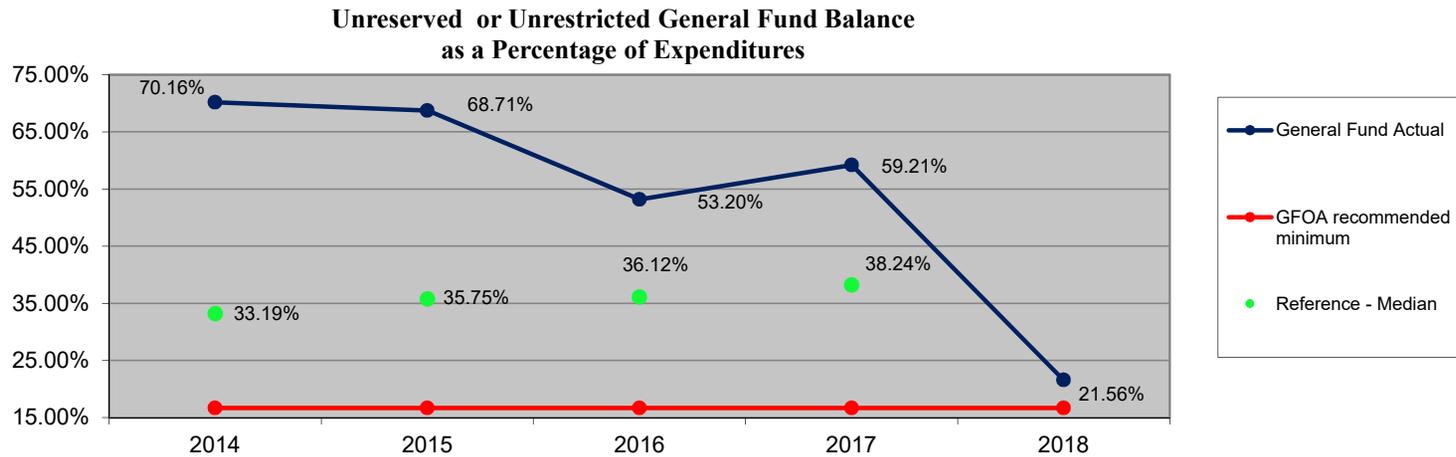


CITY OF WATERLOO

2018 FINANCIAL STATEMENT HIGHLIGHTS

ANALYSIS OF GENERAL FUND BALANCE

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Unrestricted Fund Balance	\$ 1,562,662	\$ 1,644,520	\$ 1,222,365	\$ 1,139,657	\$ 398,324
Expenditures	2,227,155	2,393,326	2,297,812	1,924,669	1,847,725
% of expenditures	70.16%	68.71%	53.20%	59.21%	21.56%



GFOA recommended range for % of expenditures:

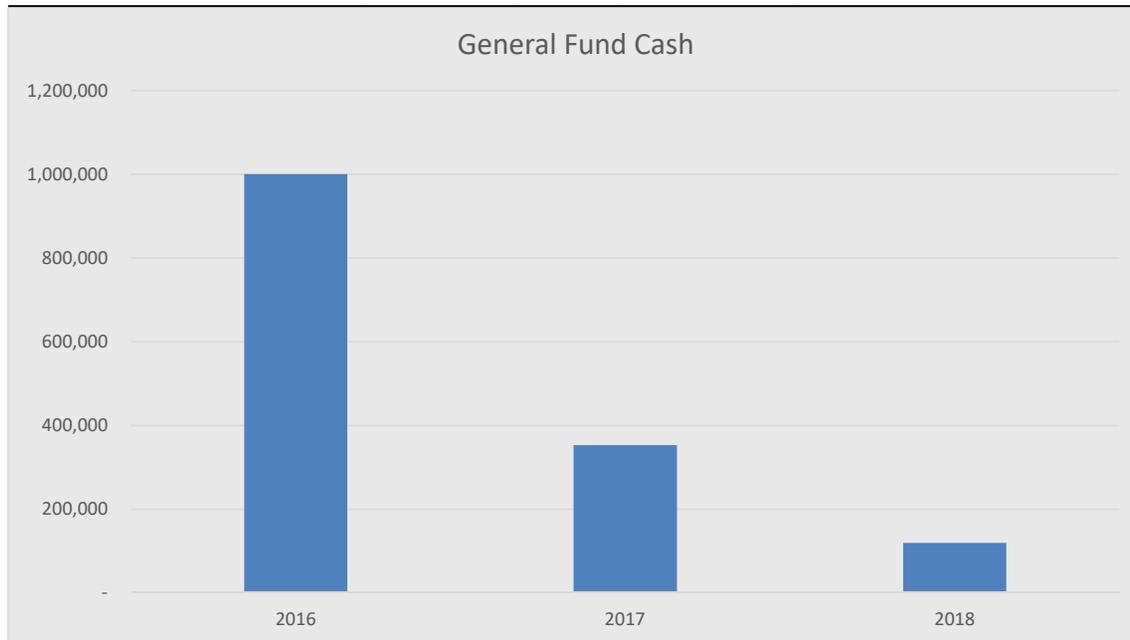
Acceptable range per city policy:

