



136 North Monroe Street
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PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: March 21, 2019
TIME: **6:30 P.M.**
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. MEETING MINUTES APPROVAL: February 21, 2019 Meeting Minutes
3. PUBLIC COMMENT
4. NEW BUSINESS
 - a. General Disbursements, February 2019 - \$1,048,119.50 ***
 - b. Payroll, February 2019 - \$64,961.41***
 - c. Treasurer's Report & Budget Reports For February 2019 **
 - d. Paul Lessila Follow-up Communication On Property Insurance Deductibles For Similarly Sized Communities
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
6. ADJOURNMENT

Mo Hansen

Mo Hansen
Clerk/Treasurer

** Treasurer's Report & Budget Report – presented as stand along document on municipal webpage
*** See Council Packet

Committee Members: Springer, Quimby and Griffin

Posted, Emailed & Distributed: 03/15/2019

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

February 21, 2019

Corrected 3/13/2019 m.h.

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer & Griffin. Absent: Quimby. Also attending: Mayor Thompson; Alderperson Tim Thomas; Police Chief Denis Sorenson; Public Works Director Chad Yerges; Chris Hauptli; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously Unapproved Meeting Minutes. MOTION: Moved by Griffin, seconded by Springer approve the following meeting minutes: January 17; 2019; December 20th; November 15th; October 9th, 11th and 9th and September 20th 27th (all 2018). VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. Waiving Waterloo School District Permit Fees. DISCUSSION: Hansen said the Mayor had asked for additional information. A fee estimate based on actual project quantities was reviewed. It was noted that 60% of the building permit fee is directed by the City to SafeBUILT per its contract. The Mayor raised concerns about waiving fees. He asked if a specific proposal was presented, with Hansen said no. Hansen said Alder Quimby had previously initiated the agenda item, and she called regarding the matter earlier in the day. Springer called waiving fees a freebee, a giveaway benefiting the Towns to the City's detriment. MOTION: Moved by Springer, seconded by Griffin to table the matter until such time as a specific proposal is presented by the School District. VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. General Disbursements, January 2019 - \$2,155,731.17. MOTION: Moved by Griffin, seconded by Springer to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Springer and Griffin. Noes: none, with Quimby absent. Motion carried.
 - b. Payroll, January 2019 - \$102,472.90. MOTION: Moved by Griffin, seconded by Springer to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Springer and Griffin. Noes: none, with Quimby absent. Motion carried.
 - c. Treasurer's Report & Budget Reports For January 2019. MOTION: Moved by Griffin, seconded by Springer to recommend Council report approval. VOICE VOTE: Motion carried.
 - d. Resolution #2019-04 Amending The 2018 Budget. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval. VOICE VOTE: Motion carried.
 - e. Resolution #2019-05 Amending The 2019 Budget (Funds 225 Parks & 812 Library). MOTION: Moved by Griffin, seconded by Springer to recommend Council approval. VOICE VOTE: Motion carried.
 - f. Resolution #2019-06 Authorizing The Use Of Contingency Fund And Directing The Reduction In Clerk/Treasurer Office Expenditures To Temporarily Fill The Assistant Deputy Clerk/Treasurer Position On An As Needed Basis. The Clerk/Treasurer asked the Committee to prioritize department staffing because they directly affected all municipal departments. Springer objected saying: after his retirement he was not compensated for calls; the Clerk/Treasurer was not performing the tasks; and other departments had been denied staffing needs. In reply to a Thomas question, Hansen described compensation on an hourly, as needed basis. Mike Kawula said he was willing to help during the transition. He intended to abide by the conditions of his new employer and CPA rules, being paid as an employee rather than a consultant. Springer said action was not necessary because a new person had not been hired. MOTION: Moved by Springer, seconded by Griffin to table until the next meeting. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
7. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:41 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

Mo Hansen

From: Lessila, Paul <Paul.Lessila@rrins.com>
Sent: Thursday, February 28, 2019 9:12 AM
To: Mo Hansen; Ben Hagen (BHagen@strohmballweg.com)
Subject: RE: Deductible analysis for Property

Ben is included in this now. Thanks!

From: Mo Hansen [mailto:cityhall@waterloowi.us]
Sent: Thursday, February 28, 2019 7:26 AM
To: Lessila, Paul
Subject: RE: Deductible analysis for Property

Paul,
Thanks for the reply.

If Ben has comparable figure for similarly sized communities, a view of loss rate and premium over time would be helpful – taking a cost/benefit view.
-Mo

From: Lessila, Paul [mailto:Paul.Lessila@rrins.com]
Sent: Wednesday, February 27, 2019 4:56 PM
To: Mo Hansen <cityhall@waterloowi.us>
Cc: policy@mpicwi.com
Subject: RE: Deductible analysis for Property

Hello Mo!

For the loss rate and premium rate over time, this could be done. Would you be interested in this for just Waterloo or for other muni's, just the ones listed below or something else? I suggest that Ben could add their rates on the ones below as well as their loss ratio?

As for the calculations that communities use, I do not know that communities have a calculation that does that. MPIC may. In my history of doing this as a CFO and now an agent, I looked at this like you have from a cost / benefit standpoint.

I included Ben from MPIC since he see's hundreds of municipalities and he may be able to offer some additional insight.

Regards,
Paul

From: Mo Hansen [mailto:cityhall@waterloowi.us]
Sent: Wednesday, February 27, 2019 4:40 PM
To: Lessila, Paul
Subject: RE: Deductible analysis for Property

Paul,
1. Do you have a spreadsheet that compares loss rate and premium over time?
2. What calculations should be used by communities to evaluate a deductible rate?
-Mo

From: Lessila, Paul [mailto:Paul.Lessila@rrins.com]
Sent: Wednesday, February 27, 2019 12:12 PM

To: cityhall@waterloowi.us
Cc: policy@mpicwi.com
Subject: Deductible analysis for Property

Hello Mo!

The board had a few questions about deductibles. Here is the response:

Hi Paul,

I appreciate your patience on my reply. Looking into this, entities of this size (around 3,500 in population) typically take a \$1,000 to \$2,500 property deductible with MPIC. The highest is \$5,000 for that size of a municipality.

Then I asked him to break it down by similar populations:

These populations would include the following

- \$1,000 deductible, population of 3,236*
- \$1,000 deductible, population of 3,451*
- \$1,000 deductible, population of 3,167*
- \$1,000 deductible, population of 3,738*
- \$1,000 deductible, population of 3,200*

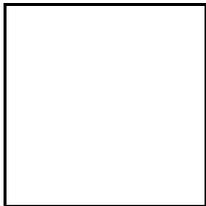
Thank you,

Ben Hagen, CPCU – Underwriter | MPIC | 9701 Brader Way, Suite 301 | Middleton, WI 53562

Hopefully that helps on that. Let me know if you would like a conversation with Ben from MPIC?

Regards,
Paul

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