no less than 2 months of regular GF operating expenditures

25% - 33% of the current general fund final budgeted expenditures. Balance at year end was \$69,571 or 3.4%.

Reference values for the population range: 2,000 to 10,000 generated from 2014-2017 Baker Tilly municipal client data for Wisconsin.

**CITY OF WATERLOO
2018 FINANCIAL STATEMENT HIGHLIGHTS
GENERAL FUND CASH BALANCES**

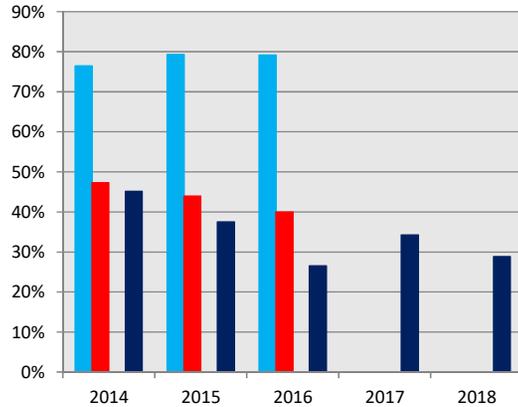


CITY OF WATERLOO 2018 FINANCIAL STATEMENT HIGHLIGHTS

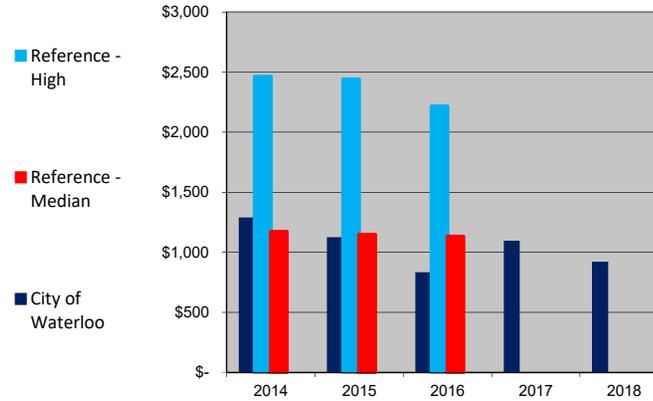
GENERAL OBLIGATION DEBT OUTSTANDING

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>Total General Obligation (G.O.) Debt (net)</u>					
City	\$ 4,334,727	\$ 3,803,283	\$ 3,011,506	\$ 3,671,537	\$ 3,109,960
Less: Funds equity available for debt	<u>(42,986)</u>	<u>(41,180)</u>	<u>(209,608)</u>	<u>(10,058)</u>	<u>(9,207)</u>
TOTAL	<u>\$ 4,291,741</u>	<u>\$ 3,762,103</u>	<u>\$ 2,801,898</u>	<u>\$ 3,661,479</u>	<u>\$ 3,100,753</u>
Population	3,323	3,345	3,355	3,337	3,362
G.O. Debt Capacity	\$ 9,511,265	\$ 10,019,650	\$ 10,549,645	\$ 10,690,690	\$ 10,749,515
G.O. debt per capita	\$ 1,292	\$ 1,125	\$ 835	\$ 1,097	\$ 922
% of debt limit	45%	38%	27%	34%	29%

Percentage of Debt Limit



G.O. Debt Outstanding - Per Capita

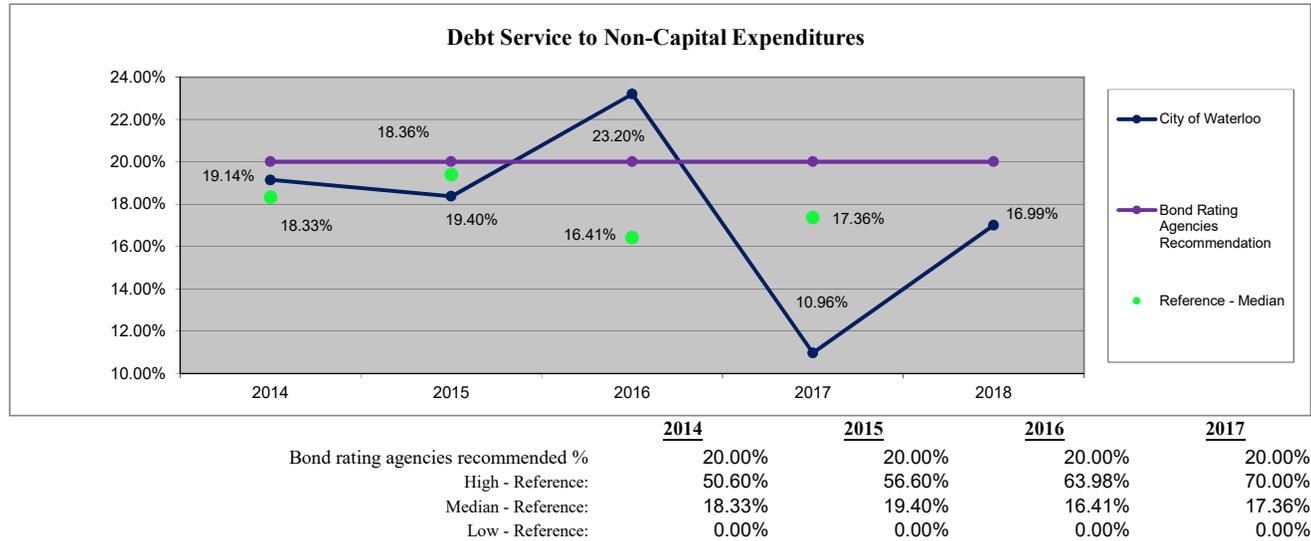


2014-2016 Reference values for the population range: 3,000 to 3,500 taken from *MunicipalFacts18* publication by the Wisconsin Taxpayers Alliance, 2018.

CITY OF WATERLOO
2018 FINANCIAL STATEMENT HIGHLIGHTS

ANALYSIS OF DEBT SERVICE - GOVERNMENTAL FUNDS

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
<u>Total Debt Service</u>					
Principal	\$ 520,065	\$ 531,444	\$ 791,777	\$ 378,252	\$ 561,577
Interest	<u>158,826</u>	<u>149,220</u>	<u>129,714</u>	<u>98,939</u>	<u>84,373</u>
TOTAL	<u>\$ 678,891</u>	<u>\$ 680,664</u>	<u>\$ 921,491</u>	<u>\$ 477,191</u>	<u>\$ 645,950</u>
<u>Total Non-Capital Expenditures</u>					
Total governmental funds expenditures	\$ 4,283,756	\$ 4,446,287	\$ 4,784,381	\$ 7,305,808	\$ 5,588,604
Less: capital outlay	<u>(736,363)</u>	<u>(739,061)</u>	<u>(812,580)</u>	<u>(2,951,124)</u>	<u>(1,786,611)</u>
TOTAL NON-CAPITAL EXPENDITURES	<u>\$ 3,547,393</u>	<u>\$ 3,707,226</u>	<u>\$ 3,971,801</u>	<u>\$ 4,354,684</u>	<u>\$ 3,801,993</u>
% of debt service to non-capital expenditures	19.14%	18.36%	23.20%	10.96%	16.99%



Reference values for the population range: 2,000 to 10,000 generated from 2014-2017 Baker Tilly municipal client data for Wisconsin.

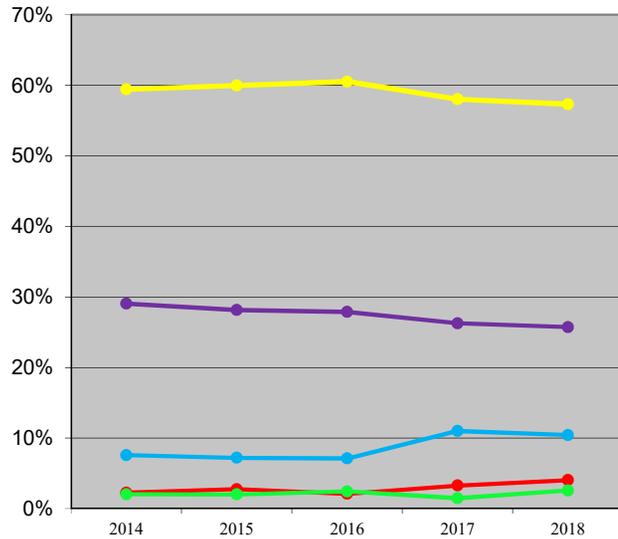
CITY OF WATERLOO

2018 FINANCIAL STATEMENT HIGHLIGHTS

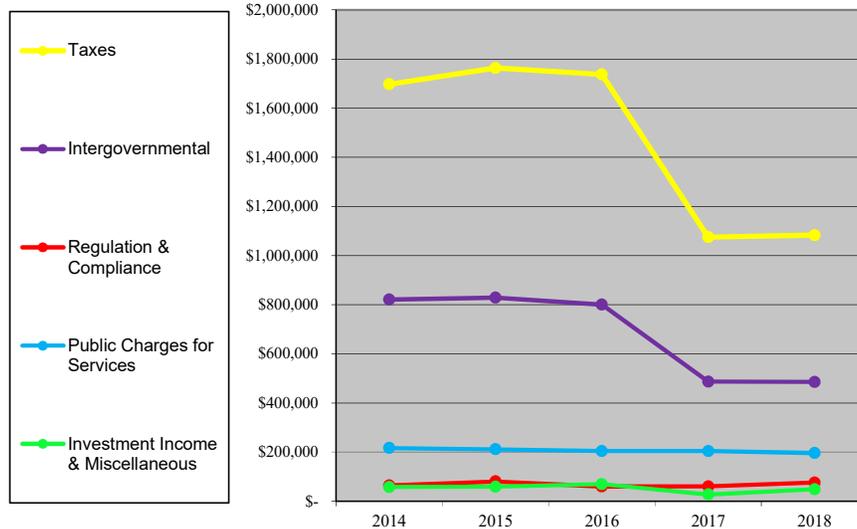
GENERAL & DEBT SERVICE FUND REVENUES

	<u>2014</u>	<u>%</u>	<u>2015</u>	<u>%</u>	<u>2016</u>	<u>%</u>	<u>2017</u>	<u>%</u>	<u>2018</u>	<u>%</u>
<u>Total Revenues</u>										
Taxes	\$ 1,697,087	59%	\$ 1,763,621	60%	\$ 1,737,428	61%	\$ 1,074,825	58%	\$ 1,082,271	57%
Intergovernmental	820,848	29%	828,497	28%	800,225	28%	486,257	26%	485,644	26%
Regulation and Compliance	64,076	2%	80,209	3%	59,740	2%	60,140	3%	75,843	4%
Public Charges for Services	216,251	8%	211,104	7%	203,706	7%	203,599	11%	196,284	10%
Investment Income & Miscellaneous	57,579	2%	58,553	2%	69,492	2%	27,014	1%	48,387	3%
TOTAL	\$ 2,855,841	100%	\$ 2,941,984	100%	\$ 2,870,591	100%	\$ 1,851,835	100%	\$ 1,888,429	100%

% of Total Revenue



Total Revenue



* Note that the decrease in Taxes and Intergovernmental revenue in 2017 above relates to the library accounts being moved out of the general fund and into a separate library fund.

CITY OF WATERLOO

2018 FINANCIAL STATEMENT HIGHLIGHTS

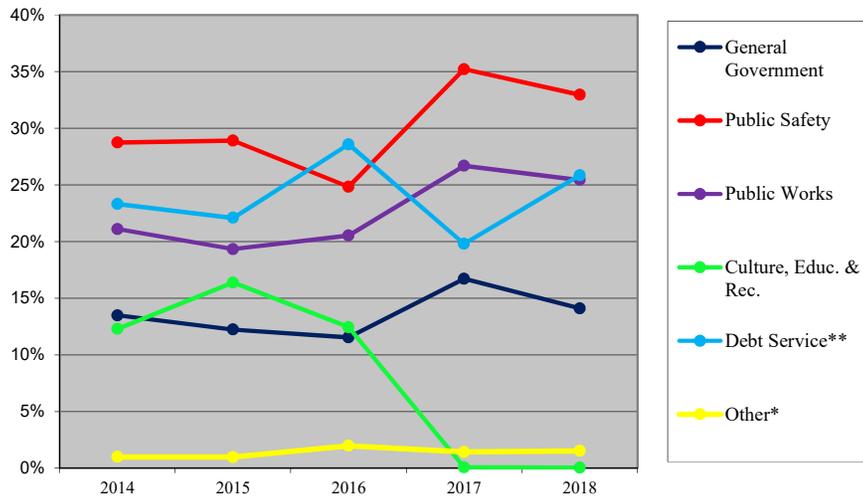
GENERAL & DEBT SERVICE FUND EXPENDITURES

	2014	%	2015	%	2016	%	2017	%	2018	%
Total Expenditures										
General Government	\$ 406,082	13%	\$ 390,939	12%	\$ 387,093	12%	\$ 413,060	17%	\$ 363,976	14%
Public Safety	834,819	29%	887,716	29%	799,121	25%	845,161	35%	821,233	33%
Public Works	612,614	21%	593,875	19%	660,788	21%	640,595	27%	633,908	25%
Culture, Education and Recreation	356,697	12%	503,215	16%	400,396	12%	1,573	0%	771	0%
Debt Service**	676,932	23%	678,701	22%	919,707	29%	475,389	20%	644,330	26%
Other*	16,943	1%	17,581	1%	50,414	2%	24,280	1%	27,837	2%
TOTAL	\$ 2,904,087	100%	\$ 3,072,027	100%	\$ 3,217,519	100%	\$ 2,400,058	100%	\$ 2,492,055	100%

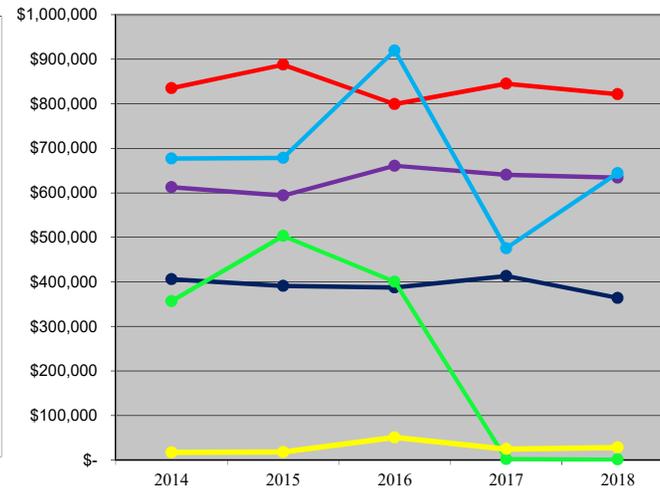
*Other includes health and human services and conservation and development

**Excludes debt refunding

% of Total Expenditures



Total Expenditures



* Note that the decrease in Culture, Educ. & Rec expenditures in 2017 above relates to the library accounts being moved out of the general fund and into a separate library fund.

CITY OF WATERLOO
2018 FINANCIAL STATEMENT HIGHLIGHTS
SPECIAL REVENUE AND CAPITAL PROJECTS FUNDS

SPECIAL REVENUE FUNDS	<u>2018</u>	<u>2017</u>	<u>Change</u>
Fund Balances (deficit)			
200 Cable TV	\$ 203,844	\$ 211,077	\$ (7,233)
220 Fire and EMS	717,104	610,438	106,666
812 Library	310,951	316,519	(5,568)
204 Sanitary Sewer Impact Fees	9,833	53	9,780
203 Park and Recreation Impact Fees	4,238	51	4,187
202 Public Works Impact Fees	6,107	52	6,055
201 Stormwater Impact Fees	2,807	51	2,756
205 Water Impact Fees	13,937	53	13,884
225 Parks	<u>(86,504)</u>	<u>(46,051)</u>	<u>(40,453)</u>
Total Special Revenue Fund - Fund Balances	<u>\$ 1,182,317</u>	<u>\$ 1,092,243</u>	<u>\$ 90,074</u>
CAPITAL PROJECTS FUNDS			
Fund Balances (deficit)			
400 Capital Projects	280,424	944,675	(664,251)
410 TIF District No. 1	160,496	381,907	(221,411)
412 TIF District No. 2	(67,729)	(804,973)	737,244
413 TIF District No. 3	(640,490)	(122,360)	(518,130)
414 TIF District No. 4	20,174	(1,428)	21,602
402 Sidewalk	<u>30,820</u>	<u>27,772</u>	<u>3,048</u>
Total Capital Projects Fund - Fund Balances	<u>\$ (216,305)</u>	<u>\$ 425,593</u>	<u>\$ (641,898)</u>



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2019-02

AN ORDINANCE AMENDING SECTION 350-13 (D)(f) OF THE MUNICIPAL CODE OFF-ROAD VEHICLES – AUTHORIZING THE USE OF ALL TERRAIN VEHICLES AND UTILITY TERRAIN VEHICLES ON ROADWAYS AND CITY OWNED PROPERTY

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

SECTION 1: Ordinance §350-13(D)(f) Off Road Vehicles is hereby amended as follows to address WisDOT staff language concerns:

- D. Regulated. No person shall operate an off-road vehicle on any City Street, alley, park, or parking lot: on any public lands or parking lots held open to the public; or on any land zoned residential within the City except as provided below:
 - a. Designation of All-Terrain and Utility Terrain Vehicle Routes. Pursuant to Wis. Stat. s. 23.33(8)(b)2., all City-maintained streets, roads and alleys are designated as all-terrain and utility terrain vehicle routes unless posted.
 - b. Conditions of Operation: In addition to the provisions in Wis. Stat. Chapters §23.33, and Chapters. 340 to 348, Wis. Stats, the following conditions apply:
 - i. ATV/UTV vehicle route means a highway or sidewalk designated for use by all-terrain vehicle or utility terrain vehicle operators by the governmental agency having jurisdiction as authorized under this section.
 - c. The City of Waterloo reserves the right to close or modify routes and trails at any time.
 - d. The City of Waterloo or its designee shall maintain all route and trail signs within the City of Waterloo. The City of Waterloo shall maintain all route signs erected on state highways within the City of Waterloo.
 - e. All ATV/UTV routes and trails shall be signed in accordance with NR 64.12, and NR 64.12(7)(c).
 - f. All City of Waterloo streets, roads and alleys are designated as ATV/UTV routes, not including county highways, state trunk highways, or connecting highways unless Jefferson County and/or the Department of Transportation approves or is required to approve the designation.
 - g. Per Wis. Stats. 23.33 (11)(am)(4), the City of Waterloo authorizes the operation of ATVs/UTVs on all highways that have a speed limit of 35 miles per hour or less that are located within the territorial boundaries of the City of Waterloo.

SECTION 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a regular meeting of the Common Council on _____.

City of Waterloo

Signed _____
Jenifer Quimby, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

Date Adopted: _____

Date Published: The Courier, _____



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 - a. Designation of All-Terrain and Utility Terrain Vehicle Routes. Pursuant to [State Law SWis. Stat. s. 23.33\(118\)\(b\)2.](#), All City-maintained streets, and roads and alleys are designated as all-terrain and utility terrain vehicle routes unless posted.
 - b. Conditions of Operation: In addition to the provisions in Wis. Stat. Chapters §23.33, and Chapters. 340 to 348, Wis. Stats, the following conditions apply:
 - i. All-ATV/UTV vehicle route- ~~M~~means a highway or sidewalk designated for use by all-terrain vehicle or utility terrain vehicle operators by the governmental agency having jurisdiction as authorized under this section.
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 - d. The City of Waterloo or its designee shall maintain all route and trail signs within the City of Waterloo. The City of Waterloo shall maintain all route signs erected on state highways within the City of Waterloo.
 - e. All ATV/UTV routes and trails shall be signed in accordance with NR 64.12, and NR 64.12(7)(c).
 - f. All City of Waterloo streets, roads and alleys are designated as ATV/UTV ~~trails and~~ routes, not including ~~streets that are also designated as~~ county highways, state trunk highways, or connecting highways unless Jefferson County and/or the Department of Transportation approves or is required to approve the designation.
 - f.g. Per Wis. Stats. 23.33 (11)(am)(4), the City of Waterloo authorizes the operation of ATVs/UTVs on all highways that have a speed limit of 35 miles per hour or less and that are located within the territorial boundaries of the City of Waterloo. shall be highways on which the City of Waterloo shall authorize the operation also be designated of ATV/UTV trails and routes.

SECTION 2: This ordinance shall take effect and be enforce after its passage and publication in a manner provided for by law.

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Acted on and adopted at a regular meeting of the Common Council on _____.

City of Waterloo

Signed _____
Jenifer Quimby, Mayor

Attest:

Morton J. Hansen
City Clerk/Treasurer

Date Adopted: _____

Date Published: The Courier, _____



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2019-12

**AUTHORIZING SIGNATORY CHANGES IN MUNICIPAL FINANCIAL ACCOUNTS UPDATING THE OFFICES OF
MAYOR AND DEPUTY CLERK-TREASURER**

Whereas, Mike Tschanz has replaced Mike Kawula as Deputy Clerk-Treasurer and whereas Jenifer Quimby takes office on April 16, 2019 as Mayor.

Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it authorizes Mike Tschanz and Jenifer Quimby to sign financial account cards and associated financial account documents as an authorized account signer and directs the updating of all account information to reflect this change.

PASSED AND ADOPTED this _____, 2019.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2019-13

AUTHORIZING THE PUBLIC DISTRIBUTION OF A REQUEST FOR PROPOSALS FOR PERFORMANCE BASED ECONOMIC DEVELOPMENT SERVICES EXPEDITING 2019 PROJECT PROGRESS

Whereas, at an April 16, 2019 joint meeting of the Community Development Authority and the Community Development Committee the two groups unanimously recommended the public release of the attached request for proposal document.

Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it agrees with the recommendation and directs the Clerk/Treasurer to make public and to broadly distribute to interested parties, the request for proposal document.

PASSED AND ADOPTED this _____, 2019.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Mo Hansen
City Clerk/Treasurer

CITY OF WATERLOO

Request for Proposals Performance Based Economic Development Services Expediting 2019 Project Progress

Submittal Deadline: OPEN UNTIL FILLED

Prepared by:

Mo Hansen
Clerk/Treasurer
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

v- 920-478-3025

f- 920-478-2021

email – cityhall@waterloowi.us

web – www.waterloowi.us

PURPOSE

The City of Waterloo seeks to hire an individual or firm to advance currently active economic development projects in calendar year 2019. The successful applicant will be compensated based on a performance-based criteria and will receive a direct share of the first five years of new tax increment generated by the projects.

The selected individual or consultant will work closely with the Mayor, Clerk/Treasurer and the Waterloo Community Development Authority to implement the City's tax incremental finance project plans, and a residential construction initiative.

COMMUNITY BACKGROUND

Waterloo is located in the northwest corner of Jefferson County. It encompasses four square miles and has a population of 3,371 residents. The City is the home of Trek Bicycle, McKay Nursery and many other growing businesses.

- (1) Strategically located between the Madison and Milwaukee.
- (2) Small town charm at an affordable price.
- (3) Abundant outdoor recreational opportunities.
- (4) Great schools - both public & private.
- (5) Businesses benefit from low cost utilities, a results-based municipal partnership and a skilled workforce.

See: [City of Waterloo Economic Development webpage](#).

SCOPE OF WORK

The service provider will work independently with municipal staff support to generate tangible results for the community. Services are to include:

1. 333 Portland Road Reuse. This industrial site is ready for reuse. Conceptual site plans allow for an 80,000 s.f. industrial facility. See attached.
 - a. Identifying one or more development teams to bring about reuse for this 17-acre industrial site.
 - b. Facilitate the execution of a tax incremental finance development agreement with guaranteed municipal increment over time.
2. 333 West Madison Street Development. These downtown acres are adjacent to the Mauneshia River and an assisted living facility (2019 construction scheduled). The property owner is seeking to sell the remaining acres for the next phase of development. See Economic Development webpage for details.
 - a. Identify one or more development teams for the redevelopment of roughly 7-acres of downtown bare ground adjacent to the Mauneshia River.

- b. Facilitate the execution of a tax increment finance agreement, or similar agreement with private parties which produces municipal increment over time.
3. Residential Construction Initiative. For 2019 and 2020 all new home construction fees are waived. Both platted and undeveloped bare ground is available.
- a. Market Waterloo opportunities to residential developers targeting existing private properties either on the market or coming on the market.
 - b. Bring about the issuance of residential construction building permits, with a target of 8 total residential units.

COMPENSATION STRUCTURE

1. 333 Portland Road.

a. Milestones

i. Council project and developer approval - \$8,000

ii. Increment Sharing

- 1. If projected 5-year average project tax increment defined in an approved development agreement is less than \$16,000 annually, 10% of the sum of the projected 5-year average tax increment is paid out in a lump sum as compensation, upon City Council approval of the project development agreement.
- 2. If projected 5-year average project tax increment defined in an approved development agreement is greater than \$16,000 annually, 15% of the sum of the projected 5-year average tax increment is paid out in a lump sum as compensation, upon City Council approval of the project development agreement.

2. 333 West Madison Street.

i. Council project and developer approval - \$8,000

ii. Increment Sharing

- 1. If projected 5-year average project tax increment defined in an approved development agreement is less than \$16,000 annually, 10% of the sum of the projected 5-year average tax increment is paid out in a lump sum as compensation, upon City Council approval of the project development agreement.
- 2. If projected 5-year average project tax increment defined in an approved development agreement is greater than \$16,000 annually, 15% of the sum of the projected 5-year average tax increment is paid out in a lump sum as compensation, upon City Council approval of the project development agreement.

3. Residential Construction Initiative

i. \$2,000 for each Building Permit issued.

4. Other Development Project (site determined by Service Provider)

i. Council project and developer approval - \$8,000

PRE-SUBMITTAL MEETING

A meeting is recommended with the Clerk/Treasurer in advance of a submittal.

SELECTION CRITERIA

The evaluation and selection process will consist of a review of RFP's by staff and the Community Development Authority. A recommendation to the City Council will be made based on the following criteria:

- Firm experience in working with communities on similar projects.
- Qualifications and experience of individual(s) directly working in Waterloo.

The successful firm or individual will submit a response to this RFP providing the following:

- Demonstrated consulting experience in Tax Incremental Finance and leveraging private sector investment.
- Examples of past project successes.
- An outline for how project success will be brought to Waterloo.

TENTATIVE SCHEDULE

On-going	RFP Submittal Deadline
On-going	Consultant Interviews
Upon Council Approval	Contract approval/Project Start

SUBMISSION REQUIREMENTS

Due Date: On-going until filled

Email or Deliver To: Waterloo City Hall
Attn: Mo Hansen, Clerk/Treasurer
136 North Monroe Street
Waterloo, WI 53594

Contact: Mo Hansen, Clerk/Treasurer
Telephone: 920/478-3025
Email: mhansen@waterloowi.us